



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

October 26, 2022


DIVISION MEMORANDUM

No. 442, s. 2022

ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 410, S. 2022 TITLED **“Seminar-Workshop on the Implementing Guidelines on the Institutionalization of the Re-Entry Program of the School Heads Academy (SHA)”**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Elementary, Secondary and
Integrated Schools
All Others Concerned

1. Relative to DIVISION MEMORANDUM NO. 410, S. 2022 titled **“Seminar-Workshop on the Implementing Guidelines on the Institutionalization of the Re-Entry Program of the School Heads Academy (SHA)”**, this office informs the field that the venue will be at **MVW Hotel & Restaurant, Roxas Avenue, Roxas City.**
2. All other provisions in Division Memorandum No. 410, s. 2022 remain in effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

October 18, 2022

DIVISION MEMORANDUM

No. 410 s. 2022

**SEMINAR-WORKSHOP ON THE IMPLEMENTING GUIDELINES ON THE
INSTITUTIONALIZATION OF THE RE-ENTRY PROGRAM OF THE
SCHOOL HEADS ACADEMY (SHA)**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads, Public Elementary, Secondary and
Integrated Schools
All Others Concerned

1. This Office through the Human Resource Development (HRD) Section of School Governance and Operations Division (SGOD), will conduct a **Seminar-Workshop on the Implementing Guidelines on the Institutionalization of the Re-Entry Program of the School Heads Academy (SHA)** on November 3, 2022. The venue will be announced later.
2. This seminar-workshop aims to:
 - a. capacitate the participants on the developed structure, processes and guidelines of the Re-Entry Program of the SHA; and
 - b. help the participants develop among themselves a better sense of disposition towards SHA-REAP.
3. Attached are the following enclosures for your guidance.
 - a. Enclosure No. 1- Training Matrix
 - b. Enclosure No. 2- List of Participants
 - c. Enclosure No. 3- List of Training Management Team, Trainers, Quality Assurers and Facilitators



Address: Banica, Roxas City
Contact Number: (036) 6518 456
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4. Expenses relative to the conduct of this activity shall be charged against the Division INSET fund while the travel expenses and other incidental expenses of the participants are chargeable against their School MOOE Fund subject to the usual accounting and auditing rules and regulations.
5. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
6. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of learning and development program on account of age, civil status, disability, religion and other factors, and personal circumstances that run counter to the principles of equal opportunity.
7. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent





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Enclosure No. 1 to Division Memo. No. 410, s. 2022

TRAINING MATRIX

TIME	TOPIC	SPEAKER / IN-CHARGE
7:30 - 8:00 AM	Arrival / Registration	HRD
8:00 - 9:00 AM	Opening/Preliminaries	Jerry V. Mosquite
9:00 - 9:30 AM	Session 1	Immaculada J. Amores
9:30 - 10:30 AM	Session 2	Dr. Lalain Delos Santos
10:30 - 11:30 AM		
12:00 - 1:00 PM	LUNCH BREAK	
1:00 - 2:00 PM	Session 3	Dr. Fatima Escuton
2:00 - 4:00 PM	Session 4	Jonel Sembrano
4:00 - 4:30 PM	WORKSHOP	
4:30 - 5:00 PM	Closing Program	



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Enclosure No. 2 to Division Memo. No. 410 s. 2022

LIST OF PARTICIPANTS

CAPIZ DIVISION SHA SCHOLARS AND MENTORS

	NAME	POSITION/ DESIGNATION	MENTOR	STATION	DISTRICT
1	MARICEL MACATANGAY	SPET II/TIC	ZALDY B. CAALAM	INTONGCAN ES	PONTEVEDRA
2	EDMAR DEQUIÑA	T-III	NOE BEBITA	VCDES	PONTEVEDRA
3	LEO BARROA	HT-I	ZALDY B. CAALAM	DAGA ES	PANAY
4	ESMERALDA DAGMIL	HT-1	RUTH C. GERVERO	MANOLING ES	PRESIDENT ROXAS
5	SANDRA V. FABELLA	T-I/SIC	FE D, BAÑEZ	ALMON PS	IVISAN
6	ANTHONIETA BERGANIO	TIC/T-III	MA. THERESA V. VILLAGRACIA	DIOSDADO BAYOT ES	MAMBUSAO WEST DISTRICT
7	KRISTINE MAE F. ALVAIRA	T-III/TIC	REYNALDO D. AZCARRAGA, PHD	QUINAYUYA ELEMENTARY SCHOOL	DAO
8	SOL BLANCO	T-III/TIC	ANGEL F. PAYO	CABANGAHAN ES	DUMARAO
9	FATIMA MAE F. ANIMAS	T-I	ANGEL F. PAYO	ARSENIO R. FRIAL ES	DUMALAG
10	LOEL C. PAMOSO	HT - II	DR. FATIMA L. ESCUTON	LUCERO NATIONAL HIGH SCHOOL	JAMINDAN



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List of Training Management Team, Trainers, Quality Assurers and Facilitators

Roles	Persons Involved
Overall Program Lead	Miguel Mac D. Aposin EdD, CESO V Schools Division Superintendent Ma. Lunie B. Sampano, CPA, MPA OIC, Office of the Assistant Schools Div. Supt.
Training Managers	SEGUNDINA F. DOLLETE EdD CES-CID MARLON P. DESTREZA EdD CES-SGOD IMMACULADA J. AMORES, PhD
Welfare Officer	CANDELARIA P. TALABUCON

Trainers and Facilitators

Name	School	Designation
Dr. Fatima Escuton	Lucero National High School	Principal III/Learning Facilitator
Dr. Lalain Delos Santos	Ivisan Elementary School	Principal IV/Learning Facilitator
Joel Sembrano	Tuburan Elementary School	Principal I/Learning Facilitator
Mark Nel R. Venus	Commissioner Luis R. Asis NHS	T-III/Facilitator
Edwin C. Salanatin	Commissioner Luis R. Asis NHS	Master Teacher I/Facilitator
Jerry V. Mosquite		Education Program Specialist II-HRD/Facilitator
Immaculada J. Amores PhD		Senior Education Program Specialist II-HRD/ Facilitator

QAME Associates	1. Ronald D. Dile-SEPS-SMME 2. Mary Grace A. Atinon- EPS II-SMME
Secretariat/Documenters	Ms. Argeline Joy J. Amores -Cuartero District



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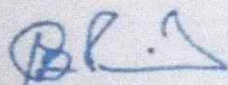
SEP 27 2022

REGIONAL MEMORANDUM
 No. 729, s. 2022

INSTITUTIONALIZATION OF THE RE-ENTRY PROGRAM OF THE SCHOOL HEADS ACADEMY (SHA) OF DEPED REGION VI

To: **Schools Division Superintendents
 All Others Concerned**

1. In line with the establishment of the School Heads Academy (SHA) of DepEd Region VI through Regional Memorandum No. 339, s. 2021, this Office, through the Human Resource Development Division (HRDD) institutionalizes the Re-Entry Program of the SHA by adopting the structure and processes in the implementation of the Re-Entry Application Projects (REAP) of the SHA scholars prior to their completion in the program.
2. The following implementing guidelines shall serve as the standards for the partner learning institutions (SUCs/HEIs), Regional Office (RO), and Schools Division Office (SDO) SHA Committees in carrying out Phase IV of the program or the school-based implementation of the REAP to ensure that the projects of the scholars are relevant and responsive to needs of their school.
3. The SHA Committees at various governance levels with the partner learning institutions (SUCs/HEIs) are requested to conduct engagement activities with the scholars and other program stakeholders to guarantee the understanding of the processes and the guidelines for a unified implementation of the Re-Entry Program across the 21 SDOs in the Region.
4. For details and inquiries, contact Dr. Leonerico E. Barredo, Education Program Supervisor, and the project manager at email leonerico.barredo@deped.gov.ph.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO II
 Regional Director

Incl.: None

Reference: As stated

to be indicated in the Perpetual Index
 under the following subjects:

INNOVATION

PROGRAM

SCHOOL HEADS