



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

July 6, 2022

DIVISION MEMORANDUM
NO. 194 s. 2022

**Workshop on the Development of Structure & Processes of
Re-Entry Program for the School Heads Academy (SHA)
of DepEd Region VI**

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Education Program Supervisors Concerned
Human Resource Development (HRD) Specialists
All Others Concerned

1. In view of the participation and hosting of this Office on the conduct of the **Workshop on the Development of Structure & Processes of Re-Entry Program for the School Heads Academy (SHA) of DepEd Region VI** in accordance with **Regional Memorandum No. 480, s. 2022**, the following are the participants and members of the Program Management Team (PMT) and Technical Working Group (TWG):

Program Management Team/TWG	Responsibilities/Functions
Dr. Marlon P. Destreza	Chair, PMT
Dr. Segundina F. Dollete	Co-Chair, PMT
Dr. Edna B. Azcarraga	Co-Chair, PMT
Ronie C. Reteracion	Member-PMT, Chair-Cultural Presentation
Dr. Immaculada J. Amores	Member-PMT Chair-Food/Accommodation/Ways & Means
Jerry Mosquite	Chair, TWG
Emmanuel Lati	Chair, Technical/IT
Vincent Lausa	Co-Chair, Technical/IT
Rio Ureta	Co-Chair, Technical/IT
Loryjun De Juan	Co-Chair, Technical/IT
Edmar Dequiña	Co-Chair, Technical/IT
Bryan Rone	Master of Ceremony
Maricris Venus	Lady Dean of the Ceremony
Mary Lyn De Guzman	Chair-Registration/Attendance
Yzarda Claudette Ballera	Co-Chair- Registration/Attendance
Joanne Dequiña	Chair, Medical/Welfare



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2. The members of the PMT are expected to spearhead in the program preparation, preliminary activities, and the closing program.
3. Food and accommodation of the participants and members of the PMT and TWG relative to the conduct of this activity are chargeable against the downloaded HRD Fund of this Office subject to the usual accounting and auditing rules and regulations.
4. The conduct of this activity must comply with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH).
5. It is understood that in the conduct of this activity there shall be no discrimination on the account of age, sexual orientation, gender identity, civil status, disability, religion, ethnicity, political affiliation or other similar factors/personal circumstances which run counter to the principles of equal opportunity policy of the Office.
6. Immediate dissemination of and compliance with this **ADVISORY** is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent



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