



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

September 22, 2022


DIVISION MEMORANDUM

No. 353, s. 2022

**DIRECTIVES ON THE SETTLEMENT OF PHILHEALTH ARREARS OF
DEPED PERSONNEL NATIONWIDE FROM JANUARY TO MAY 2022**

To: OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. Attached is **Memorandum OUF-2022-0455**, titled **“Directives on the Settlement of PhilHealth Arrears of DepEd Personnel Nationwide from January to May 2022”**.
2. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC/D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

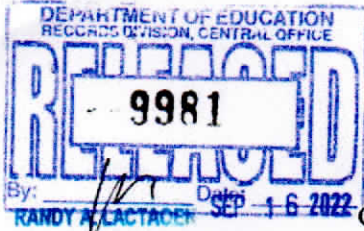
FINANCE

REMITTANCES

CONTRIBUTIONS



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Republic of the Philippines
Department of Education


OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2022-0455

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENT
MARIA CLARISSE T. LIGUNAS, Information and Communications
Technology Service (ICTS)
DIRECTOR ANNE RACHEL C. MIGUEL, Bureau of Human
Resource and Organizational Development (BHROD)

ATTENTION : *Regional Chiefs of Administrative and Finance Divisions*
Heads of Regional Payroll Services Unit
Heads of Schools Division Administrative Unit
Heads of Schools Division Finance Unit
School Heads of Implementing Unit Secondary Schools (IU-SS)
Francis Allen Dela Cruz, Chief, BHROD-Personnel Division

FROM : 
ANNALYN M. SEVILLA
Undersecretary for Finance


DR. GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines,
Teacher Education Council Secretariat, and
DepEd Employees' Associations Coordinating Office

SUBJECT : **DIRECTIVES ON THE SETTLEMENT OF PHILHEALTH**
ARREARS OF DEPED PERSONNEL NATIONWIDE FROM
JANUARY TO MAY 2022

DATE : **SEPTEMBER 5, 2022**

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1. This pertains to the implementation of payroll deductions on the increase of PhilHealth premium pursuant to PhilHealth Circular No. 2019-0009 on the Premium Contribution Schedule in the National Health Insurance Program (NHIP) pursuant to Republic Act No. 11223 known as the "Universal Health Care Act." As per PhilHealth Advisory No. 2022-0010, all members and employers must be guided with the following:

- a. Effective January 2022, the monthly rate of PhilHealth premium per member is 4.0%, with an income floor of P 10,000.00 and income ceiling of P 80,000.00, to be paid equally by the employee and the employer (i.e. 2% by the member and 2% per member by the employer per month, from the former 1.5% each per month);

- b. The adjusted premium rate shall take effect in the PhilHealth's Electronic Premium Remittance System (EPRS) and the PhilHealth Member Portal starting month of June 2022; and
- c. The settlement of 1% monthly differential payments/remittances (0.5% for employees and 0.5% for employer) for January to May 2022 shall be until December 31, 2022.

2. This office has been informed that existing payroll deductions for loan amortizations, insurance premiums and mutual aid system membership due to government financial institutions (GFIs) and/or accredited private entities affecting a significant number of employees were bumped-off and placed under Undeducted Obligations effective June 2022. This is to maintain the net take-home pay of employees at the allowable amount of not lower than P 5,000.00. The bumped-off deductions will further increase upon the settlement of the five (5) months PhilHealth premium differentials or arrears.

3. Coordination with the PhilHealth Central Office was done by this Department to appeal for the extension of the settlement of the said PhilHealth arrears in year 2023, however, the representatives of PhilHealth informed that there is yet no new ExeCom body and Board to study and approve or disapprove the appeal.

4. To address the aforesaid issue, as consulted with personnel in-charge of payroll preparation of the Central and Regional Offices, all concerned are hereby instructed to:

- a. Deduct from the November 2022 payroll, using **APDS Code 0009**, the five (5) months PhilHealth arrears of DepEd employees, ranging from P 312.90 to P 3,500.00 depending on their monthly basic salary. The month of November 2022 has been chosen, in time for the release of the year-end bonus, so that DepEd employees will be less burdened with their other monthly financial obligations. Please be reminded that the deduction of PhilHealth arrears from the year-end bonus is not allowed under the existing accounting and COA rules.
- b. Resume the regular payroll (without the PhilHealth arrears) by December 2022.
- c. Include the tax adjustments resulting to the increase in PhilHealth premium for FY 2022 in the zero-based computation of year-end tax.
- d. For the recipient workstation in case of employee's transfer of place of assignment, assume the responsibility of collecting the PhilHealth arrears through payroll deduction.
- e. Extend the termination date for every month of delay of the affected GFI/accredited private entity deductions, in accordance with Annex C-1 (for loans) and Annex D of Enclosures 2 and 3, of DepEd Order No. 20, s. 2021, regarding the Authority to Deduct signed by the concerned DepEd employees.

5. The IU-SS and Schools Division Office preparing regular and supplementary payrolls, respectively, whether using FoxPro payroll program or MS Excel application shall likewise follow the instructions in item 4 above.

6. The ICTS-SDD is also directed to provide the corresponding adjusted FoxPro payroll program to the regions and include the message below in the payslip of DepEd employees from October to November 2022:

Payroll deduction of the 0.5% of Philhealth premium differentials from January to May 2022 pursuant to PhilHealth Advisory No. 2022-0010 shall take effect in November 2022. Termination dates of dislodged obligations shall be extended for every month of non-deduction.

7. All concerned must ensure the monthly remittance of PhilHealth premium of DepEd employees and the settlement of PhilHealth arrears for FY 2022 on or before December 31, 2022. In this regard, please also be guided with DBM Circular No. 2022-6 dated April 6, 2022, entitled "Prescribed Health Insurance Premium (HIP) Contributions of Government Employees to the Philippine Health Insurance Corporation (PHIC) Consistent with Republic Act (R.A.) No. 11223 (An Act Institutionalizing Universal Health Care For All Filipinos, Prescribing Reforms in the Health Care System, and Appropriating Funds Therefor) For Fiscal Year 2022." Particular attention is invited to Item 2.1 of said Circular stating that the government premium, contributions to be remitted to PhilHealth shall be subject to advice or notice by the DBM to ensure that such contributions are duly covered by corresponding appropriations.

8. Immediate dissemination of this Memorandum is enjoined.

