



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

August 23, 2022


DIVISION MEMORANDUM

No **288** s. 2022

**SPECIAL MEETING WITH THE SECONDARY IMPLEMENTING UNITS ON THE
SPECIAL BUDGET REQUESTS 2022**

To: Public Secondary School Heads of Implementing Units
Accountants / Bookkeepers / Designated Bookkeepers of Implementing Units
All Others Concerned

1. This office, through the Budget Section will conduct a special meeting with the secondary Implementing Units on **August 31, 2022** at **9:00 A.M.** via MS TEAM **bit.ly/SpecialMeetingonSBR** to discuss the various concerns and documentary requirements needed for the special budget requests 2022.
2. The participants to this meeting are the School Heads and Accountants / Bookkeepers / Designated Bookkeepers of Secondary Implementing Units.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>