



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

August 1, 2022

DIVISION MEMORANDUM

No. 250 s. 2022

**2022 CLUSTERED ASSEMBLIES ON RESPONSIBLE PUBLIC SECTOR
UNIONISM OF THE
DEPARTMENT OF EDUCATION-NATIONAL EMPLOYEES' UNION**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/ OIC of the Districts
School Heads of Public Elementary, Secondary and
Integrated Schools
All Others Concerned

1. In reference to DepEd Memorandum No. 057, s. 2022 titled “**2022 Clustered Assemblies on Responsible Public Sector Unionism of the Department of Education-National Employees’ Union**”, the Department of Education-National Employees’ Union (DepEd-NEU) will conduct a series of **Clustered Assemblies on Public Sector Unionism** with the theme, *Edukalidad: Ating Hangad at Responsibilidad*, on the dates and respective venues specified in the said memorandum.
2. Confirmation of attendance using the form found in Enclosure No. 2 to the aforementioned memorandum shall be submitted to **Mrs. May Evan Dela Cruz**, National Employees’ Union-SDO Capiz Chapter Secretary **on or before August 10, 2022**.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education

22 JUN 2022

DepEd MEMORANDUM
No. **057**, s. 2022

**2022 CLUSTERED ASSEMBLIES ON RESPONSIBLE PUBLIC SECTOR UNIONISM
OF THE DEPARTMENT OF EDUCATION-NATIONAL EMPLOYEES' UNION**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
DepEd NEU Officers and Members
All Others Concerned

1. The Department of Education-National Employees' Union (DepEd-NEU) will conduct a series of **Clustered Assemblies on Public Sector Unionism** with the theme, *Edukalidad: Ating Hangad at Responsibilidad*, on the following dates and respective venues:

Island Cluster	Date	Venue
<u>Mindanao</u> Regions IX, X, XI, XII, CARAGA and BARMM	July 6-8, 2022	Davao City
<u>Luzon</u> Regions I, II, III, IV-A (CALABARZON), IV-B (MIMAROPA), V, NCR, CAR and Central Office	August 3-5, 2022	Baguio Teachers Camp, Baguio City
<u>Visayas</u> Regions VI, VII and VIII	August 24-26, 2022	Cebu City

2. The Clustered Assemblies aim to
- strengthen Management-Union relationship toward the attainment of *Sulong Edukalidad* under the New Normal setting,
 - inform the rank-and-file employees about the various programs and projects of the Department and the DepEd-NEU that are directly affecting them, and
 - determine or identify Management-Union issues and concerns and find ways to resolve the same.

3. Participants to this activity are the DepEd-NEU chapter executives in the central, regional, division and school levels, including but not limited to those occupying positions listed in Enclosure No. 1, as well as members of the DepEd-NEU National Board of Trustees (NBOT), National Executive Officers (NEO) and chairpersons and members of the DepEd-NEU steering committees.

4. Representatives from the job groups organized under the Department of Education Associations Coordinating Office (DEACO) are enjoined to attend.
5. Attendance to these clustered assemblies shall be **on official business**.
6. A registration fee of Five Thousand Nine Hundred Fifty Pesos (P5,950) for three days shall be charged each participant to cover expenses for supplies and materials, board and lodging, honoraria, travel and incidental expenses of resource persons and facilitators.
7. Registration fee and travel expenses of participants shall be charged to their respective local funds, subject to the usual accounting and auditing rules and regulations.
8. Members of the NBOT, NEO and the different working committees are considered participants and are required to pay the registration fee. They are authorized to travel two days prior to the start of the activity for the necessary preparations.
9. Arrival and registration of participants shall be in the morning of Day 1 of each cluster assembly. The first meal to be served shall be lunch on Day 1, while the last meal to be served shall be lunch on the last day of the assembly.
10. Confirmation of attendance shall be made using the format provided in Enclosure No. 2, and must be sent through email to the following:
 - a. **Mr. Efren Ll. Alcera**
Mobile Phone Number: 0926-692-6741
Email Address: depedneusecretarygeneral@gmail.com
 - b. **Mr. Arthur R. Serrano Jr.**
Mobile Phone Number: 0918-363-8171
Email Address: luizserranoangelo@gmail.com
 - c. **Mr. Mansueto A. Belonio**
Mobile Phone Number: 0906-366-9396
Email Address: manny.belonio@yahoo.com
11. Pursuant to Section 5 (5) of the Guidelines on the Implementation of Community Quarantine in the Philippines, strict social distancing practices shall be observed by the participants.
12. For more information, please contact **Mr. Efren Ll. Alcera**, DepEd National Employees' Union Secretary General and **Mr. Arthur R. Serrano Jr.** through the abovementioned contact details.
13. Immediate and wide dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary



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DEPED-OSEC-46248

Encls.:

As stated

Reference:

DepEd Memorandum No. 060, s. 2019

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES
OFFICIALS
ORGANIZATIONS
SEMINARS
SOCIETY OR ASSOCIATIONS
WORKSHOPS

SMMA/APA/MPC, DM 2022 Clustered Assemblies on Responsible Public Sector
0164 – June 15/16, 2022

ENCLOSURE NO. 1

**LIST OF PLANTILLA POSITIONS ENTITLED TO RECEIVE
COLLECTIVE NEGOTIATION AGREEMENT INCENTIVE (CNAI)**

Page 1 of 6 pages



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DEPED-OSEC-462449

- 1 . Accountant I
- 2 . Accountant II
- 3 . Accountant III
- 4 . Accountant IV
- 5 . Accounting Analyst
- 6 . Accounting Clerk II
- 7 . Administrative Aide I
- 8 . Administrative Aide II
- 9 . Administrative Aide III
- 10 . Administrative Aide IV
- 11 . Administrative Aide V
- 12 . Administrative Aide VI
- 13 . Administrative Assistant I
- 14 . Administrative Assistant II
- 15 . Administrative Assistant III
- 16 . Administrative Assistant IV
- 17 . Administrative Assistant V
- 18 . Administrative Assistant VI
- 19 . Administrative Officer I
- 20 . Administrative Officer II
- 21 . Administrative Officer III
- 22 . Administrative Officer IV
- 23 . Administrative Officer V
- 24 . Agriculturist I
- 25 . Agriculturist II
- 26 . Aquacultural Technician I
- 27 . Aquaculturist I
- 28 . Architect II
- 29 . Architect III
- 30 . Artist-Illustrator II
- 31 . Assistant Schools Division Superintendent
- 32 . Assistant Teachers Camp Superintendent
- 33 . Attorney I
- 34 . Attorney II
- 35 . Attorney III
- 36 . Attorney IV
- 37 . Attorney V
- 38 . Board Secretary II
- 39 . Bookkeeper
- 40 . Cash Clerk I
- 41 . Cashier I

**LIST OF PLANTILLA POSITIONS ENTITLED TO RECEIVE
COLLECTIVE NEGOTIATION AGREEMENT INCENTIVE (CNAI)**

Page 2 of 6 pages

- 42 . Cashier II
- 43 . Chief Accountant
- 44 . Chief Administrative Officer
- 45 . Chief Education Program Specialist
- 46 . Chief Education Supervisor
- 47 . Chief Health Program Officer
- 48 . Cinematographer I
- 49 . Clerk I
- 50 . Clerk II
- 51 . Clerk III
- 52 . Computer File Librarian I
- 53 . Computer File Librarian II
- 54 . Computer Maintenance Technologist I
- 55 . Computer Maintenance Technologist III
- 56 . Computer Programmer II
- 57 . Computer Programmer III
- 58 . Construction and Maintenance Man
- 59 . Cook I
- 60 . Copy Reader
- 61 . Coxswain
- 62 . Crafts Education Demonstrator I
- 63 . Crafts Education Demonstrator II
- 64 . Creative Arts Specialist I
- 65 . Creative Arts Specialist II
- 66 . Dental Aide
- 67 . Dentist I
- 68 . Dentist II
- 69 . Dentist III
- 70 . Department Assistant Secretary
- 71 . Department Legislative Liaison Specialist
- 72 . Department Secretary
- 73 . Department Undersecretary
- 74 . Director II
- 75 . Director III
- 76 . Director IV
- 77 . Disbursing Officer I
- 78 . Disbursing Officer II
- 79 . Dormitory Manager I
- 80 . Dormitory Manager II
- 81 . Dormitory Manager IV
- 82 . Draftsman I
- 83 . Draftsman II
- 84 . Driver I

**LIST OF PLANTILLA POSITIONS ENTITLED TO RECEIVE
COLLECTIVE NEGOTIATION AGREEMENT INCENTIVE (CNAI)**

Page 3 of 6 pages

- 85 . Education Program Specialist I
- 86 . Education Program Specialist II
- 87 . Education Program Supervisor
- 88 . Education Research Assistant II
- 89 . Engineer I
- 90 . Engineer II
- 91 . Engineer III
- 92 . Engineer IV
- 93 . Engineer V
- 94 . Executive Assistant I
- 95 . Executive Assistant II
- 96 . Executive Assistant III
- 97 . Executive Assistant IV
- 98 . Executive Assistant V
- 99 . Executive Director II
- 100 . Farm Worker I
- 101 . Fisherman
- 102 . Guesthouse Caretaker
- 103 . Guidance Coordinator I
- 104 . Guidance Coordinator II
- 105 . Guidance Coordinator III
- 106 . Guidance Councilor I
- 107 . Guidance Councilor II
- 108 . Guidance Councilor III
- 109 . Guidance Services Specialist I
- 110 . Guidance Services Specialist II
- 111 . Handicraft Worker I
- 112 . Handicraft Worker II
- 113 . Head Executive Assistant
- 114 . Health Education and Promotion Officer I
- 115 . Health Education and Promotion Officer II
- 116 . Health Education and Promotion Officer III
- 117 . Heavy Equipment Operator I
- 118 . Houseparent I
- 119 . Human Resource Management I
- 120 . Human Resource Management II
- 121 . Information Systems Analyst II
- 122 . Information Systems Analyst III
- 123 . Information Systems Researcher III
- 124 . Information Technology Officer I
- 125 . Information Technology Officer II
- 126 . Information Technology Officer III
- 127 . Internal Auditing Assistant

**LIST OF PLANTILLA POSITIONS ENTITLED TO RECEIVE
COLLECTIVE NEGOTIATION AGREEMENT INCENTIVE (CNAI)**

Page 4 of 6 pages

- 128 . Internal Auditor I
- 129 . Internal Auditor II
- 130 . Internal Auditor III
- 131 . Internal Auditor IV
- 132 . Internal Auditor V
- 133 . Laboratory Technician I
- 134 . Legal Aide
- 135 . Legal Assistant I
- 136 . Legal Assistant II
- 137 . Librarian I
- 138 . Librarian II
- 139 . Librarian III
- 140 . Light Equipment Operator
- 141 . Marine Engineman I
- 142 . Master Fisherman I
- 143 . Mechanic I
- 144 . Mechanic II
- 145 . Mechanical Plant Operator I
- 146 . Medical Officer II
- 147 . Medical Officer III
- 148 . Medical Officer IV
- 149 . Metal Worker I
- 150 . Nurse I
- 151 . Nurse II
- 152 . Nurse Maid I
- 153 . Nursing Attendant I
- 154 . Nutritionist-Dietitian I
- 155 . Nutritionist-Dietitian II
- 156 . Nutritionist-Dietitian III
- 157 . Photoengraver II
- 158 . Planning Officer I
- 159 . Planning Officer II
- 160 . Planning Officer III
- 161 . Planning Officer IV
- 162 . Planning Officer V
- 163 . Printing Foreman
- 164 . Project Development Assistant
- 165 . Project Development Officer I
- 166 . Project Development Officer II
- 167 . Project Development Officer III
- 168 . Project Development Officer IV
- 169 . Project Development Officer V

**LIST OF PLANTILLA POSITIONS ENTITLED TO RECEIVE
COLLECTIVE NEGOTIATION AGREEMENT INCENTIVE (CNAI)**

Page 5 of 6 pages

- 170 . Project Evaluation Officer IV
- 171 . Proofreader I
- 172 . Proofreader II
- 173 . Psychologist I
- 174 . Public Schools District Supervisor
- 175 . Publication Production Supervisor
- 176 . Records Officer II
- 177 . Registrar II
- 178 . Reproduction Machine Operator I
- 179 . School Farm Demonstrator
- 180 . School Farming Coordinator I
- 181 . School Farming Coordinator II
- 182 . School Farming Coordinator III
- 183 . Schools Division Superintendent
- 184 . School Librarian I
- 185 . School Librarian II
- 186 . School Librarian III
- 187 . Science Research Assistant
- 188 . Science Research Specialist II
- 189 . Science Research Technician I
- 190 . Science Research Technician II
- 191 . Science Research Technician III
- 192 . Science Research Technician IV
- 193 . Scriptwriter I
- 194 . Security Guard I
- 195 . Security Guard II
- 196 . Security Guard III
- 197 . Security Officer I
- 198 . Senior Administrative Assistant I
- 199 . Senior Administrative Assistant II
- 200 . Senior Administrative Assistant III
- 201 . Senior Administrative Assistant V
- 202 . Senior Bookkeeper
- 203 . Senior Education Program Specialist
- 204 . Senior Health Program Office
- 205 . Senior Science Research Specialist
- 206 . Social Welfare Officer I
- 207 . Special Investigator II
- 208 . Special Investigator III
- 209 . Statistician Aide
- 210 . Statistician I
- 211 . Statistician II
- 212 . Statistician III

**LIST OF PLANTILLA POSITIONS ENTITLED TO RECEIVE
COLLECTIVE NEGOTIATION AGREEMENT INCENTIVE (CNAI)**

Page 6 of 6 pages

- 213 . Supervising Administrative Officer
- 214 . Supervising Education Program Specialist
- 215 . Supervising Health Program Officer
- 216 . Supply Officer I
- 217 . Supply Officer II
- 218 . Teacher Credentials Evaluator I
- 219 . Teacher Credentials Evaluator II
- 220 . Teacher Credentials Evaluator III
- 221 . Teachers' Camp Superintendent
- 222 . Teaching-Aids Specialist
- 223 . Technical Education and Skills Development Analyst
- 224 . Typesetter II
- 225 . Utility Foreman
- 226 . Utility Worker
- 227 . Vocational Instruction Supervisor I
- 228 . Vocational Instruction Supervisor II
- 229 . Vocational Instruction Supervisor III
- 230 . Vocational Placement Coordinator
- 231 . Vocational School Superintendent
- 232 . Warehouseman III
- 233 . Watchman I
- 234 . Watchman II



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DEPED-OSEC-462446

(Enclosure No. 2 to DepEd Memorandum No. 057, s. 2022)

**2022 CLUSTERED ASSEMBLIES ON RESPONSIBLE PUBLIC SECTOR UNIONISM OF
THE DEPARTMENT OF EDUCATION NATIONAL EMPLOYEES' UNION (DepEd-NEU)**

CONFIRMATION OF ATTENDANCE

REGION: _____

DIVISION _____

SCHOOL _____

CONTACT PERSON _____

Contact Number _____

NAMES OF PARTICIPANTS

- | | | | |
|----|-------|----|-------|
| 1 | _____ | 11 | _____ |
| 2 | _____ | 12 | _____ |
| 3 | _____ | 13 | _____ |
| 4 | _____ | 14 | _____ |
| 5 | _____ | 15 | _____ |
| 6 | _____ | 16 | _____ |
| 7 | _____ | 17 | _____ |
| 8 | _____ | 18 | _____ |
| 9 | _____ | 19 | _____ |
| 10 | _____ | 20 | _____ |

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