



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

July 19, 2022

DIVISION MEMORANDUM

NO. 215, S. 2022

MONITORING OF BEST PRACTICES OF PARENTS-TEACHERS ASSOCIATION (PTA)

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors, CID and SGOD
Public Schools District Supervisors/OIC of the District
Public Elementary, Secondary and Integrated School Heads
Elementary, Secondary and Integrated School PTA Focal Persons
All Others Concerned

1. In consonance with **DepEd Order No. 013, s. 2022** titled, "**Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations**", this office will monitor best practices of Parent-Teacher Associations (PTAs) on **July 21 – 22, 2022**.
2. The activity aims to monitor the best practices of PTAs in schools. The results of the activity will be submitted to the central office.
3. Attached is the template as reference of Best Practices of Parent-Teacher Associations (PTAs) to be accomplished by schools.
4. The conduct of this activity must comply with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
5. Expenses relative to the conduct of monitoring of best practices on PTAs is chargeable against the School and Division MOOE Funds and other sources. All are subject to the usual accounting and auditing rules and regulations
6. For more information about this activity, kindly contact **Ms. Nannette G. Calixterio**, SEPS, SocMob at Mobile No. 09998888959 and **Mr. Romar S. Jaravelo**, EPS II, SocMob, Mobile No. 09128108586, Division PTA Focal Persons, Social Mobilization and Networking Section of School Governance and Operations Division (SGOD).



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7. Immediate dissemination and strict compliance with this Memorandum is desired.

MIGUEL MACD. APOSIN EdD, CESO V
Schools Division Superintendent



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Monitoring Template on Best Practices on Parents-Teachers Association (PTA)

School: _____
Level (Secondary, Integrated, Elementary): _____
District: _____
School Head: _____
School PTA Focal Person: _____

A. List of Parents-Teachers Association (PTAs) Programs and Activities

PTA Programs and Activities	Objective	Timeline	Personnel Involved	Impact	Source of Fund	Recipient
1.						
2.						
3.						
4.						
5.						

B. Best Practices on PTAs

Best Practices	Objective	Personnel Involved	Impact	Beneficiaries
1.				
2.				
3.				
4.				
5.				

Monitored by:
Name: _____
Position: _____
Date: _____

Conformed:
Name: _____
Position: _____
Date: _____

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