



Republic of the Philippines  
**Department of Education**  
Region VI-Western Visayas  
SCHOOLS DIVISION OF CAPIZ

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**DIVISION MEMORANDUM**

No. 209, s. 2022

**GUIDELINES ON THE ELIGIBILITY AND APPLICATION FOR THE SENIOR  
HIGH SCHOOL VOUCHER PROGRAM FOR SCHOOL YEAR 2022-2023**

To: Office of the OIC Asst. Schools Division Superintendent  
Chief Education Supervisors – CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Private Secondary School Heads  
All Others Concerned

1. Attached is DepEd Order No. 032 s. 2022 titled **Guidelines on the Eligibility and Application for the Senior High School Voucher Program for School Year 2022-2023.**
2. Immediate and wide dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN EdD., CESO V**  
Schools Division Superintendent 



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

APR 30 2022

REGIONAL MEMORANDUM  
No. 489, s. 2022

**GUIDELINES ON ELIGIBILITY AND APPLICATION FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM FOR SCHOOL YEAR 2022-2023**

To: Schools Division Superintendents  
Functional Division Chiefs  
All Others Concerned

1. Attached is DepEd Order No. 032, s. 2022 titled: **Guidelines on Eligibility and Application for the Senior High School Voucher Program for School Year 2022-2023.**
2. Immediate dissemination of this memorandum is desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director



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Republic of the Philippines  
**Department of Education**

28 JUN 2022

DepEd ORDER  
No. **032**, s. 2022

**GUIDELINES ON ELIGIBILITY AND APPLICATION FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM FOR SCHOOL YEAR 2022-2023**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Secondary School Heads  
All Others Concerned


1. The Department of Education (DepEd) issues the enclosed **Guidelines on Eligibility and Application for the Senior High School Voucher Program (SHS VP) for School Year (SY) 2022-2023** to provide details on the requirements, procedure, and schedule for voucher application, from qualification to redemption, as well as other information relative to SHS VP application.
2. These guidelines shall have national applicability, effective for vouchers that will be redeemed in SY 2022-2023.
3. These guidelines shall remain in effect unless otherwise amended or repealed.
4. For more information, please contact the following: **Office of the Undersecretary for Finance** through email at [usec.financebpm@deped.gov.ph](mailto:usec.financebpm@deped.gov.ph) or **GAS-Program Management Office** through email at [fs.pmo@deped.gov.ph](mailto:fs.pmo@deped.gov.ph).
5. Immediate dissemination of and strict compliance with this Order is directed.



To authenticate this document,  
please scan the QR code



DEPED-OSEC-464058

  
**ATTY. NEPOMUCENO A. MALALUAN**  
Undersecretary  
Officer-in-Charge

Encls.:

As stated

References:

DepEd Order Nos. 11 and 46, s. 2015; 01, s. 2016; and 016, s. 2020)

To be indicated in the Perpetual Index  
under the following subjects:

ELIGIBILITY  
FUNDS  
PROGRAMS

POLICY  
QUALIFICATIONS  
SENIOR HIGH SCHOOL

MCR, DO-Guidelines on Eligibility and Application for SHD Voucher Program SY 2022-2023  
072/June 24, 2022





## GUIDELINES ON ELIGIBILITY AND APPLICATION FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM (SHS VP) IN SY 2022-2023

### I. RATIONALE

Republic Act (RA) No. 10533, otherwise known as the Enhanced Basic Education Act of 2013, lengthened Philippine basic education from ten (10) to thirteen (13) years with the addition of Kindergarten and Grades 11 and 12 in Senior High School (SHS). Grade 11 was introduced in School Year (SY) 2016-2017, Grade 12 in SY 2017-2018.

The Philippine Constitution of 1987, particularly Article XIV, Section 1, guarantees the right of every Filipino to accessible and quality basic education, and Article XIV, Section 2.3 mandates the State to establish a system of, among others, subsidies, and incentives to deserving individuals in both public and private schools. RA No. 10533 upholds both of the said provisions by explicitly expanding the programs of assistance under Government Assistance to Students and Teachers in Private Education (E-GASTPE Law or RA No. 8545 which amends RA No. No. 6728) to extend the benefits accorded by E-GASTPE to qualified learners in Grades 11 and 12. RA No. 10533 further mandates the Department of Education (DepEd) to formulate programs to enact the abovementioned law based on the principles of public-private partnership.

In this regard, DepEd developed the Senior High School Voucher Program (SHS VP), a program of financial assistance wherein subsidies in the form of vouchers are provided to qualified SHS learners in VP-participating SHSs. DepEd Order (DO) No. 11, s. 2015 provided the policy guidelines on the implementation of SHS VP. The said guidelines categorized the learners into two: those who automatically qualify for SHS VP, and those who shall undergo application, subject to additional guidelines that DepEd will issue for that purpose. This DepEd Order is being issued to provide the guidelines on the application for SHS VP in SY 2022-2023.

### II. SCOPE

These guidelines shall have national applicability, and provide details on the requirements, procedure, and schedule for voucher application, from qualification to redemption, as well as other information relative to SHS VP application. These guidelines shall be effective for vouchers that will be redeemed in SY 2022-2023.

### III. DEFINITION OF TERMS

For purposes of these guidelines, the terms listed below are defined as follows:

- a. **VP-participating SHS** - This refers to an educational provider that is not directly operated by DepEd but has been granted by DepEd with a permit or government recognition to

operate SHS, and has met the requirements for participation in the SHS VP. This includes private SHSs and SUCs/LUCs that are laboratory schools offering SHS.

- b. **Voucher** - This refers to a subsidy given by the State to qualified Grade 10 completers to enable them to enroll at a VP-participating SHS of their choice. The assistance helps to defray the cost of tuition and other published fees charged by a VP-participating SHS. The subsidy is not given to the learner as cash; DepEd instead pays directly to the VP-participating SHS where the learner enrolls.
- c. **Grade 10 completer** - This refers to a learner who is expected to complete Junior High School (JHS) in formal or Alternative Learning System (ALS) at the end of SY 2021-2022 or had completed Grade 10 not earlier than 2016 and had not previously enrolled for Grade 11.
- d. **Education Service Contracting (ESC) grantees** - This refers to a learner who participates in the ESC program, a program of financial assistance by DepEd for learners in certified private JHSs.
- e. **Qualified Voucher Recipient (QVR)** - This refers to a Grade 10 completer who is eligible to avail of the voucher in SY 2022-2023 because they are either an automatically qualified learner or a QVA.
- f. **Voucher Applicant (VA)** - This refers to a Grade 10 completer who needs to apply to qualify for a voucher.
- g. **Qualified Voucher Applicant (QVA)** - This refers to a voucher applicant whose application is successful and is thus considered a QVR.
- h. **Voucher Redemption** - This refers to the act of availing of the voucher by enrolling at a VP-participating SHS in any of the DepEd-approved learning delivery options.
- i. **Voucher Program Beneficiary (VPB)** - This refers to a QVR who avails of the voucher through successful voucher redemption.

#### IV. POLICY STATEMENT

It is a policy of the Department to uphold the right of every Filipino to quality basic education by providing access whether through public provision or programs and arrangements based on the principles of public-private partnership. Consistent with Section 10 of RA No. 10533, DepEd engages the services of basic educational institutions that are not directly operated by DepEd through programs of assistance under E-GASTPE.

One such program of assistance is the SHS VP which aims to increase access to SHS thereby providing greater choice to learners and their families in deciding the SHS program that caters to their needs and career goals. In accordance with Section 22 of the Implementing Rules and Regulations of RA No. 10533, DepEd shall make SHS VP available primarily to Grade 10 completers in public schools but shall also make it available to qualified Grade 10 completers



in private educational institutions, subject to compliance with the qualifications and guidelines provided in this DepEd Order.

The health and safety of voucher applicants and all others who will be involved in the voucher application process are of paramount importance to DepEd, especially given the COVID-19 situation. Thus, SHS VP application shall be conducted in accordance with the IATF recommendations on the management of the COVID-19 pandemic. Utmost consideration shall be extended to applicants without compromising the integrity of the application process and the concomitant SHS VP financial resources.

## V. IMPLEMENTATION ROLES AND RESPONSIBILITIES

**DepEd** is the institutional owner of the SHS VP. As such, it is the final authority on policy decisions and issues arising from its implementation. DepEd implements the SHS VP in fulfillment of its mandate, and in furtherance of the K to 12 reform agenda of the government. To ensure the program's success, DepEd develops the necessary policies, provides the necessary resources, and monitors and evaluates indicators relative to the objectives of the SHS VP. It exercises oversight power over PEAC and concerned DepEd offices in their implementation of the program.

The **Private Education Assistance Committee (PEAC)** has been contracted by DepEd to manage the SHS VP. PEAC is the trustee of the Fund for Assistance to Private Education, a perpetual trust fund created to provide assistance to private education in the country. Specifically, for SHS VP application, PEAC shall coordinate with DepEd and other stakeholders to ensure that applications are processed and results are promptly released. PEAC is represented nationally by its National Secretariat (PEAC NS).

*Learners and their parents/guardians are responsible for their own voucher applications and choice of Senior High School. They shall ensure that forms are correctly filled, documents are complete, and attested applications are received by PEAC NS on or before the deadline. They are also responsible for checking the results of their application once the results have been announced. Learners who are QVRs are responsible for redeeming their vouchers within the prescribed redemption period.*

**Schools** shall provide learners and parents with information, guidance, and assistance on the SHS VP and the application process. They must process documents requested by the learners, and may provide career guidance programs, conduct orientations on SHS VP, and provide resources to facilitate voucher applications. Schools shall uphold student choice in the SHS VP and shall not impose their preferences on learners or otherwise engage in practices that undermine student choice.

## VI. ELIGIBILITY

Learners who completed JHS in public schools operated by DepEd, and in public or private educational institutions not directly operated by DepEd but granted by DepEd with a permit or government recognition to operate are eligible for SHS VP. Learners who completed Grade 10 as passers of the Alternative Learning System Accreditation and Equivalency (ALS A&E)

Test or as passers of the Presentation Portfolio Assessment, and of the Philippine Education Placement Test (PEPT) are also eligible for SHS VP. For brevity, these learners shall be referred to as Grade 10 completers. Grade 10 completers are subdivided into (1) automatically qualified learners, and (2) voucher applicants.

### 1. Automatically Qualified Learners

Only Grade 10 completers who fall under the categories below automatically qualify for vouchers and are considered qualified voucher recipients (QVRs). They do not need to apply for vouchers.

- Category A: All SY 2021-2022 Grade 10 completers in Public Schools
- Category B: All SY 2021-2022 Grade 10 completers in Private Schools who are ESC grantees

### 2. Voucher Applicants

Only learners in the categories below need to apply for vouchers and shall be referred to as voucher applicants (VAs). Acceptance of VAs shall be determined using set parameters subject to the availability of funds.

- Category C: All SY 2021-2022 Grade 10 completers in Private Schools who are not ESC grantees
- Category D: All Grade 10 completers who completed Grade 10 prior to SY 2021-2022 but not earlier than 2016 and had not previously enrolled for Grade 11
- Category E: Learners who had passed the ALS A&E Test for Grade 10 not earlier than 2016 and had not previously enrolled for Grade 11, or ALS learners who passed or will take Portfolio Assessment in SY 2022-2023
- Category F: Learners who passed the PEPT for Grade 10 not earlier than 2016 and had not previously enrolled for Grade 11, or learners who will take the PEPT for Grade 10 in SY 2022-2023

**NOTE: The following learners are not eligible for SHS VP:**

- Learners who graduated High School in 2015 or earlier
- Incoming Grade 12 learners who were not part of SHS VP in Grade 11
- Non-Filipino learners

The table below may be used for easy reference:

*Table 1. Eligibility Guide*

<b>Not eligible</b>	<b>Automatically Qualified Learners</b> (No need to apply)	<b>Voucher Applicants</b> (Need to apply)
Learners who graduated High School in 2015 or earlier	Category A: Grade 10 completers in public schools (SY 2021-2022)	Category C: Grade 10 completers in private schools who are not ESC grantees (SY 2021-2022)



Incoming Grade 12 learners who were not part of SHS VP in Grade 11	Category B: Grade 10 completers who are ESC grantees (SY 2021-2022)	Category D: Grade 10 completers who completed Grade 10 prior to SY 2021-2022 but not earlier than 2016 and had not previously enrolled for Grade 11
Non-Filipino learners		Category E: Learners who had passed the ALS A&E Test for Grade 10 not earlier than 2016 and had not previously enrolled for Grade 11, or ALS learners who passed or will take Portfolio Assessment in SY 2022-2023
		Category F: Learners who passed the PEPT for Grade 10 not earlier than 2016 and had not previously enrolled for Grade 11, or learners who will take the PEPT for Grade 10 in SY 2022-2023

\*For VAs who fall under Categories E and F, they may apply for the voucher while waiting for results of the Presentation Portfolio Assessment and PEPT, respectively.

#### VII. Voucher Application Procedures

Application will be done online **ONLY**; free of charge. No manual applications will be accepted. VAs are highly discouraged from submitting multiple applications. All applications shall be coursed through PEAC NS via the Online Voucher Application Portal (OVAP) at <http://ovap.peac.org.ph>. **DepEd shall not accept submissions of applications.** The table below enumerates the steps for online application.

Table 2. Voucher Application Procedure

<b>Online Application</b>
Deadline for creation of accounts on OVAP: <b>July 22, 2022</b> Deadline for application: <b>July 29, 2022</b>
1. Access OVAP at <a href="http://ovap.peac.org.ph">http://ovap.peac.org.ph</a> . Follow the instructions to create an OVAP account. VAs must use a working email address they have access to.
<b>NOTE: An account is not yet an application.</b>
2. Wait for a confirmation email that shall be sent to the VA's email address. Upon receipt of the confirmation email, click on the link provided to access the OVAP as a registered user.
3. Complete the electronic Voucher Application Form (VAF-1). VAs may do this in parts but must ensure changes are saved by section.



- |  |
|--|
| <p>4. Scan or take a picture and upload the following required documents in the OVAP:</p> <ol style="list-style-type: none"> <li>Recent 2x2 colored ID photo</li> <li>Notarized Affidavit* of occupation and income for ALL that apply: both parents, guardian/s, and other person/s helping send the VA to school, if any</li> <li>Signed Parent Consent Form** for VAs below 18 years old at the time of the submission of the application</li> <li>Certificate of Financial Assistance*** received from the JHS, if applicable</li> </ol> |
| <p>5. Click the attestation button and submit the application. An application is <b>not</b> considered complete until it is attested.</p>  |
| <p>6. Check the result of application thru OVAP. VAs with successful applications become eligible for the voucher and shall be called Qualified Voucher Applicants (QVAs).</p>   |
| <p>7. Download the QVA Certificate from OVAP. The QVA Certificate is required for voucher redemption. QVAs shall submit their QVA Certificate to the SHS they decide to enroll at as proof that they are entitled to the voucher.</p>  |

\*Attached as **Annex 1** is a template for the Affidavit stating the occupation and income of the applicant's parents or guardian/s, which needs to be notarized.

\*\*Attached as **Annex 2** is the Parent Consent Form. The Parent Consent Form is required for VAs below 18 years old at the time of the submission of the application.

\*\*\*Attached as **Annex 3** is a template for the Certificate of Financial Assistance.

#### VIII. Tracking the Application, Follow-ups, and Inquiries

**It is the responsibility of the VA to ensure that his or her application is complete, correct, and attested, and that it is received on or before the deadline.** It is likewise the responsibility of the VA to track the status of the application. VAs may check the status of their application by accessing their account on OVAP.

**For any and all inquiries on the application process and/or your application, please email the PEAC National Secretariat at [shsvp.application@peac.org.ph](mailto:shsvp.application@peac.org.ph).**

#### IX. Qualification or Disqualification

Grade 10 completers who fall under Categories A, and B, as discussed in Section VI. (Eligibility) of these guidelines are QVRs and should not apply. Their applications shall not be processed.

PEAC NS shall process all application forms submitted by VAs on or before August 12, 2022, and forward the results to DepEd for approval.

**The following applications shall be disqualified:**

- Applications submitted after the deadline
- Applications with incomplete VAF-1
- Applications that contain false information
- Applications by learners who are not eligible for the SHS VP

- Learners who graduated High School in 2015 or earlier
- Incoming Grade 12 learners who were not part of SHS VP in Grade 11
- Non-Filipino learners

#### **X. Results of Application**

Results will be posted on OVAP and may be accessed by VAs. VAs will not be notified of the results; **it is the responsibility of the VA to check the results of the application on OVAP.** Announcements on the posting of results shall be made on the PEAC NS and DepEd websites, and other available media.

**For VAs who fall under Categories E and F,** being a QVA is contingent upon the results of the ALS A&E Test or Presentation Portfolio Assessment, and PEPT, respectively. VAs who have successful SHS VP applications but do not pass the ALS A&E Test or Presentation Portfolio Assessment, and PEPT in time for SY 2022-2023 will not be entitled to voucher redemption and will not be VPBs.

#### **Grounds for disqualification/exclusion of QVA and revocation of voucher:**

1. False information in application and/or supporting documents
2. Failure of submitted supporting documents to support information declared in the VAF-1
3. Failure to submit proof of eligibility to enroll for Grade 11 as ALS Qualifier
4. Failure to submit proof of eligibility to enroll for Grade 11 as PEPT Qualifier

DepEd, PEAC, and schools may request the submission of additional documents that will support the details in the VA's Notarized Affidavit, such as the parents' Certificate of Employment and Income Tax Return, during the conduct of spot checks to ensure the veracity of the VA's submission.

Willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this voucher application as well as other violations of these guidelines will disqualify the VA and may bar the learner from other Government Assistance and Subsidies (GAS) programs by DepEd without prejudice to administrative and criminal charges that may be filed against the VA under existing, applicable laws.

#### **XI. Voucher Validity and Redemption**

QVRs redeem the voucher by enrolling for Grade 11 at a VP-participating SHS in any of the DepEd-approved learning delivery options. As with any learner, the QVR must satisfy the requirements for admission set by the VP-participating SHS. A QVR who successfully enrolls at a VP-participating SHS becomes a voucher program beneficiary (VPB). Upon enrollment, QVRs must present to their chosen VP-participating SHS the following documentary evidence as proof of their eligibility.

A list of SHS VP participating schools can be accessed in <https://bit.ly/39lqx8L>. Included in the list of participating schools are list of the requirements needed for the online application in OVAP.



Table 4. Documentary Evidence of Eligibility

QVR Category	Document	Where to obtain document
Category A	Report card bearing a Learner Reference Number	Junior high school
Category B	ESC Certificate	Junior high school or PEAC NS
Categories C, D, E, F	QVA Certificate	PEAC NS via OVAP
Category E	a. Certificate of Rating (COR) -for those who passed the ALS A&E Test for Grade 10, not earlier than 2016 b. Certificate of Completion - with ALS Portfolio Assessment Certificate Number for those who passed the Presentation Portfolio Assessment	a. DepEd-Bureau of Educational Assessment (BEA) b. DepEd Schools Division Office where the ALS learner took the Presentation Portfolio Assessment
Category F	COR - PEPT for Grade 10	DepEd-BEA

Voucher redemption begins on August 22, 2022 and ends on November 4, 2022. Vouchers not redeemed within the prescribed period shall no longer be valid.

The voucher covers only two school years - Grades 11 and 12, regardless of the number of school years it takes for the recipient to complete SHS.

**XII. Applicable Voucher Values**

The applicable voucher amount is determined by the category of the QVR, and the location, type, and fees of the VP-participating SHS where the QVR will enroll. The maximum voucher amounts are shown in the table below:

Table 5. Maximum applicable voucher amount (in PHP per student per school year)

Location of Non-DepEd SHS	QVR Category	Voucher Amount	Voucher Amount for SUC/LUC
National Capital Region (NCR)	Categories A, E, F	22,500	11,250
	Categories B, C, D	18,000	
Highly urbanized cities (HUCs) outside of NCR	Categories A, E, F	20,000	10,000
	Categories B, C, D	16,000	
All other locations	Categories A, E, F	17,500	8,750
	Categories B, C, D	14,000	

Voucher amounts represent the maximum payment a VP-participating SHS shall be paid per VPB per school year. Schools receive voucher payments based on the total school fees they charge or the maximum voucher amount applicable, whichever is lower.

### XIII. Schedule of Implementation

VAs are advised to be mindful of significant dates in the SHS VP as shown in the schedule below:

*Table 6. Schedule of SHS VP Application implementation*

Schedule	Process
June 29, 2022	Start of voucher application period which includes VA OVAP Account Creation & Application Submission
July 22, 2022	Deadline for creation of accounts on OVAP
July 29, 2022	Deadline for submission of applications on OVAP
August 12, 2022	PEAC NS will forward all processed application forms to DepEd for approval
August 22, 2022	Posting of application results in the QVA Account Panel and start of voucher redemption

### XIV. Monitoring and Evaluation

DepEd and PEAC shall conduct random checks on schools and learners to ensure program compliance. The Regional Program Committees (RPComs) comprised of DepEd Schools Division Offices and Regional Offices as well as PEAC Regional Secretariats shall provide feedback including complaints and queries, on the implementation of these guidelines to the DepEd Central Office through the GAS Program Management Office (GAS-PMO) and the PEAC NS, respectively. For any concerns, voucher applicants may also communicate their feedback through the Public Assistance Action Center and its counterparts in the field.

PEAC shall monitor the conduct of voucher application, with regular process checks, so as to meet standards on turnaround times and data integrity. It shall prepare and submit interim reports as may be required by DepEd to improve future implementations of the SHS VP.

#### List of Annexes

**Annex 1:** Affidavit stating the occupation and income of the applicant's parents or guardian/s

**Annex 2:** Parent Consent Form

**Annex 3:** Certificate of Financial Assistance





<b>Civil Status</b>	<input type="checkbox"/> Single/Solo Parent <input type="checkbox"/> Married <input type="checkbox"/> Married, separated <input type="checkbox"/> Widower <input type="checkbox"/> Deceased <input type="checkbox"/> Unknown whereabouts
<b>Source of Income</b>	<input type="checkbox"/> Employment Name of Employer: _____ <input type="checkbox"/> Informal employment (Tricycle/jeepney/pedicab driver, manicurist, barber, etc.) please specify: _____ <input type="checkbox"/> Micro/Small business (Sari-sari store, direct selling, etc.) please specify: _____ <input type="checkbox"/> None
<b>Gross Monthly Income</b>	P
<b>Signature</b>	

### III. STUDENT APPLICANT'S GUARDIAN (LEAVE BLANK IF NOT APPLICABLE)

<b>Full Name</b>	
<b>Civil Status</b>	<input type="checkbox"/> Single/Solo Parent <input type="checkbox"/> Married <input type="checkbox"/> Married, separated <input type="checkbox"/> Widower
<b>Source of Income</b>	<input type="checkbox"/> Employment Name of Employer: _____ <input type="checkbox"/> Informal employment (Tricycle/jeepney/pedicab driver, manicurist, barber, etc.) please specify: _____ <input type="checkbox"/> Micro/Small business (Sari-sari store, direct selling, etc.) please specify: _____ <input type="checkbox"/> None
<b>Gross Monthly Income</b>	P
<b>Signature</b>	



**IV. PERSON PROVIDING ADDITIONAL FINANCIAL HELP FOR THE EDUCATION OF THE STUDENT APPLICANT OTHER THAN THE PARENTS/GUARDIAN (LEAVE BLANK IF NOT APPLICABLE)**

Full name: \_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_

Amount of financial help (Monthly basis): P \_\_\_\_\_

I hereby confirm that I am aware that any willful, unlawful, and untruthful statement or falsehood upon material matters stated in this affidavit and/or required by this voucher application, as well as other violations of the Guidelines on Eligibility and Application for the Senior High School Voucher Program in SY 2022-2023 issued by DepEd, will disqualify/exclude the voucher applicant and may bar the learner from other Government Assistance and Subsidies (GAS) programs by DepEd, without prejudice to applicable administrative and criminal remedies that may be pursued against me and/or all proper parties.

I am executing this affidavit to attest to the truth of the foregoing facts and statements.

IN WITNESS WHEREOF, I have hereunto affixed my signature this \_\_\_\_ day of \_\_\_\_\_, 2022 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN to before me this this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. I hereby certify that I have personally examined the above-named affiant, who confirmed to me that he/she has voluntarily executed the above affidavit and understood the contents thereof.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\_\_\_\_\_  
This form and all other forms attached to this DepEd Order shall be considered as public and/or official documents. As such, willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this form in connection with your application for subsidies under Senior High Voucher Program may make you liable to prosecution for falsification of documents or use of falsified documents under Article 172 of the Revised Penal Code.

REPUBLIC OF THE PHILIPPINES)  
 \_\_\_\_\_ ) S.S.



### AFFIDAVIT OF FAMILY'S FINANCIAL CAPACITY<sup>1</sup>

I, \_\_\_\_\_ with Learner's Reference Number \_\_\_\_\_  
 (Name of Student Applicant)  
 a Filipino, of legal age, and resident of \_\_\_\_\_,  
 after having been duly sworn to in accordance with law, do hereby depose and state the following  
 facts to support the declarations made in my application for the DepEd Senior High School  
 Voucher Program:

#### I. STUDENT APPLICANT'S FATHER

<b>Full Name</b>	
<b>Civil Status</b>	<input type="checkbox"/> Single/Solo Parent <input type="checkbox"/> Married <input type="checkbox"/> Married, separated <input type="checkbox"/> Widower <input type="checkbox"/> Deceased <input type="checkbox"/> Unknown whereabouts
<b>Source of Income</b>	<input type="checkbox"/> Employment Name of Employer: _____ <input type="checkbox"/> Informal employment (Tricycle/jeepney/pedicab driver, manicurist, barber, etc.) please specify: _____ <input type="checkbox"/> Micro/Small business (Sari-sari store, direct selling, etc.) please specify: _____ <input type="checkbox"/> None
<b>Gross Monthly Income</b>	P _____
<b>Signature</b>	

#### II. STUDENT APPLICANT'S MOTHER

<b>Full Name</b>	
<b>Civil Status</b>	<input type="checkbox"/> Single/Solo Parent <input type="checkbox"/> Married

<sup>1</sup> This Affidavit **MAY** be used if the SHS VP student applicant is of legal age (i.e., student applicant is 18 years old and above). Otherwise, the Affidavit of Family's Financial Capacity attached to this Guidelines as Annex 1-A shall be used. An Affidavit of Family's Financial Capacity is a **REQUIRED** form or document for all SHS VP applications.



	<input type="checkbox"/> Married, separated <input type="checkbox"/> Widower <input type="checkbox"/> Deceased <input type="checkbox"/> Unknown whereabouts
<b>Source of Income</b>	<input type="checkbox"/> Employment Name of Employer: _____ <input type="checkbox"/> Informal employment (Tricycle/jeepney/pedicab driver, manicurist, barber, etc.) please specify: _____ <input type="checkbox"/> Micro/Small business (Sari-sari store, direct selling, etc.) please specify: _____ <input type="checkbox"/> None
<b>Gross Monthly Income</b>	P
<b>Signature</b>	

**III. STUDENT APPLICANT'S GUARDIAN (LEAVE BLANK IF NOT APPLICABLE)**

<b>Full Name</b>	
<b>Civil Status</b>	<input type="checkbox"/> Single/Solo Parent <input type="checkbox"/> Married <input type="checkbox"/> Married, separated <input type="checkbox"/> Widower
<b>Source of Income</b>	<input type="checkbox"/> Employment Name of Employer: _____ <input type="checkbox"/> Informal employment (Tricycle/jeepney/pedicab driver, manicurist, barber, etc.) please specify: _____ <input type="checkbox"/> Micro/Small business (Sari-sari store, direct selling, etc.) please specify: _____ <input type="checkbox"/> None
<b>Gross Monthly Income</b>	P
<b>Signature</b>	

IV. PERSON PROVIDING ADDITIONAL FINANCIAL HELP FOR THE EDUCATION OF THE STUDENT APPLICANT OTHER THAN THE PARENTS/GUARDIAN (LEAVE BLANK IF NOT APPLICABLE)

Full name: \_\_\_\_\_

Relationship to the applicant: \_\_\_\_\_

Amount of financial help (Monthly basis): P \_\_\_\_\_

I hereby confirm that I am aware that any willful, unlawful, and untruthful statement or falsehood upon material matters stated in this affidavit and/or required by this voucher application, as well as other violations of the Guidelines on Eligibility and Application for the Senior High School Voucher Program in SY 2022-2023 issued by DepEd, will disqualify/exclude the voucher applicant and may bar the learner from other Government Assistance and Subsidies (GAS) programs by DepEd, without prejudice to applicable administrative and criminal remedies that may be pursued against me and/or all proper parties.

I am executing this affidavit to attest to the truth of the foregoing facts and statements.

IN WITNESS WHEREOF, I have hereunto affixed my signature this \_\_\_\_ day of \_\_\_\_\_, 2022 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Affiant

SUBSCRIBED AND SWORN to before me this this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. I hereby certify that I have personally examined the above-named affiant, who confirmed to me that he/she has voluntarily executed the above affidavit and understood the contents thereof.

Doc. No. \_\_\_\_

Page No. \_\_\_\_

Book No. \_\_\_\_

Series of \_\_\_\_

\_\_\_\_\_  
This form and all other forms attached to this DepEd Order shall be considered as public and/or official documents. As such, willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this form in connection with your application for subsidies under Senior High Voucher Program may make you liable to prosecution for falsification of documents or use of falsified documents under Article 172 of the Revised Penal Code.





**PARENT/GUARDIAN'S CONSENT<sup>1</sup>**  
**(to the filing of Application for the Senior High School Voucher Program)**

I \_\_\_\_\_, parent/legal guardian of  
*(Name of Parent or Guardian)*

\_\_\_\_\_ with Learner Reference Number (LRN) \_\_\_\_\_ do hereby  
*(Name of Child/Voucher Applicant)*

give my consent to the filing of application by the said child under the Senior High School Voucher Program for Grade 11 in SY 2022-2023.

\_\_\_\_\_  
*(Signature over printed name of the Parent/Guardian)*

\_\_\_\_\_  
*(Relationship to Voucher Applicant)*

Date signed : \_\_\_\_\_

<sup>1</sup> This is a REQUIRED form or document for voucher applicants who are below 18 years old at the time of the submission of the application. Consistent with RA 10173 or the Data Privacy Act of 2012, all responses to this form shall be treated with strict confidentiality and shall be processed or used for the Senior High School Voucher Program.

This form and all other forms attached to this DepEd Order shall be considered as public and/or official documents. As such, willfully, unlawfully, and knowingly making untruthful statements or falsehoods upon material matters required by this form in connection with your application for subsidies under Senior High Voucher Program may make you liable to prosecution for falsification of documents or use of falsified documents under Article 172 of the Revised Penal Code.

