August 1, 2022

DIVISION MEMORANDUM
No. **2 4 8**   s. 2022

3RD QUARTER DRRM COORDINATION MEETING

To: OIC, Office of the Assistant Schools Division Superintendent
       Chief Education Supervisors
              Curriculum Implementation Division
              School Governance and Operations Division
       Public Schools District Supervisors/OIC of the Districts
       Heads of Public Elementary, Secondary and Integrated Schools
       District DRRM Coordinators
       All Others Concerned

1. This Office will conduct the **3rd Quarter DRRM Coordination Meeting on August 10, 2022** from **9:00 o'clock in the morning to 4:00 o'clock in the afternoon.** The venue for the said activity shall be announced later subject to the usual procurement procedure.

2. The following are the Division Office personnel who are authorized to attend the meeting:
   2.1. 18 District DRRM Coordinators   2.4. 1 PDO-II
   2.2. 54 Secondary School DRRM Coordinators 2.5. 1 Nurse II
   2.3. 24 Integrated School DRRM Coordinators 2.6. 2 Event Facilitators

3. Expenses relative to the conduct of this activity shall be charged against the support fund under LRO NO. ROVI-2022-0038 while the travel expenses of the participants are chargeable against the School MOOE, both subject to the usual accounting and auditing rules and regulations.

4. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.

5. The conduct of this activity must comply with the minimum health and safety protocol set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).

6. Immediate dissemination of and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent