



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

August 15, 2022

DIVISION MEMORANDUM

No. 275, s. 2022

**GUIDELINES FOR OFFICIALS IN ATTENDING AND REPRESENTING
THE DEPARTMENT OF EDUCATION EVENTS**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. Attached is **Regional Memorandum No. 599 s. 2022** titled “**Guidelines for Officials in Attending and Representing the Department of Education Events**”.
2. Immediate dissemination of and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

osds/admin

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

MEETINGS

OFFICIALS

RULES AND REGULATIONS



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

AUG 10 2022


REGIONAL MEMORANDUM

No. 599 s. 2022

**GUIDELINES FOR OFFICIALS IN ATTENDING AND REPRESENTING THE
DEPARTMENT OF EDUCATION IN EVENTS**

To: Schools Division Superintendents
All Others Concerned

1. Attached is a **Memorandum** dated August 02, 2022 titled “**Guidelines for Officials in Attending and Representing the Department of Education in Events**” signed by **Hon. Sara Z. Duterte**, Vice President and Secretary, Department of Education.
2. Immediate dissemination of this Memorandum is desired.


PEDRO T. ESCOBARTE JR., PhD, CESO V
Director III
Officer-In-Charge
Office of the Regional Director

Encl.: As stated.

Reference: As stated.

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RULES AND REGULATIONS



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