



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

September 2, 2022

DIVISION MEMORANDUM
No. 303, s. 2022

**MONITORING OF THE OPENING OF CLASSES IN THE PRIVATE SCHOOLS
FOR THE SCHOOL YEAR 2022-2023**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/ OIC of the Districts
School Heads of Private Elementary and Secondary Schools

1. In reference to DepEd Order No. 34, s. 2022 titled **“School Calendar and Activities for the School Year 2022-2023”**, this Office shall conduct a monitoring of the opening of classes among private schools from September 1-30, 2022.
2. This activity aims to:
 - a. monitor the implementation of the K to 12 curriculum amidst the challenges posed by the pandemic;
 - b. gather feedback; and
 - c. provide technical assistance.
3. The composition of the Division Monitoring Team are as follows:
 1. Edna B. Azcarraga- Private School Division Focal Person
 2. Alan Vincent Altamia- EPS- Values Education
 3. Dr. Joy Arnold Lejos, Medical Officer III
 4. Ronald Dile- SEPS School Management, Monitoring and Evaluation
 5. Glenda Marie Botin- PDO-II DRRM
 6. Rene Hortillas Jr.- Nurse II
 7. Mona Lisa Eribal- Nurse II
 8. Public Schools District Supervisor (District where the Private School is located)



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

4. School heads are requested to accomplish the attached monitoring tool in advance to be validated by the monitoring personnel during their onsite visit.
5. During the monitoring, school officials are advised to refrain from preparing food for the monitoring team.
6. The conduct of this activity must comply with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
7. Transportation expenses incurred relative to the conduct of this activity are chargeable against the Division MOOE Fund, subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and compliance with this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

MA. LUNIE B. SAMPANI, CPA, MPA

OIC, Office of the Assistant Schools Division Superintendent
In-Charge of the Division



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph