



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ


October 24, 2022

DIVISION MEMORANDUM
NO. **429** S. 2022

**CAPIZ DIVISION ASSOCIATION OF SECONDARY SCHOOL ADMINISTRATORS
(CADASSA) CONFERENCE**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Secondary and Integrated Schools
All Others Concerned

1. Attached is the communication from Johnny F. Pugon, CADASSA President, relative to the request to conduct a **CADASSA General Assembly and Oath-taking of the newly elected CADASSA Officers for SY 2022-2024** on **October 25, 2022, Tuesday, 9:00am** at the **WAB Building of Capiz National High School, Roxas City, Capiz**.
2. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability or other factors, and personal circumstances contrary to the principles of equal opportunity.
3. Expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
5. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent



Address: Banica, Roxas City
Contact Number: (036) 6518 456
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



Republic of the Philippines
Department of Education
Region VI-Western Visayas
MANUEL ONATO NATIONAL HIGH SCHOOL
Astorga, Dumarao, Capiz



October 20, 2022

MIGUEL MAC D. APOSIN, EdD, CESO V
Capiz Schools Division Superintendent
Banica, Rzas City

Sir:

The **Capiz Division Association of Secondary School Administrators (CADASSA)** has new set of Officers who will serve in partnership with your office starting September 2022 to August 2024 or beyond if needed as the circumstances require.

In this regard we humbly request permission from your office to hold a general assembly of secondary school heads, appointed and designated on October 25, 2022 (tuesday) 9:00 am @ WAB Building of Capiz National High School, with the following agenda:

1. Revisiting CADASSA By- Laws for possible amendments or rectifications
2. Oath-Taking Ceremony of the elected CADASSA Officers for SY 2022-2024
3. SDS Time on: SHS Teachers Deployment
School Heads Promotion, Movement, and Filling-up of
Vacancies
Other matters

We further request that you be the Inducting Officer during our oath-taking.

Attached herein is the list of CADASSA Officers for your information record.

Thank you very much for your usual support.

Very truly yours,


JOHNNY P. PUGON
President, CADASSA

**CAPIZ DIVISION ASSOCIATION OF SECONDARY SCHOOL ADMINISTRATORS
OFFICERS SY 2022 – 2024**

President: JOHNNY P. PUGON

Vice President : CHARLIE D. BEGAS

Secretary: FATIMA L. ESCUTON

Treasurer: EMMIE G. GARBOSA

Auditor: MARIE LIEZEL L. DIAWARA

**Business Managers: ESTELA V. FANO
JULIE G. FINLAC**

Public Information Officer/PIO: RONNIE B. TU

**Board of Directors: MYRTHYL L. COCHING
LEORICO G. FUNDAL
ELMER A. CATUNAO
MARILOU B. LOZADA
ROSIENE C. CEBAL
NILO DOMNGO
LUCILLE S. OXINO**