



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
NO. **483** s. 2022

**ONLINE CAMPUS INTEGRITY CRUSADERS (CIC) ORIENTATION
AND ACCREDITATION**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors/OIC of the Districts
Heads, Public and Private Secondary and Integrated
Schools
Supreme Student Government (SSG) School-based
Officers & Teacher-Advisers
All Others Concerned

1. In reference to the letter from the Office of the Ombudsman (Visayas) Regional Office VI dated November 2, 2022 the Campus Integrity Crusaders (CIC) Program will be conducting an **Online CIC Orientation and Accreditation** on **November 29, 2022, 1 pm to 4 pm**.
2. The participants of the said orientation will be the Supreme Student Government (SSG) Officers and Teacher-Advisers. Kindly register through this link <https://bit.ly/NSD2022Registration>.
3. Attached herewith are the CIC Application for Accreditation, New Accreditation Guidelines and CIC Project Report Format.
4. Participation to the activity is voluntary and must adhere with DepEd Order No. 9, s. 2005 titled "*Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*".
5. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 



Address: Banica, Roxas City
Contact Number: (036) 6518 456
Email Address: capiz@deped.gov.ph



Republic of the Philippines
OFFICE OF THE OMBUDSMAN (VISAYAS)
Regional Office VI
2/F CAP Building, General Luna Street, Iloilo City

02 November 2022

MIGUEL MAC D. APOSIN, EdD, CESO V
Schools Division Superintendent
Department of Education, Division of Capiz
5800 Roxas City, Capiz

Dear SDS Aposin:

In line with the continuation of our Campus Integrity Crusaders (CIC) Program, we had a virtual Coordination Meeting on 21 October 2022 together with your Project Development Officers, for the conduct of CIC Orientation and Accreditation.

The Orientation covers the Overview of the Office of the Ombudsman, Guidelines on CIC Accreditation (MC No. 4 S. 2012) and the Revised Guidelines on CIC Program in Time of COVID-19 Pandemic (MC No. 2 S. 2020). It will be done through Zoom Online Platform pursuant to MC No. 2 S. 2020.

In this connection, we would like to respectfully request for your Program Development Officers (PDOs) to assist this Office in coordinating and facilitating the Orientation and the attendance of Supreme Student Government (SSG) Advisers and Officers on 29 November 2022 at 1 pm to 4 pm.

For more information about the Program, you may call the Public Assistance and Corruption Prevention Office (PACPO) Team at the contact numbers provided below.

Thank you very much.

Very truly yours,

DANTE F. VARGAS
Deputy Ombudsman
Office of the Deputy Ombudsman, Visayas

By:


R EPICURUS CHARLO S. SALCEDO
Acting Director

RSS/mhg
encl.: MCs

MSS



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Ombudsman Bldg., Agham Road, Government Center
North Triangle, Diliman, Quezon City

MEMORANDUM CIRCULAR NO. 04
Series of 2012

TO: ALL DEPUTY OMBUDSMEN, THE SPECIAL PROSECUTOR, ASSISTANT OMBUDSMEN, DEPUTY SPECIAL PROSECUTORS, BUREAU DIRECTORS, OFFICERS AND STAFF OF THE PUBLIC ASSISTANCE AND CORRUPTION PREVENTION OFFICE AND COUNTERPART OFFICES/BUREAUS IN AREA/SECTORAL OFFICES

RE: GUIDELINES ON CAMPUS INTEGRITY CRUSADERS (CIC) ACCREDITATION

SECTION 1. *Rationale.* Pursuant to the state policy to take positive and effective measures against graft and corruption and in line with the Ombudsman's thrust to improve policy and program coordination among sectors, there is a need to enhance the capacity of, partnership with, and participation by the youth sector in promoting a culture of integrity in society.

SEC. 2. *Purpose.* The strategy of accrediting Campus Integrity Crusaders aims to empower the youth in their involvement in corruption prevention initiatives by developing their leadership skills and instilling the values of integrity and social responsibility.

SEC. 3. *Definition of Campus Integrity Crusaders.* "Campus Integrity Crusaders" (CIC) refers to any non-partisan school-based youth organization recognized by a secondary or tertiary educational institution and duly accredited by the Office of the Ombudsman.

SEC. 4. *Scope of Activities.* The Office of the Ombudsman and a CIC may jointly undertake activities that aim to:

- a. Cultivate the virtues of,uprightness, responsibility, honesty, respect for authority, and love of country;
- b. Instill a sense of good citizenship and responsible leadership;
- c. Inculcate the basic principles of human rights and civic duties; and
- d. Promote the integration of corruption prevention education (CPE) teaching modules in the school curricula.

SEC. 5. *Procedure.* The following rules shall govern the process of accreditation, and the renewal thereof:

A. Who may apply:

Any non-partisan school-based student organization duly recognized by a private or public secondary or tertiary educational institution may apply for accreditation as a CIC.

B. Where to apply:

The application shall be filed with the:

1. Central Office, through the Public Assistance and Corruption Prevention Office (PACPO), for educational institutions in Metro Manila;
2. Office of the Deputy Ombudsman for Luzon, through its PACPO unit, for educational institutions in Luzon area;
3. Office of the Deputy Ombudsman for Visayas, through its PACPO unit, for educational institutions in Visayas area;
4. Office of the Deputy Ombudsman for Mindanao, through its PACPO unit, for educational institutions in Mindanao area; or
5. Office of the Deputy Ombudsman for the Military and Other Law Enforcement Offices, through its PACPO unit, for military and police academies.

C. Documentary Requirements:

1. Application for Accreditation
2. Certificate of Recognition issued by the high school principal or the college dean of student affairs
3. List of organization's officers and members
4. The name of the designated adviser to the organization with a letter of indorsement and commitment to act as such for the entire period of the accreditation signed by both the principal/dean and the adviser
5. Proposed activities for the applicable school year

D. Evaluation and Approval:

The PACPO or its counterpart units in area/sectoral offices shall evaluate the application and supporting documents, and prepare a report with recommendation.

In the Central Office, the PACPO report shall be submitted to the Ombudsman or any duly authorized official for final decision. In the area/sectoral offices, the PACPO unit's report shall be forwarded to the Deputy Ombudsman who shall endorse the same to the Ombudsman or any duly authorized official for final decision.

Upon approval of the application, a certificate of accreditation shall be immediately issued. The certificate shall state the name of the accredited CIC and the designated CIC Adviser.

E. Period of Accreditation:

An accreditation shall be valid for the school year applied for, and may be renewed for the succeeding school year subject to compliance with the same requirements under Section 5[C] and the submission of a report on undertaken activities duly noted by the CIC adviser.

An accreditation shall be automatically revoked upon written notice of the cancellation by the school authorities of the CIC's recognition as a student organization. Complaints against individual officers and members of the CIC shall be referred to the school authorities.

SEC. 6. CIC Secretariat. The Community Coordination Bureau (CCB) of the PACPO in the Central office shall serve as the CIC secretariat with oversight and monitoring functions. It shall coordinate with the PACPO units in the area/sectoral offices, and establish linkages with the Department of Education, Commission on Higher Education, and various educational associations. It shall maintain the official master list, updated profile and database of activities of all CICs.

SEC. 7. Transitory Provision. Upon effectivity of this Memorandum Circular, all existing Junior Graftwatch Unit (JGU) accreditations shall remain in force for the remaining period of the accreditation. Thereafter, this Office shall no longer officially sanction the continued use of or reference to the terms "Junior Graftwatch Unit" or "JGU." All pending and future applications by former JGUs shall be considered as new applications for accreditation as CIC.

SEC. 8. Repealing Clause. Existing rules and regulations on JGU and other previous issuances inconsistent herewith are hereby revoked or modified accordingly.

SEC. 9. Effectivity Clause. This Memorandum Circular shall take effect on October 31, 2012 after fifteen (15) days following the completion of its publication in a newspaper of general circulation and upon filing of three (3) certified copies thereof with the University of the Philippines Law Center

25 September 2012, Quezon City, Philippines.


CONCHITA CARPIO MORALES
Ombudsman 76 28/12

Filed with the University of the Philippines Law Center on September 27, 2012.

Published in a Newspaper "Philippine Daily Inquirer" on October 15, 2012.



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Aglam Road, Diliman, Quezon City

MEMORANDUM CIRCULAR No. 2
Series of 2020

TO: OVERALL DEPUTY OMBUDSMAN, DEPUTY OMBUDSMEN, ASSISTANT OMBUDSMEN, BUREAU DIRECTORS, OFFICERS AND STAFF OF THE PUBLIC ASSISTANCE AND CORRUPTION PREVENTION OFFICE AND COUNTERPART AREA/SECTORAL OFFICES/BUREAUS

RE: REVISED GUIDELINES ON CAMPUS INTEGRITY CRUSADERS PROGRAM IN TIME OF COVID-19 PANDEMIC

Section 1. RATIONALE. In line with the policy of the national government on the prohibition of *in-person face-to-face activities* due to COVID-19 pandemic in the country which has been reiterated by the issuances of the Office of the Ombudsman, there is a need for the Campus Integrity Crusaders (CIC) Program as sanctioned by Office's Memorandum Circular (MC) No. 04, series of 2012 attached as Annex "A" to shift to *online platform* in the implementation of its activities.

Section 2. PURPOSE. The use of *online platform* in the implementation of CIC Program Activities for School Year (SY) 2020-2021 and the coming SYs, if necessary, aims to ensure the health, safety and well-being of the student-leaders, teacher-advisers, and all of those involved in said Program as the Office of the Ombudsman continues to empower the youth in their involvement in corruption prevention initiatives by developing their leadership skills and instilling the values of integrity and social responsibility.

Section 3. DEFINITION OF ONLINE PLATFORM. *Online platform* refers to a range of services available on the internet including social media, creative content outlets, application stores, communication services, among others. It is a digital service that facilitates interactions between two or more distinct but interdependent set of users who interact through the service via the Internet. (source: <https://www.oecd-ilibrary.org/science-and-technology>)

Section 4. EXTENSION OF SCHOOL YEAR 2019-2020 CIC ACCREDITATION TO SY 2020-2021 AND COMING SYs. The CIC accreditation granted to school/campus-based organizations from the secondary and tertiary levels for SY 2019-2020 shall be *extended to SY 2020-2021 and the coming SYs, if necessary, to implement online CIC Projects'* activities promoting integrity and social responsibility provided that the following electronic documentary requirements in accord with MC No. 4, series of 2012, shall be submitted to the CIC Program Implementer in the central or area/sectoral office per Section 2d of Memorandum Circular No. 02, series of 2019 attached as Annex "B":

1. *Letter of Intent* of CIC-accredited organization expressing its intention to implement *online CIC Activities* for SY 2020-2021 and the coming SYs, if necessary, bearing the electronic signatures of its President, designated CIC Adviser, and School Principal/Dean of Student Affairs. The electronic form (E-Form) of Letter of Intent is attached as Annex "C".

PAGE 2 OF 3 PAGES/MEMORANDUM CIRCULAR RE REVISED GUIDELINES OF CIC PROGRAM IMPLEMENTATION IN TIME OF COVID-19 PANDEMIC

2. *Project Proposal* of the CIC-accredited organization with at least 2 *online* CIC activities, one for integrity and one for social responsibility, together with the details of implementation, including the *online platform/s* to be used, bearing the electronic signatures of its President, designated CIC Adviser and School Principal/Dean of Student Affairs. The E-Form of Project Proposal is attached as Annex "D";
3. *List of Current School Year Officers* of CIC-accredited organization bearing the electronic signatures of its President and designated CIC Adviser. The E-Form of said List is attached as Annex "E";
4. *Letter of Designation of Adviser* of CIC-accredited organization bearing the electronic signature of Principal/Dean of Student Affairs. The E-Form of said Designation is attached as Annex "F"; and
5. *Letter of Commitment* to support the online CIC activities bearing the electronic signatures of School Principal/Dean of Student Affairs and designated CIC Adviser. The E-Form of said Commitment is attached as Annex "G".

The extension of CIC accreditation of a school/campus-based organization together with the implementation of its proposed CIC Project's activities under the chosen *online platform/s* shall be reflected in the electronic Certification of Extension of Accreditation and Letters to the President of CIC-accredited organization and School Principal/Dean of Student Affairs, all bearing the electronic signature of the concerned Bureau Director or Head of the CIC Program Implementer. The E-Certification and E-Forms of Letters are attached as "Annexes "H", "I" and "I-1".

Section 5. APPLICATION FOR CIC ACCREDITATION FOR SCHOOL YEAR 2020-2021 AND COMING SYs. Electronic application for CIC accreditation for SY 2020-2021 and the coming SYs, if necessary, of a school/campus-based organization not accredited for SY 2019-2020 shall be supported by electronic documentary requirements mentioned under 2, 3, 4 and 5 of Section 4 of this Memorandum Circular in addition to the Certificate of Recognition of organization per Section 4C of MC No. 04, series of 2012. The approval of CIC accreditation and the implementation of the proposed CIC Project's activities under the chosen *online platform/s* shall be delegated to the concerned Bureau Director or Head of the CIC Program Implementer and the same shall be reflected in an E-Certification of CIC Accreditation attached as Annex "J" and E-Letter Forms to the CIC-accredited organization President and School Principal/Dean of Student Affairs attached as Annexes "I" and "I-1", all bearing the electronic signature of the concerned Bureau Director or Head of the CIC Program Implementer. E-Forms on the revised application for CIC accreditation and supporting documentary requirements are attached as Annexes "K" to "K-S".

Section 6. SUBSTITUTION FOR E-SIGNATURE OF PRINCIPAL/DEAN. If in case the electronic signature of the School Principal/Dean of Student Affairs could not be affixed in the electronic documentary requirements mentioned in Sections 4 and 5 of this Memorandum Circular, it is sufficient that said documents be noted/approved and indorsed by said official through his/her personal/official email address directly to the concerned CIC Program Implementer or through the designated CIC Adviser.

Section 7. IMPLEMENTATION OF ONLINE CIC ACTIVITIES. At any stage of the implementation of CIC Project's activities, there shall be no in-person face-to-face activities. Interaction through the chosen online platform/s shall only be made at home by all of those involved for their safety and protection from COVID -19.

In the conduct of online CIC activities, the following *online etiquettes*, among others as they may deem applicable, shall be observed:

- a) Views shared must be apolitical and focused only on CIC values being promoted
- b) Use of appropriate language and tone
- c) Respect and consideration for others
- d) Due regard to relevant provisions of copyright and data privacy laws

To monitor the CIC Project's *online* activities, an electronic Report stating the details of their implementation shall be submitted to the concerned CIC Program Implementer bearing the electronic signatures of the CIC-accredited organization's President, designated Adviser and School Principal/Dean of Student Affairs using the Report E-Form attached as Annex "L".

Section 8. CIC PROGRAM COORDINATION AND OTHER RELATED ACTIVITIES. Ombudsman-initiated activities such as CIC Program Orientation, Meeting and other activities related to CIC Program promotion and coordination to be facilitated by the respective CIC Program Implementers in the central and area/regional offices shall also be conducted through *online platform*.

Section 9. CIC Secretariat. The Community Coordination Bureau of the Public Assistance and Corruption Prevention Office in the central office shall serve as the CIC Secretariat with oversight and monitoring functions. It shall coordinate with the CIC implementers in the area and sectoral offices and maintain the official master list, updated profile and database of activities of all the CICs.

Section 10. SUPPLEMENTARY APPLICATION OF MC No. 04, Series of 2012. Provisions of MC No. 04, series of 2012 not inconsistent with this Memorandum Circular shall remain applicable.

Section 11. Effectivity. This Memorandum Circular shall take effect this _____th of _____, 2020.

Issued this _____th of _____, 2020, Quezon City, Philippines.



Samuel R. Martires
SAMUEL R. MARTIRES
Ombudsman

Attached: Mentioned Annexes



Republic of the Philippines
OFFICE OF THE OMBUDSMAN
Agham Road, Diliman, Quezon City

Annex "K"

Honorable SAMUEL R. MARTIRES

Ombudsman

Agham Road, Diliman, Quezon City

**Re: APPLICATION FOR ACCREDITATION AS CAMPUS INTEGRITY
CRUSADERS (CIC) FOR SY 2022-2023**

Dear Ombudsman Martires:

The applicant, _____
(name of student organization),

(name of school/college/university),

DepEd Division / Place of College/University

through its President, _____, as duly authorized representative, to this Honorable Office, respectfully applies for CIC accreditation for School Year 2022-2023 to implement online CIC Project's activities promoting integrity and social responsibility using the online platform, with supporting electronic documentary requirements per Section 4C of Memorandum Circular No. 04, Series of 2012:

1. Certificate of Recognition of organization issued by the School Principal/Dean of Student Affairs;
2. List of organization's officers;
3. Designation of organization's Adviser by the Principal/Dean of Student Affairs;
4. Project Proposal to implement online activities for the School Year 2022-2023; and
5. Commitment of Support to implement online activities by the School Principal/Dean of Student Affairs and Designated CIC Adviser

For your Honor's consideration.

Name of the Organization

President of Organization
(E-Signature over Printed Name)

Noted by:

Designated Adviser of Organization
(E-Signature over Printed Name)

School Principal/Dean of Student Affairs
(E-Signature over Printed Name)

CERTIFICATE OF RECOGNITION

This is to certify that _____
(name of organization)
is a duly recognized student organization of

(name of school/college/university)

Division of/Place of college/university
for School Year (SY) 2022-2023.

This Certification is issued for the abovenamed organization's application for accreditation as Campus Integrity Crusaders (CIC) of the Office of the Ombudsman for SY 2022-2023.

Issued this ____ of _____, 202__.

School Principal/Dean of Student Affairs
(Signature over Printed Name)
Email address

 (Name of Organization)

 (Name of School/College/University)

 (DepEd Division/Place of College/University)

LIST OF OFFICERS FOR SY 2022- 2023

| POSITION | NAME | EMAIL ADDRESS | FB ACCOUNT | CP NUMBER |
|----------------|------|---------------|------------|-----------|
| PRESIDENT | | | | |
| VICE-PRESIDENT | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Submitted by:

 President of Organization
 (E-Signature over Printed Name)

Noted by:

 Adviser of Organization
 (E-Signature over Printed Name)
 Email address
 FB Account
 CP Number

Honorable SAMUEL R. MARTIRES
Ombudsman
Agham Road, Diliman, Quezon City

Re: Designation of Student-Organization's Adviser

Dear Ombudsman Martires:

This is to respectfully indorse Mr./Ms./Mrs. _____,
the designated Adviser of _____
(name of organization)

(name of school/college/university),
Division of/Place of college/university _____.

The designated Adviser/s will assist the mentioned organization in the implementation of online activities as reflected in their Project Proposal in line with the extension of their accreditation as Campus Integrit Crusaders of the Office of the Ombudsman for SY 2022-2023.

For your Honor's consideration.

Respectfully yours,

School Principal/Dean of Student Affairs
(E-Signature over Printed Name)

Name of Organization: _____

Name of School/College/University: _____

DepEd Division/Place of College/University: _____

CIC ONLINE PROJECT PROPOSAL FOR SCHOOL YEAR 2022-2023

| | |
|-------------------------------------------|--|
| Title of Project | |
| General Objective/s | |
| Online Activities | |
| a. Promoting Integrity | |
| Description | |
| Specific Objective | |
| Date and Time of Conduct | |
| Online Platform to be used | |
| Account Name and Administrator | |
| | |
| b. Promoting Social Responsibility | |
| Description | |
| Specific Objective | |
| Date and Time of Conduct | |
| Online platform to be used | |
| Account Name and Administrator | |

In the implementation of our CIC Project’s online activities, we commit to comply with all the requirements prescribed under Section 6 of Memorandum Circular No.2, Series of 2020 on the prohibition of in-person face-to-face activities, observance of online etiquettes and submission of report of CIC activities implemented, among others.

Submitted by:

President of Organization
 (E-Signature over Printed Name)

Adviser of Organization
 (E-Signature over Printed Name)

Noted by:

School Principal/Dean of Student Affairs
 (E-Signature over Printed Name)

LETTER OF COMMITMENT

We, _____
School Principal/Dean of Student Affairs

of _____
(Name of School/College/University)

and _____
 as Designated *Adviser*

of _____
(Name of Organization),

Division of/Place of College/University _____,
 hereby commit to support the organization's online activities as reflected in their Project Proposal in line with their accreditation as Campus Integrity Crusaders of the Office of the Ombudsman for SY 2022-2023.

____ day of _____, 202__, Philippines.

Adviser of Organization
 (E-Signature over Printed Name)

Principal/Dean of Student Affairs
 (E-Signature over Printed Name)