



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

October 12, 2022

Division Memorandum

No. 403 s. 2022

**SUBMISSION OF REPORTS OF CHILD PROTECTION CASES
FOR SCHOOL YEAR 2021-2022**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance & Operations Division
Education Program Super
Public Schools District Supervisors/OIC of the Districts
Private Elementary and Secondary Schools
All others concerned

1. Attached is a Memorandum from the *Office of the Undersecretary for Governance and Field Operations*, dated September 19, 2022 regarding the Consolidated Reports of Child Protection Cases for SY 2021-2022 and Regional Memorandum No. 787, s. 2022 dated October 11, 2022.
2. The School Child Protection Focal Person shall lead in the consolidation of school report on Child Protection Cases in their respective schools. **Secondary Schools and Integrated Schools** shall submit the school report directly to the SGOD Child Protection Unit (CPU). The **District Child Protection Focal Persons** shall consolidate reports submitted by the School Child Protection Focal Person of elementary/primary schools. The **District Child Protection Focal Persons** shall prepare a **District Consolidated Report** and submit to the Division Child Protection Unit of the SGOD **on or before October 24, 2022**.
3. Immediate dissemination of this memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MA. LUNIE B. SAMPANI, CPA, MPA

OIC-Office of the Assistant Schools Division Superintendent
In-charge of the Office

Encls:

Reference: RM #787 s. 2022

Allocation:

To be included in the Perpetual Index under the following subjects:

Program Policies Pupils Students



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

OCT 11 2022

REGIONAL MEMORANDUM

No. 787, s. 2022

**CONSOLIDATED REPORTS OF CHILD PROTECTION CASES
FOR SY 2021-2022**

To: School Division Superintendents
All Others Concerned

1. Attached is a Memorandum from the Office of *Undersecretary for Governance and Field Operations*, dated September 19, 2022 regarding the **Consolidated Reports of Child Protection Cases for SY 2021-2022**.
2. The Division Child Protection Focal Persons shall collect the following reports from the schools:
 - (a) Accomplished Consolidated Report on Incidents of Bullying
 - (b) Accomplished Consolidated Report on Incidents of Child Abuse
 - (c) Accomplished Consolidated Report on Cases involving Children-At-Risk (CAR)
 - (d) Accomplished Consolidated Report on Other Child Protection Concerns
 - (e) Accomplished Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
 - (f) Accomplished Consolidated Report on Schools with Established Child Protection Committee.
3. The templates for the requested consolidated reports are attached to the above-cited memorandum.
4. All Division consolidated reports shall be submitted to this Office through region6.essd@deped.gov.ph and cc: francesjade.caniban@deped.gov.ph on or before October 31, 2022.
5. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: Memorandum from Atty. Revsee A. Escobedo
To be indicated in the Perpetual Index
under the following subjects:

PROGRAM REPORTS

DepEdRO6-ESSD-RM-2022-129

Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033)509-7653; (033)336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph





Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND FIELD OPERATIONS

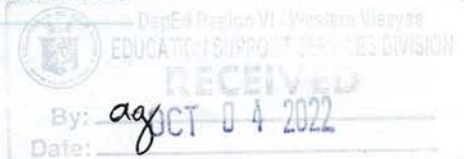
MEMORANDUM

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC AND PRIVATE SCHOOLS, ELEMENTARY AND
SECONDARY SCHOOLS

FROM : *Escobedo*
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Governance and Field Operations

SUBJECT : CONSOLIDATED REPORTS OF CHILD PROTECTION
CASES FOR SY 2021-2022

DATE : September 19, 2022



Pursuant to the mandate of the Child Protection Unit (CPU) to lead in the planning, implementing, coordinating, monitoring, and evaluation of programs, projects, and activities related to child protection at all governance levels of the Department¹.

In line thereto, may we request the submission of consolidated reports on incidents of bullying and child abuse, including cases involving children at risk (CAR) and children in conflict with the law (CICL), the number of schools with localized child protection policies, and anti-bullying policies, and schools with established child protection committees (CPC), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017².

Further, all schools are directed to submit to their respective SDOs accomplished reports on incidents of bullying and child abuse, cases involving children at risk (CAR) and children in conflict with the law (CICL), copies of their School-Based Child Protection Policy, and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012³, and reports on the status of their established child protection committees (CPC).

¹ DepEd Order No. 3, s. 2021, "Creation of the Child Rights in Education Desk and the Child Protection Unit of the Department of Education," January 15, 2021.

² DepEd Memorandum No. 114, s. 2017, "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s. 2015", July 17, 2017

³ DepEd Order No. 49, s. 2012, "DepEd Child Protection Policy," May 12, 2012.

In view of the foregoing, the CPU requests all ROs to submit to the CPU the consolidated data for School Year 2021-2022 by:

1. Using the Google form: <https://tinyurl.com/Consolidation-Report>. You may scan the QR code below for easier access; and
2. Sending an email of the following (both in MS Excel and PDF formats) to **cpu@deped.gov.ph**:
 - a. Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 1);
 - b. Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure No. 2);
 - c. Accomplished Regional Consolidated Report on Cases Involving CAR (Enclosure No. 3) and CICL in Schools (Enclosure No. 4);
 - d. Accomplished Regional Consolidated Report on Other Child Protection Concerns (Enclosure No. 5)
 - e. Accomplished Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
 - f. Regional Consolidated Report on Schools with Established Child Protection Committee.

For inquires and clarifications, kindly contact

1. Mr. Clint Richard Chua, *STA III*
Email: clint.chua@deped.gov.ph
Viber : +63 908 812 1720
2. Ms Ann May Aguinaldo, *TA II*,
Email: ann.aguinaldo@deped.gov.ph
Landline: +639068897732



For your immediate compliance.

Division Consolidated Report on Incidents of Bullying
 School Year 20__ - 20__

Division: _____
 Total Number of Public Schools: _____
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

Total Number of Private Schools: _____
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

School	Nature of Bullying										No. of Bullying Incidents			Action Taken	Remarks
	Physical		Social		Gender-Based		Cyber Bullying		Retaliation		Total no. of Male Victims	Total no. of Female Victims	Total		
	M	F	M	F	M	F	M	F	M	F					
I. Public															
A. Elementary															
1															
2															
Sub-Total															
B. Secondary															
1															
2															
Sub-Total															
II. Private															
A. Kindergarten															
1															
2															
Sub-Total															
B. Elementary															
1															
2															
Sub-Total															
C. Secondary															
1															
2															
Sub-Total															
Total															

Note: Bullying is perpetrated by a student against another student which may be:

Physical - unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks, etc)

Social - refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)

Gender-Based - refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity

Cyber Bullying - any bullying done through the use of technology or any electronic means (texting, email, chatting, online games, etc.)

Prepared by: _____

Validated by: _____

 (Name and Designation)

Date: _____

 (Name and Designation)

Date: _____

School-Based Report on Incidents of Bullying
School Year 20__ - 20__

School: _____

Classification: (Private/Public) _____

School ID: _____

Address: _____

Level: (Kindergarten/Elementary/Secondary) _____

Date/ Place of Incident	Nature of Bullying					Victims			Perpetrator			Action Taken	Recommendation	Status (Resolved/ Pending/ Referred to other agency)	
	Physical	Social	Gender-based	Cyber Bullying	Retaliation	Name	Age	Sex (M/F)	Name	Age	Sex (M/F)				

Note: Bullying is perpetrated by a student against another student which may be:
 Physical - unwanted physical contact (punching, shoving, pushing, kicking, slapping, tickling, headlocks, etc)
 Social - refers to any deliberate, repetitive and aggressive social behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)
 Gender-Based - refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity
 Cyber Bullying - any bullying done through the use of technology or any electronic means (texting, email, chatting, online games, etc.)

Revised and Conformed by: _____
(Name and Designation)

Prepared by: _____
(Name and Designation)

Date: _____

Date: _____

Division Consolidated Report on Incidents of Child Abuse
School Year 20__ - 20__

Division: _____

Total Number of Public Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

Total Number of Private Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

School	Nature of Abuse						No. of Abuse Incidents				Action Taken	Remarks	
	Physical		Sexual		Verbal/ Psychological		Total No. of Male Victims	Total No. of Female Victims	Perpetrators				Total
	M	F	M	F	M	F			Relatives	School Personnel			
I. Public													
A. Elementary													
1													
2													
Sub-Total													
B. Secondary													
1													
2													
Sub-Total													
II. Private													
A. Kindergarten													
1													
2													
Sub-Total													
B. Elementary													
1													
2													
Sub-Total													
C. Secondary													
1													
2													
Sub-Total													
Total													

Note: Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:

Physical - refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being.

Sexual - refer to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows, etc; and

Psychological - refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse.

Relationship to the victim refers to relatives (father, mother, cousin, etc.) or **School Personnel** (teachers and non-teaching staff)

No amicable settlement for any acts of child abuse

Prepared by:

Validated by:

 (Name and Designation)
 Date: _____

 (Name and Designation)
 Date: _____

DIVISION CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

Division: _____
 Period Covered: _____

Total Number of Public Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

Total Number of Private Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

I. CHILDREN-AT-RISK (CAR)

Classification	No. of Students		Action Taken	Remarks
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being a member of a gang				
5. Living in a community with a higher level of criminality				
6. Living a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Mendicant under PD 1563				
9. Solvent/ Rugby user				
10. Marijuana/ Drug Use/ Dependency				
11. Smoking				
12. Others				

II. Descriptions of actions taken by the division to alleviate the risk factors of the CAR:

Prepared by: _____

 (Designation)
 Date: _____

Validated by: _____

 Principal/ Superintendent/ Regional Director
 Date: _____

Division Consolidated Report on Other Incident on Child Protection
School Year 20__ - 20__

Division: _____

Total Number of Public Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

Total Number of Private Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

Schools	Classification											No. of Incidents on Other Child Protection Concerns			ACTION TAKEN	REMARKS	
	Child Labor		Child Trafficking		Online Sexual Exploitation of Children		Sexual Exploitation of Children		Corporal Punishment		Other Acts of Abuse (Learner-to-Learner)		Total Number of Male Victims	Total Number of Female Victims			TOTAL
	M	F	M	F	M	F	M	F	M	F	M	F					
I. Public																	
A. Elementary																	
1																	
2																	
Subtotal																	
B. Secondary																	
1																	
2																	
Subtotal																	
II. Private																	
A. Kindergarten																	
1																	
2																	
Subtotal																	
B. Elementary																	
1																	
2																	
Subtotal																	
C. Secondary																	
1																	
2																	
Subtotal																	

Prepared by: _____
 (Name)
 (Designation)

Validated by: _____
 (Name)
 (Designation)

Date: _____

Date: _____

CONSOLIDATED REPORT ON OTHER CHILD PROTECTION CONCERNS

Division: _____
 Period Covered: _____

Total Number of Public Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

Total Number of Private Schools:
 Kindergarten: _____
 Elementary: _____
 Junior High School: _____
 Senior High School: _____
 Total: _____

I. Other Child Protection Concerns

Classification	No. of Students		Action Taken	Remarks
	Male	Female		
Child Labor				
Child Trafficking				
Online Sexual Exploitation of Children				
Sexual Exploitation of Children				
Corporal Punishment				
Other Acts of Abuse (Learner-to-Learner)				

II. Description of action taken by the school or division to alleviate the risk factors of the Other Child Protection Concerns:

Prepared by:

 (Designation)

Validated by:

 Principal/ Superintendent/ Regional Director