



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

October 17, 2022

DIVISION MEMORANDUM

No. 405, s. 2022

**SUBMISSION OF OTHER BENEFITS FOR THE TAX
COMPUTATION FOR CY 2022**

To: OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. Attached is **DepEd Memorandum No. 784 s, 2022**, titled **“Submission of Other Benefits for the Tax Computation for CY 2022”**.
2. Immediate dissemination of and compliance with this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

TAX

EMPLOYEE

OFFICIALS



Address: Banica, Roxas City
Contact Number: (036) 651-8454
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>

osds/admin



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

OCT 11 2022

REGIONAL MEMORANDUM
NO. 784 S. 2022

**SUBMISSION OF OTHER BENEFITS FOR THE
TAX COMPUTATION FOR CY 2022**

To: Schools Division Superintendents
All Others Concerned

1. To facilitate the computation of taxes of the teaching and non-teaching personnel under the Regional Payroll Services Unit, this Office hereby directs the School Division Offices and Secondary Implementing Units to submit list of personnel with other benefits received for CY 2022.
2. The template will be the division payroll verifier database that will incorporate the other benefits (see attached template).
3. The consolidated summary of personnel with other benefits shall be submitted in Excel Format on or before October 21, 2022.
4. For clarification, contact Mr. Melpen De los Santos, Administrative Aide VI, with contact number 09281424649 and email address melpen.delossantos@deped.gov.ph.
5. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

TAX EMPLOYEE OFFICIALS



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