



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
Schools Division of Capiz  
Banica, Roxas City

June 9, 2022

**DIVISION MEMORANDUM**

No. 175 s. 2022

**INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)  
DIVISION-WIDE IMPLEMENTATION**

TO Assistant Schools Division Superintendent  
Education Program Supervisors  
Public Schools District Supervisors/In-Charge of the District  
HRD, SMM&E Specialists  
Division/District/School IPBT Focal Persons  
All School Heads and Public School Teachers Concerned  
Newly-Hired Teachers Concerned

1. In line with the division-wide implementation of the **Induction Program for Beginning Teachers (IPBT)**, please note of the following points to consider:

- a. By June 2022, all schools in the division with IPBT Inductees should be in the process of implementing IPBT organized and led by the School Heads.
- b. Implementation Calendar  
*Year 1: June 1, 2022 – March 31, 2023*  
*Year 2: April 1, 2023 – January 31, 2024*  
*Year 3: February 1, 2024 – November 29, 2024*
- c. In consultation with the Public Schools District Supervisor concerned, Schools Head shall determine whether an inductee shall undergo one (1) year, two (2) years or three (3) years of IPBT.
- d. Completion Ceremony shall be held at the district level with the approval of the Division IPBT Management Team.
- e. Only those who belonged to 2021-2022 batch are expected to use the Enhanced Coursebooks under IPBT.
- f. The SDO through SGOD SMM&E shall conduct quarterly monitoring of the implementation of IPBT.

2. Immediate dissemination of this Memorandum is desired.

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**MIGUEL MAC D. APOSIN, EdD, CESO V**  
Schools Division Superintendent  
JUN 17 2022



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