



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

August 26, 2022


DIVISION MEMORANDUM

No. 291, s. 2022

**DELEGATION OF SIGNING AUTHORITY TO UNDERSECRETARY
EPIMACO V. DENSING III ON REQUEST FOR TRAVEL ABROAD**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. Attached is **Regional Memorandum No. 634 s. 2022** titled **“Delegation of Signing Authority to UnderSecretary Epimaco V. Densing III on Request for Travel Abroad”**.
2. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

osds/admin

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

AUTHORITY

TRAVEL

OFFICIALS

POLICY



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

AUG 23 2022


REGIONAL MEMORANDUM

No. 034 s. 2022

**DELEGATION OF SIGNING AUTHORITY TO UNDERSECRETARY
EPIMACO V. DENSING III ON REQUEST FOR TRAVELS ABROAD**

To: Schools Division Superintendents
All Others Concerned

- Attached is **Office Order No. 00-OSEC-2022-049, s. 2022** titled “**Delegation of Signing Authority to Undersecretary Epimaco V. Densing III on Request for Travels Abroad**” signed by **Hon. Sara Z. Duterte**, Vice President and Secretary, Department of Education.
- Immediate dissemination of this Memorandum is desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated.

Reference: As stated.

To be indicated in the Perpetual Index
under the following subjects:

AUTHORITY TRAVEL OFFICIALS POLICY

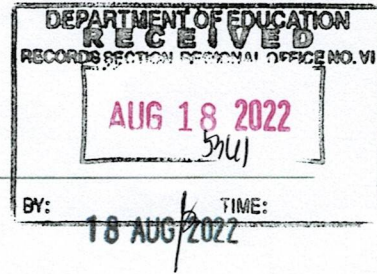


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Memorandum	DepED RO6-ADM-PS-RM-	August 22, 2022	NEW



Republic of the Philippines
Department of Education



OFFICE ORDER
OO-OSEC-2022-049

**DELEGATION OF SIGNING AUTHORITY TO UNDERSECRETARY
EPIMACO V. DENSING III ON REQUEST FOR TRAVELS ABROAD**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Assistant Regional Directors
Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

- Section 7(8), Chapter 2, Book IV, Executive Order No. 292 titled **Instituting the Administrative Code of 1987** provides that the Secretary has the power and function to delegate the authority to officers and employees under his or her direction in accordance with this code.
- Pursuant thereto, effective 18 July 2022, **EPIMACO V. DENSING III**, Undersecretary and Chief of Staff, shall have the authority to sign the approval of authorities for travels abroad for personal vacation leave and official business/time, including the heads from the attached agencies.
- The delegation of the function herein provided shall not preclude the Secretary from signing said personnel documents, if necessary, in the interest of the service.
- This Order shall remain effective until rescinded or revised.
- Immediate dissemination of and strict compliance with this Order is directed.



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OO-OSEC-467987

SARA Z. DUTERTE
Vice President and Secretary

RMES, APA, MPC | OO Delegation of Signing Authority to Undersecretary Epimaco V. Densing III on Travel Abroad
0218 - August 18, 2022

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