



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City



August 1, 2022

DIVISION MEMORANDUM

No 251, s. 2022

**REQUEST FROM AIA PHILIPPINES LIFE AND GENERAL INSURANCE
COMPANY FOR ASSISTANCE TO INFORM THE PHILAMLIFE MEMBERS TO
PAY THEIR MONTHLY PREMIUMS**

- To: OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned
1. Attached is Regional Memorandum No. 568, s. 2022 titled **“Request from AIA Philippines Life and General Insurance Company for Assistance to Inform the PHILAMLIFE Members to pay their Monthly Premiums”**.
 2. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

osds/admin

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects

OFFICIALS

INSURANCE



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

REGIONAL MEMORANDUM
No. 568 s. 2022

JUL 29 2022

**REQUEST FROM AIA PHILIPPINES LIFE AND GENERAL INSURANCE
COMPANY FOR ASSISTANCE TO INFORM THE PHILAMLIFE MEMBERS TO
PAY THEIR MONTHLY PREMIUMS**

To: Schools Division Superintendents
All Others Concerned

1. Attached is a memorandum from the Office of the Undersecretary for Finance, Department of Education, Central Office on the request for assistance from AIA Philippines Life and General Insurance Company.
2. Immediate dissemination of this Memorandum is desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: Memorandum OUF-2022-0372
To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS INSURANCE



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033)509-7653; (033)336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph

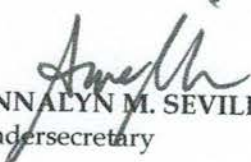


Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2022-0372

TO : ALL DEPED REGIONAL DIRECTORS
DIRECTOR ABRAM Y.C. ABANIL, Information, and Communications
Technology Service

ATTENTION : *Chiefs, Finance, and Administrative Divisions*
Heads of Regional Payroll Services Unit (RPSU)
School Heads of Implementing Unit-Secondary School (IU-SS)

FROM : 
ANNALYN M. SEVILLA
Undersecretary

SUBJECT : REQUEST FROM AIA PHILIPPINES LIFE AND GENERAL INSURANCE
COMPANY FOR ASSISTANCE TO INFORM THE PHILAMLIFE
MEMBERS TO PAY THEIR MONTHLY PREMIUMS

DATE : July 25, 2022

This pertains to the directives from this office in Memorandum OUF-2022-0338 dated July 11, 2022, to stop the payroll deductions under APDS Code 005 (A and B) for PhilamLife, effective August 2022.

In view of the above, Mr. Rommel Rabano, Head of Policy Owner's Administration, AIA Philippines Life and General Insurance Company (AIA Phils.), in his letter dated July 11, 2022, is requesting assistance to inform PhilamLife's members from DepEd to pay their insurance premiums at the options the company has identified, to avoid lapses of payment. Thus, you are hereby instructed to disseminate the copy of the said letter to all concerned members of PhilamLife, for their appropriate action.

For compliance. Thank you.

eamd/fca



AIA Philippines Life and General
Insurance Company, Inc.
(formerly The Philippine American Life
and General Insurance Company)

16F – 18F AIA Philippines Head Office
Six/NEO, 5th Avenue cor. 26th Street
Bonifacio Global City, Taguig 1634, Philippines

(632) 8528 2000

aia.com.ph

Ms. Analyn M. Sevilla
Undersecretary
Department Of Education
Office of the Undersecretary for Finance
DEPED Complex, Meralco Avenue

July 11, 2022

SUBJECT: Letter of Request to Update contact information and other payment facilities

Dear Madam,

This is in reference to the letter from your office dated June 27, 2022, regarding disapproval of APDS re-accreditation of AIA Philippines. In line with this, may we ask again for your assistance to inform DepEd employees to kindly pay their premiums through different payment channels offered by our company.

They may settle their premium payment through different payment channels: over the counter, payment centers, bank facilities, e-wallet, or pay through AIA website. For detailed steps please see next page of this letter or they may visit <https://www.aia.com.ph/en/help-support/payment-facilities.html>.

To ensure that we also have the correct contact information on record, please advise DepEd employees to update their details through customer service channels or update it through our website <https://www.aia.com.ph/en/help-support/contact-info-update.html#get-in-touch>.

For any concerns regarding this request, please contact us through PHI.worksite.support@aia.com.

Our customer service channels are also available for further queries on updating contact information and payment facilities.

Email: CUSTOMERSERVICE.PH@AIA.COM

Landline: (02) 8528-2000 OR VIA PLDT TOLL FREE 1800-10-5282000

Chat: Aya of AIA Philippines in FB Messenger <https://m.me/AyaofAIAPhilippines>

Thank you very much for your time and consideration.

Regards,

Rommel Rabano

Head of Policyowner's Administration



AIA Philippines Life and General Insurance Company, Inc.
(formerly The Philippine American Life and General Insurance Company)

16F – 18F AIA Philippines Head Office
Six/NEO, 5th Avenue cor. 26th Street
Bonifacio Global City, Taguig 1634, Philippines

(632) 8528 2000

aia.com.ph

AIA PHILIPPINES PAYMENT CHANNELS

Pay in Cash	
<p>Over the counter</p> <p>Visit any of the following branches for your premium payment. Simply fill up the bills payment form.</p> <p>Partner Banks:</p> <p>Bank of Philippine Islands BDO Unibank East West Bank Metrobank Security Bank Union Bank Philippine National Bank Sterling Bank of Asia China Bank Savings</p> <p>Requirement</p> <p>Merchant Name: AIA Philippines Life and General Insurance Company (AIA Philippines or AIAPH) Reference Number: Indicate your Policy Number</p> <p>Other Information: Ensure that the Bills Payment form is used for over-the-counter transactions.</p>	<p>Payment Centers</p> <p>Premium payments can be made at any Bayad Center, SM Bills Center and Mhuillier Branch.</p> <p>Requirement:</p> <p>Bring your Statement of Account to the Payment Center to pay your premium or simply indicate your policy number to the branch cashier.</p>
Pay through Bank Facility	
<p style="text-align: center;">Online Banking</p> <p>Pay online by enrolling AIA Philippines as your biller in your online banking account.</p> <p>Partner Banks:</p> <ul style="list-style-type: none"> • Bank of the Philippine Islands • BDO Unibank Inc • Union Bank • Metrobank • Philippine National Bank • All Bancnet Members 	<p style="text-align: center;">Auto-Debit and Auto Charge Arrangement</p> <p>For detailed steps please visit AIA PH Website https://www.aia.com.ph/en/help-support/payment-facilities.html</p>
Pay through E-Wallet	
<p>Pay online by enrolling AIA Philippines as a biller in your G-Cash, PayMaya or Bayad Center App.</p>	
Pay Electronically through AIA PH website	
<p>Please access: https://www.aia.com.ph/en/help-support/payment-facilities.html</p>	

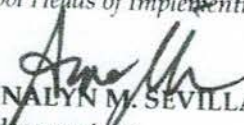


Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2022-0338

TO : ALL DEPED REGIONAL DIRECTORS
DIRECTOR ABRAM Y.C. ABANIL, Information, and Communications
Technology Service

ATTENTION: *Chiefs, Finance and Administrative Divisions*
Heads of Regional Payroll Services Unit (RPSU)
School Heads of Implementing Unit-Secondary School (IU-SS)

FROM : 
ANNALYN M. SEVILLA
Undersecretary

SUBJECT : CHANGE OF CORPORATE NAME OF THE PHILIPPINE AMERICAN
LIFE AND GENERAL INSURANCE COMPANY TO AIA PHILIPPINES
LIFE AND GENERAL INSURANCE COMPANY, INC.

DATE : July 11, 2022

This is to inform you of the change of corporate name of The Philippine American Life and General Insurance Company (Philamlife), a private entity formerly accredited under the Automatic Payroll Deduction System (APDS) Program of the Department, with APDS Code 005 (A and B) for insurance premia, to AIA Philippines Life And General Insurance Company, Inc. (AIA Phils.).

For reference and guidance, attached are copies of the following:

1. Amended Articles of Incorporation and Amended By-Laws, with Certificates of Filing with the Securities and Exchange Commission (SEC);
2. Insurance Commission Certificate of Authority; and
3. Acknowledgement letter of even date on the change of corporate name from this office addressed to Mr. Romel Babano, Head of Policyowner's Administration of AIA Phils.

In relation to this, you are hereby instructed to immediately effect the said change of corporate name in your respective records, payroll systems, and databases, including the company's remittances.

Considering that the Philamlife is no longer accredited with the Department's APDS Program, the AIA Phils. is allowed only to collect the monthly remittances under APDS Code 005 (A and B) until August 2022, in accordance with the letter addressed to Mr. Babano from this office dated May 11, 2022, copy attached. The RPSUs and IU-SSs shall accept no new billing statements.

For compliance. Thank you.

eamd/fca

2/F Rizal Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone No.: (02) 8633-9342; Fax No.: (02) 8638-3703; Email Address: usec.financebpm@deped.gov.ph



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
Ground Floor, Secretariat Building, PICC
City Of Pasay, Metro Manila

COMPANY REG. NO. 2942

CERTIFICATE OF FILING
OF
AMENDED ARTICLES OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the amended articles of incorporation of the

**AIA PHILIPPINES LIFE AND GENERAL INSURANCE
COMPANY INC.**

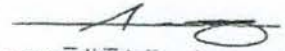
under the name and style of 'AIA Philippines
(Formerly: THE PHILIPPINE AMERICAN LIFE AND GENERAL INSURANCE
(PHILAM LIFE) COMPANY under the name and style of AIA Philam Life)
(Amending Article I thereof)

copy annexed, adopted on April 27, 2021 by majority vote of the Board of Directors and by the vote of the stockholders owning or representing at least two-thirds of the outstanding capital stock, and certified under oath by the Corporate Secretary and a majority of the Board of Directors of the corporation was approved by the Commission on this date pursuant to the provision of Section 15 of the Revised Corporation Code of the Philippines, Republic Act No. 11232, which took effect on February 23, 2019, and copies thereof are filed with the Commission.

Unless this corporation obtains or already has obtained the appropriate Secondary License from this Commission, this Certificate does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company and time shares/club shares/membership certificates issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Pasay City, Metro Manila, Philippines, this 27th day of July, Twenty Twenty One.

CERTIFIED TRUE COPY BY:


ACE DEVINO A. CUSTODIO
Asst. Corporate Secretary

24 May 2022


DANIEL P. GABUYO
Assistant Director
SO Order 1188 Series of 2018

GPR/qba



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION

Ground Floor, Secretariat Building, PICC
City Of Pasay, Metro Manila

COMPANY REG. NO. 2942

CERTIFICATE OF FILING OF AMENDED BY-LAWS

KNOW ALL PERSONS BY THESE PRESENTS:

THIS IS TO CERTIFY that the Amended By-Laws of

**AIA PHILIPPINES LIFE AND GENERAL INSURANCE
COMPANY INC.**

under the name and style of AIA Philippines
(Formerly: THE PHILIPPINE AMERICAN LIFE AND GENERAL INSURANCE
(PHILAM LIFE) COMPANY under the name and style of AIA Philam Life)

copy annexed, adopted on August 26, 2021 by majority vote of the Board of Directors and by the vote of the stockholders owning or representing at least two-thirds of the outstanding capital stock, and certified under oath by the Corporate Secretary and majority of the said Board was approved by the Commission on this date pursuant to the provisions of Section 47 of the Revised Corporation Code of the Philippines, Republic Act No. 11232, which took effect on February 23, 2019, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Pasay City, Metro Manila, Philippines, this 28th day of February, Twenty Two.

CERTIFIED TRUE COPY BY:

ACE DEVINO A. CUSTODIO
Asst. Corporate Secretary 24 May 2022

DANIEL P. GALPITO
Assistant Director
SO Order 1188 Series of 2018

ED/qba



Fig. 2022/04-R
(No.) 2022/04-R

Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Pananalapi
Department of Finance
INSURANCE COMMISSION

ITO AY PATUNAY na ang **AIA PHILIPPINES LIFE AND GENERAL
INSURANCE COMPANY, INC.**

(formerly: The Philippine American Life & General Insurance Company)

(This is to certify that

NG LUNGSOD NG TAGUIG, PILIPINAS

na isang

pang **BUHAY AT DI-BUHAY**

"

LIFE & NON-LIFE

(LIFE, FIRE, MARINE, CASUALTY & SURETY)

na kompanya ng seguro ay nakatugon sa lahat ng mga kailangang itinakda ng batas
insurance company, has complied with all requirements of law

ng Pilipinas kaugnay sa gayong mga kompanya ng seguro, kung kaya pinagkakalooban
of the Philippines relative to such insurance companies, and it is hereby granted

nitong **KATIBAYAN NG PAGKAMAYKAPANGYARIHAN** upang makipagnegosyo ng
this CERTIFICATE OF AUTHORITY to transact

uri ng seguro na itinakda sa itaas hanggang ikalabingdalawa ng hatinggabi, ng ikatatumpu't isang
the class of insurance business above set forth until twelve o'clock midnight, on the thirty-first

araw ng Disyembre, taong dalawang libo't dalwampung-apat
day of December 2024

maliban kung agad na bawiin o pigilin ng may makatuwirang dahilan.
unless sooner revoked or suspended for cause.)


Bilang **KATUNAYAN NITO**, inilagda ko ang aking pangalan
in WITNESS WHEREOF, I have hereunto subscribed my name

at ikinintal ang Opisyal na Tatak ng aking Tanggapan
and caused my Official Seal to be affixed.


sa Lungsod ng Maynila, Pilipinas. Ito ay may bisa
at the City of Manila, Philippines. This becomes

simula ika-isa ng Enero 2022.
effective on 1 January 2022.)

CERTIFIED TRUE COPY BY:


CARLA J. DOMINGO
Corporate Secretary

27 May 2022


DENNIS B. FUNA
Insurance Commissioner

DEC 21 2021

Date Issued



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

May 11, 2022

Mr. ROMMEL BABANO
Head of Policyowner's Administration
AIA Philippines Life and General Insurance Company, Inc.
16F-18F AIA Philippines Head Office
Six/DEO, 5th Avenue cor. 26th Street
Bonifacio Global City, Taguig 1634

Dear Mr. Babano:

This has reference to your request for the change of the corporate name of The Philippine American Life and General Insurance Company (PhilamLife) to AIA Philippines Life and General Insurance Company, Inc., (AIA Phils.), for purposes of collections of the insurance premia contributions of PhilamLife members through payroll deduction under APDS Codes 005 A and B.

To facilitate the evaluation of your request, please submit to the Employee Account Management Division, this office, the certified true copies of the following:

1. Certificate of Filing with the Securities and Exchange Commission (SEC) on the change of corporate name of PhilamLife to AIA Phils. and the corresponding Amended Articles of Incorporation and Amended By-Laws, duly stamped by SEC; and
2. AIA Phils.' Certificate of Authority issued by the Insurance Commission, indicating the said change of corporate name.

In addition, we would like to inform you that PhilamLife has not applied for re-accreditation under the Department's Automatic Payroll Deduction System (APDS). Pursuant to paragraph 42 of Enclosure 1 of DepEd Order No. 20, s. 2021, non-accreditation or disapproval of the application for re-accreditation shall result in the denial of the company's privilege to transact new business under APDS. For those failing to get approval for re-accreditation for insurance premia, the DepEd shall continue servicing the collection of deductions already incorporated in the payroll system, as of the date of the disapproval, for the next three (3) months or until requested for stoppage by the DepEd policy holder/member/depositor, whichever comes earlier, and remit the same to the entity. Within sixty (60) calendar days from the said disapproval, DepEd shall notify the concerned DepEd personnel of the stoppage of deductions, and the latter may transact and/or pay directly to the formerly accredited entity, or terminate their memberships therewith. Thereafter, the APDS Code and Sub-Codes, if any, are automatically cancelled.

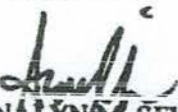
In view of the above, our payroll processors are prohibited from accepting new billing from PhilamLife under APDS Codes 005 A and B, effective immediately. They shall continue servicing the collection of deductions already incorporated in the payroll system only for the next three (3) months or until requested for a stoppage by the DepEd member, whichever comes earlier and remit the same to PhilamLife or AIA Phils. once established that these two

companies are one and the same company. Within sixty (60) calendar days from the date of this letter, DepEd shall notify the concerned DepEd personnel of the stoppage of deductions, and the latter may transact and/or pay directly to PhilamLife, or terminate their memberships therewith. Thereafter, the APDS Code 005 A and B are automatically cancelled.

Please be guided accordingly.

Thank you.

Sincerely yours,


ANNALYN M. SEVILLA
Undersecretary

Copy Furnished:

*Regional Directors, Chiefs of Finance, and Administrative Divisions
and Heads of Regional Payroll Services Unit, DepEd Regions I to III,
IV A, IV B, V to XIII, CAR and NCR*

eamdfca