



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

DIVISION MEMORANDUM  
NO. **436** s. 2022

**YOUTH FOR ENVIRONMENT IN SCHOOLS ORGANIZATION (YES-O) &  
BARKADA KONTRA DROGRA (BKD) DIVISION FEDERATION ELECTIONS  
FOR S.Y. 2022-2023**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Public Schools District Supervisors/OIC of the Districts  
Heads, Public and Private Secondary and Integrated  
Schools  
YES-O & BKD School-Based Presidents  
YES-O & BKD Teacher-Advisers  
All Others Concerned

1. In reference to the Memorandum dated August 12, 2022 from the Office of the Assistant Secretary for Youth Affairs Special Concerns titled "Interim Guidelines of the Youth Commission on Elections and Appointments (Youth COMEA) for SY 2022-2023", this Office shall conduct the YES-O and BKD Division Federation Elections for SY 2022-2023.
2. The elections are set on the following schedule:

<b>ELECTION</b>	<b>DATE AND TIME</b>	<b>VENUE</b>
<b>Youth for Environment in Schools Organization (YES-O)</b>	November 3, 2022 (8:00 AM- 11:30 AM)	DepEd Capiz Division Multi-Purpose Hall, Banica, Roxas City
<b>Barkada Kontra Droga (BKD)</b>	November 3, 2022 (1:00 PM- 4:30 PM)	DepEd Capiz Division Multi-Purpose Hall, Banica, Roxas City

3. The Participants to the said elections are the elected or appointed School-Based YES-O & BKD Presidents and their designated Teacher-Advisers.





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4. Attached is the list of Capiz Division Youth COMEA Commissioners and Program Flow for your guidance.
5. Participation to the activity is voluntary and must adhere with DepEd Order No. 66, s. 2017 titled "*Implementing Guidelines on the Conduct of Off-Campus Activities*", DepEd Order No. 43, s. 2022 titled "*Omnibus Travel Guidelines for All Personnel of the Department of Education*" and DepEd Order No. 46, s. 2022 titled "*Amendments to DepEd Order No. 43, s. 2022 Omnibus Travel Guidelines for All Personnel of the Department of Education*".
6. Expenses relative to the conduct of this activity shall be charged against the YES-O fund while travel expenses of the participants are chargeable against the School MOOE, both subject to the usual accounting and auditing rules and regulations.
7. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
8. Immediate dissemination of and compliance with this Memorandum are desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent 



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Enclosure No. 1 to SDM 436, s. 2022

**CAPIZ DIVISION YOUTH COMMISSION ON ELECTIONS AND  
APPOINTMENTS (Youth COMEA)**

*Youth COMEA Chief Commissioner*  
**MIGUEL MAC D. APOSIN EdD, CESO V**

*Commissioner on Screening and Validation*  
**YZARDA CLAUDETTE D. BALLERA**  
Members: Arthur B. Escosia  
John Steven Valiente

*Commissioner on Electoral Board*  
**JHEAN MAE GRACE LINGCO**  
Members: Rechille Ann B. Denisado  
Jeolie Ann D. Billones  
Cherry Mae C. Diestro

*Commissioner on Grievance*  
**DR. MARLON P. DESTREZA**

*Commissioner on Appointments*  
**DR. IMMACULADA AMORES**



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Enclosure No. 2 to SDM 436, S. 2022

**PROGRAM**

- I. Preliminaries – On Air
- II. Opening Remarks  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent  
Youth COMEA Chief Commissioner
- III. Orientation Election Proper  
**YZARDA CLAUDETTE D. BALLERA**  
Project Development Officer 1  
Screening and Validation Commissioner  
  
**JHEAN MAE GRACE LINGCO**  
Project Development Officer 1  
Electoral Board Commissioner
- IV. Election Proper  
**Electoral Board Commission**
- V. Proclamation of Winners
- VI. Oath Taking Ceremony  
**Newly Elected Set of Officers for SY 2022-2023**



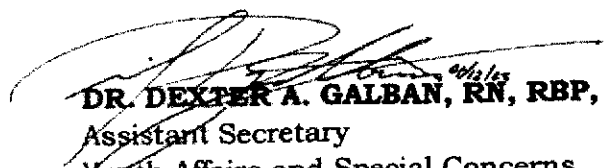
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Republic of the Philippines  
Department of Education  
**OFFICE OF THE ASSISTANT SECRETARY FOR YOUTH AFFAIRS AND SPECIAL CONCERNS**

**MEMORANDUM**

**FOR :** Undersecretaries  
Assistant Secretaries  
Regional Directors and **BARMM Education Minister**  
Bureau and Service Directors  
Regional and Division Youth Formation Coordinators  
Schools Division Superintendents  
Public and Private School Heads  
All Others Concerned

**FROM :**   
**DR. DEXTER A. GALBAN, RN, RBP, MBA, MPM**  
Assistant Secretary  
Youth Affairs and Special Concerns

**SUBJECT :** **INTERIM GUIDELINES OF THE YOUTH COMMISSION ON ELECTIONS AND APPOINTMENTS (YOUTH COMEA) FOR SCHOOL YEAR 2022-2023**

**DATE :** **August 12, 2022**

Recognizing the significant role and contributions of the student-led clubs and organizations in schools, the Office of the Assistant Secretary for Youth Affairs and Special Concerns-Youth Formation Division (OASYASC-YFD) ensures effective student leadership for every learner to acquire lifelong learning skills for the 21st century amid the COVID-19 pandemic.

As one of the DepEd's mandates to promote leadership for the holistic development of the learners, it is imperative for schools to facilitate student organizations' elections and other relevant practices that will meaningfully support learners' initiatives and respond to varied contexts at this time of pandemic.

As stipulated in DepEd Order No. 34, s. of 2022 otherwise known as *School Calendar and Activities for the School Year 2022-2023*, the SPG and SSG elections shall be conducted on the first to second week of September. In this regard, the Department issues the revised Interim Guidelines on Student Government Elections through this OASYASC Memorandum titled the **Youth Commission on Elections and Appointments (Youth COMEA) for School Year 2022-2023**, which will serve as basis for the said elections.

This issuance shall be implemented in all public elementary and secondary schools nationwide for School year 2022-2023.



The SPG/SSG elections shall follow these indicative schedule:

<b>Suggested Dates</b>	<b>Activity</b>
August 22 – September 2, 2022	Homeroom Class Organization Elections
September 5 –16, 2022	School-Based SG Elections
September 19-23, 2022	District/Division SG Elections
September 26-30, 2022	Regional Federation Elections
October 7, 2022	National Federation Elections

After the conduct of the SPG/SSG elections, the schedule of the conduct of elections for other student-led organizations such as Barkada Kontra Droga (BKD), Youth for Environment in Schools' Organization (YES-O) and other registered school clubs and organizations shall commence. The schedule shall be determined by the Youth COMEA.

Private schools, technical and vocational institutions, and higher education institutions, including state and local universities and colleges offering K to 12 Basic Education Program are encouraged to implement these election and appointment guidelines according to their philosophy, vision, and mission, with the approval of their respective DepEd Regional Offices. Educational schools and institutions are allowed to contextualize the guidelines according to their mandates and own structure.

The YFD is authorized to monitor the conduct of the elections and formulate and implement other programs and activities to strengthen student-led organizations in schools. All Regional and Division Youth Formation Coordinators/Project Development Officers I are authorized to coordinate and monitor activities regarding the conduct of elections of SPG/SSG, as well as other registered clubs and organizations, and shall lead the organization of the Division and Regional Federations of SPG/SSG.

All Regional Directors and Schools Division Superintendents are enjoined to support and monitor the implementation of the 2022-2023 student organizations' elections.

Expenses incurred in the conduct of the SY 2022-2023 student organizations' elections shall be charged to School Maintenance and Other Operating Expenses (MOOE) or other available funds subject to the usual accounting and auditing rules and regulations.

For more information, questions, and concerns, please contact Mr. Rovin James F. Canja, OIC-Chief of YFD, via email address [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

Immediate and wide dissemination of this Memorandum is desired.