



Republic of the Philippines  
**Department of Education**  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

August 9, 2022

DIVISION MEMORANDUM  
No. 269, s. 2022

**ORIENTATION WORKSHOP ON THE CRAFTING OF THE DIVISION  
TECHNICAL ASSISTANCE AGREEMENT BETWEEN THE REGIONAL OFFICE  
(RO) AND THE SCHOOLS DIVISION OFFICE FOR SCHOOL YEAR 2022-2023**

To: OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Division Field Technical Assistance Teams (DFTATs)  
All Others Concerned

1. Technical Assistance is one of the mechanisms employed by the Schools Division Office to provide support and guidance to schools, to identify problems and find the right solutions for a more effective delivery of educational services to the end-users and in achieving the organizational goals.
2. Consistent with our aim to provide timely, relevant, and need-based technical assistance (TA) to our schools, this Office, through the School Governance and Operations Division (SGOD) will conduct an Orientation Workshop to all Division Field Technical Assistance Teams (DFTATs) on the Crafting of the Division Technical Assistance Agreement (Contract) between the Regional Office and the Schools Division Office for School Year 2022-2023 on **August 25-26, 2022**. Venue will be announced later.
3. This activity aims to craft the Division TA Agreement (contract) for SY 2022-2023 on the basis of the Technical Assistance our Schools Division will be requesting from Regional Office which shall focus on the following:

Part 1 - Regional Support to the SDO's BE -LRCP

Part 2 - Regional Support to SDO on the 4 Pillars of the SDO's DEDP

Part 3 - Regional Support to SDO's Achievement of their Key Result Areas (KRAs)

Part 4 - Regional Support to SDO's Implementation of the Regional Initiatives

Part 5 - Regional Support to SDO's Identified pressing concerns, issues and, gaps



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4. Enclosure No. 1 shows the composition of the Division Technical Assistance Teams (DFTATs). Participants are requested to bring their laptop during the workshop.
5. Expenses relative to the conduct of this activity shall be charged against HRTD Fund subject to the usual accounting and auditing rules and regulations.
6. It is expected that in the conduct of this activity, all involved must adhere to minimum health and safety protocols set by the Inter- Agency Task Force on the Management of Emerging Infectious Disease (IATF) and the Department of Health.
7. Immediate dissemination of and compliance with this Memorandum are desired.

**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 269, s. 2022

**COMPOSITION OF THE DIVISION TECHNICAL ASSISTANCE TEAM**

Executive Committee

Chairperson : Miguel Mac D. Aposin EdD, CESO V  
 Schools Division Superintendent

Co-Chairperson: Ma. Lunie B. Sampani  
 OIC, Office of the Asst. Schools Division Superintendent

Members : Segundina D. Dollete EdD Marlon P. Destreza EdD  
 Chief Education Supervisor, CID Chief Education Supervisor, SGOD

Edna B. Azcarraga PhD  
 EPS-Division TA Coordinator

**Division Technical Assistance Teams (DFTATS) for SY 2022-2023**

Team #	District to TA	Team Members
# 1	Cuartero Dao Maayon Pilar	Mr. Andres D. Quiachon- EPS- Science - TL Salvador Dale B. Artates -EPS- English Mr. Ronnie C. Reteracion -EPS MAPEH Dr. Reynaldo D. Azcarraga- PSDS Dr. Calin A. Bernales- PSDS Dr. Immaculada Amores-SEPS HRD Mrs. Sharon Barrientos- AO IV HR Mrs. Candelaria Talabucon- Nurse
# 2	Mambusao East Mambusao West Sigma	Mrs. Elenia P. Baranda- EPS- Math - TL Dr. Ma. Theresa V. Villagrancia- PSDS Mr. Geroe Odicta- P-IV Atty. Benjie Doce- Accountant Mr. Ronald Dile- SEPS M & E Mrs. Sheralyn Baticados-Nurse Miss Glenda Marie Botin- PDO DRRM
#3	Dumalag Dumarao Tapaz East Tapaz West	Mr. Alan Vincent B. Altamia- EPS Values Ed. - TL Mrs. Sephora M. Roldan- EPS- Aral. Pan. Mrs. Lallaine G. Fundal- PSDS Dr. Angel F. Payo Jr.- PSDS MS. Marggie Obligacion-SEPS Research Ms. Rhodela Martinez- AO IV Supply Mrs. Rolendy De Pedro -Nurse Mr. Kenneth Anoché- EPS-II- ALS



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#4	Ivisan Sapian Jamindan	Dr. Edna B. Azcarraga- EPS SGOD- TL Dr. Rolando B. Jamora- EPS TLE Dr. Merlie J. Rubio- EPS Filipino Dr. Fe D. Bañes- PSDS Dr. Rolando Ricardo, Jr.- P IV Mrs. Cecile Diocson-AO IV Cash Dr. Lourdelyn Fuentes- Dentist
#5	Panitan President Roxas Pontevedra Panay	Dr. Joy Arnold Lejos- Medical Doctor -TL Dr. Ruth C. Gervero- EPS ALS Mrs. Shirley A. de Juan- EPS LR Mr. Zaldy B. Caalam- PSDS Miss Nannette G. Calexterio- SEPS Soc. Mob. Mr. Nenito Dacles- AO IV Budget Miss Jhean Grace Lingco- PDO YF Mr. Emmanuel Late- ITO

Secretariat & IT

1. Yzarda Claudette Ballera
2. Jamin Olivare
3. Daniel Florence Equibal
4. Edwin Salanatin



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