



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

July 26, 2022


DIVISION MEMORANDUM

No. 236, s. 2022

**ADDENDUM TO SDM NO. 219, S. 2022 TITLED “5th DIVISION
CONVERGENCE OF EDUCATION LEADERS FOR ELEMENTARY,
SECONDARY & INTEGRATED SCHOOL HEADS, SY 2021-2022”**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Elementary, Secondary and
Integrated Schools
All Concerned

1. Relative to SDM No. 219, s. 2022 re **5th Division Convergence of Education Leaders for Elementary, Secondary and Integrated School Heads SY 2021-2022**, this office informs the field that the venue will be at MVW Hotel & Restaurant, Roxas City.
2. All other provisions stated in the said Memorandum still remain in effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

July 20, 2022

DIVISION MEMORANDUM
No. 219s. 2022

**5th DIVISION CONVERGENCE OF EDUCATION LEADERS FOR ELEMENTARY,
SECONDARY & INTEGRATED SCHOOL HEADS, SY 2021-2022**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors/OIC of the Districts
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. This Office will conduct a **Division Convergence of Education Leaders for All Public Elementary, Secondary and Integrated School Heads** on the following schedule:

Participants	Date & Time	District / School In-Charge of the Preliminary Activities and to Record the Minutes of the Meeting
All Public Elementary, Secondary and Integrated School Heads – First Congressional District (including Capiz NHS)	July 27, 2022 (8:00 am – 5:00 pm)	District of Pontevedra
All Public Elementary, Secondary and Integrated School Heads – Second Congressional District	July 29, 2022 (8:00 am – 5:00 pm)	District of Sapan

2. The following are the Division Office personnel who are authorized to attend the meeting:

- 2.1. OIC, Office of the Assistant Schools Division Superintendent
- 2.2. Chief Education Supervisors, CID and SGOD
- 2.3. Education Program Supervisors
- 2.4. Public Schools District Supervisors/OIC of the Districts
- 2.5. Senior Education Program Specialists (Planning & Research, HRD, Soc. Mob. and M & E)
- 2.6. Attorney III (Legal Services)
- 2.7. Administrative Officer V (Budget)
- 2.8. EPS II-ALS/OIC, Office of Administrative Officer V
- 2.9. Administrative Officer IV (Personnel)
- 2.10. Administrative Officer IV (Cash)
- 2.11. Administrative Officer IV (Supply)
- 2.12. Administrative Officer IV (Records)
- 2.13. Accountant III
- 2.14. Information Technology Officer I (ICT Services)



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

- 2.15. Engineer III (Education Facilities)
- 2.16. Div. Medical Officer III
- 2.17. One (1) Dentist II
- 2.18. One (1) Nurse II
- 2.19. Planning Officer III

3. Expenses relative to the conduct of this activity shall be charged against the Division HRTD funds while the travel expenses of the school head participants are chargeable against School MOOE, subject to the usual accounting and auditing rules and regulations.

4. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.

5. The conduct of this activity must comply with the minimum health and safety protocol set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).

6. Immediate dissemination of and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN EDD, CESO V
Schools Division Superintendent

