



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM
NO. **148** S. 2022

**REITERATION OF NO COLLECTION POLICY ON THE CONDUCT OF
END-OF-SCHOOL YEAR RITES FOR SY 2021-2022**

TO: Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Heads of All Public Elementary, Secondary and
Integrated Schools
All Others Concerned

1. The Schools Division Office of Capiz reiterates the provisions of **DepEd Memorandum No. 043, s. 2022** entitled “*Conduct of the K to 12 Basic Education Program End-Of-School Year Rites for School Year 2021-2022 in Light of the COVID-19 Public Health Emergency*” and **DepEd Order No. 002, s. 2022** entitled “*Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-Of-School-Year Rites*”.
2. In the enclosure of DepEd Order No. 002, s. 2022, DepEd reiterates the following policies:
 - a. Graduation and Moving up Ceremonies should be simple but meaningful. While these rites mark a milestone in the lives of the learners, these should be conducted without excessive spending, extravagant attire, or extraordinary venue;
 - b. Expenses relative to the activity should be charged to the school’s Maintenance and Other Operating Expenses (MOOE), subject to existing guidelines;
 - c. **No DepEd personnel shall be allowed to collect any kind of contribution or fee for the graduation/moving up ceremony.**



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

3. Conduct of the EOSY rites shall be on any of the dates from June 27 to July 2, 2022. To ensure the protection of the health, safety, and well being of learners, teachers, personnel, as well as parents, and other stakeholders, the face-to-face conduct of EOSY rites is highly discouraged.
4. Immediate dissemination and compliance to this memorandum is desired.

For:

SALVADOR O. OCHAVO, JR., EdD, CESO V
Schools Division Superintendent

Am ~ 6/21/22



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>



Republic of the Philippines
Department of Education

10 MAY 2022

DepEd MEMORANDUM
No. **043**, s. 2022

**CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL YEAR
RITES FOR SCHOOL YEAR 2021-2022 IN LIGHT OF THE COVID-19
PUBLIC HEALTH EMERGENCY**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
ALS Community Learning Centers
All Others Concerned

1. The Department of Education (DepEd) announces the conduct of the School Year (SY) 2021-2022 End-of-School Year (EOSY) Rites for Kindergarten, Grade 6, Grade 10, and Grade 12 learners who shall satisfactorily meet the curriculum requirements at the end of SY 2021-2022, including the learners who passed the portfolio assessment in the Alternative Learning System (ALS) Elementary and Junior High School levels, by virtue of the Joint Memorandum DM-OUCI-2021-049, and ALS Senior High School (SHS) learners who shall meet the curriculum requirements.
2. The theme of the SY 2021-2022 EOSY rites shall be *Gradweyt ng K to 12: Masigasig sa mga Pangarap at Matatag sa mga Pagsubok* (K to 12 Graduates: Pursuing Dreams and Fostering Resilience in the Face of Adversity), which emphasizes that despite the risks and uncertainty brought by COVID-19 Pandemic, as well as the challenges it has posed to education, Filipino learners remain resolute in their desire to build a better future anchored on a clear vision.
3. With reference to DepEd Order (DO) No. 029, s. 2021, also known as **School Calendar and Activities for School Year 2021-2022**, Quarter 4 shall end on June 24, 2022. For schools that did not suspend classes, the EOSY rites shall be any of the dates from **June 27 to July 2, 2022**. Private schools may implement the schedule as reflected in their respective School Calendars.
4. Schools that declared suspension of classes in response to DM-CI-2022-009, **Reiterating the Policy on Academic Ease and Allowing the Suspension of Classes and Other Teaching-Related Activities in the Midst of the Surge in COVID-19 Cases**, shall make the necessary adjustments to the school calendar to ensure that the number of days in the current school year remains consistent with Republic Act (RA) No. 11480 (An Act Amending Section 3 of RA 7797, Otherwise Known as "An Act to Lengthen the School Calendar from Two Hundred (200) Days to Not More than Two Hundred Twenty (220) Class Days"). If classes were suspended for one week, then the EOSY rites may be on any of the dates from July 4 to 9, 2022.

5. In assessing the viability of conducting SY 2021–2022 EOSY rites, public health and safety are still deemed the topmost concern amidst the ongoing progress in COVID-19 testing and vaccination. Hence, the scenarios projected by the Department of Health (DOH) and the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID), complemented by other credible sources and DepEd risk assessment, shall be considered. Should the public health situation prevent the conduct of this year's EOSY rites within the said week, schools, in consultation with the Parents-Teachers Association (PTA), may choose to reschedule or forego the activity. Private schools shall be guided by their approved or revised school calendar.

6. To ensure the protection of the health, safety, and well-being of learners, teachers, personnel, as well as parents, and other stakeholders, the face to face conduct of the EOSY rites is highly discouraged. However, schools and Community Learning Centers (CLCs) in Alert Levels 1 and 2 and in consultation with the local government unit as well as parents/guardians may opt to hold a limited face to face or hybrid ceremony with strict compliance to the IATF protocols to give learners a sense of normalcy without risking their health and safety. Schools must obtain parental consent for learners to attend the face to face ceremony. When applicable, schools in Alert levels 3, 4, and 5 shall hold their virtual EOSY rites, and with the consent of the parents, they may livestream the EOSY rites via appropriate online platforms.

7. The following measures must be strictly observed at all times:

- a. Face masks must be worn throughout the entire event,
- b. At least a one-meter safe distance must be observed between individuals,
- c. Participants must be seated at their assigned seats only,
- d. Handshake or any other forms of physical contact is discouraged, and
- e. Only the parents or one designated guardian shall be permitted to accompany a mover or candidate for graduation.

8. The virtual conduct of the EOSY rites may be an option for schools and CLCs, whenever feasible. Schools and CLCs may prepare a short program that will run in not more than two hours in consideration of the internet connectivity required. Only the completers/candidates for graduation, together with their parents/guardians, teachers, school officials, and invited guests shall be present during the virtual rites. Schools, with the consent of parents, have the option to livestream the virtual EOSY rites via appropriate online platforms.

9. The recognition rites for other grade levels may also be conducted virtually or on a limited face to face setup. However, if done on a limited face to face set up, it must be conducted separately from the graduation rites or moving up/completion ceremony to ensure physical distancing and adherence to IATF health protocols.

10. Schools shall ensure that the EOSY rites are conducted in a solemn and dignified manner and **shall not be used as a political forum**.

- a. DepEd reiterates the strict compliance with DO 48, s. 2018 titled **Prohibition of Electioneering and Partisan Political Activity**.
- b. Invited guest speakers must focus their messages on the theme of this year's EOSY rites. They must be advised not to campaign for anyone or any political party.
- c. Schools shall ensure that no election-related paraphernalia, such as streamers, posters, stickers, or other election-related items are distributed or displayed within the school premises or online.

11. For the public schools, expenses to be incurred relative to the conduct of the activity shall be charged to the Maintenance and Other Operating Expenses (MOOE) of the school. No DepEd official or personnel shall be allowed to collect graduation fees or any kind of contribution for moving up/completion ceremony, or recognition rites.

12. The **Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites** enclosed in DO 002, s. 2020 remains in force and in effect, except for the grant of academic awards and Performance Awards for Kindergarten. Separate guidelines amending certain provisions in DO 018, s. 2021 titled **Interim Guidelines on Giving of Awards and Recognition in Light of the Basic Education Learning Continuity Plan for School Year 2020-2021** shall be issued.

13. For queries or clarifications, please contact the **Bureau of Learning Delivery**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.od@deped.gov.ph or at telephone numbers (02) 8637-4346 and (02) 8537-4347.

14. Immediate dissemination of this Memorandum is desired.




LEONOR MAGTOLIS BRIONES
Secretary

References:

DepEd Order: (Nos. 029 and 018, s. 2021 and 002, s. 2020)

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
BASIC EDUCATION
CERTIFICATE
DIPLOMA
GRADUATION
JUNIOR HIGH SCHOOL
KINDERGARTEN EDUCATION
LEARNERS
POLICY
SCHOOLS
SENIOR HIGH SCHOOL



Republic of the Philippines
Department of Education

DepEd ORDER
No. **002**, s. 2020

12 MAR 2020

**MULTI-YEAR IMPLEMENTING GUIDELINES ON THE CONDUCT OF THE
K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR RITES**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Multi-year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School Year Rites (EOSY)** for Kindergarten, Grade 6, Grade 10 and Grade 12 learners who meet the curriculum requirements at the end of each school year.
2. Specifically for School Year (SY) 2019-2020, the EOSY rites shall focus on the theme ***Sulong EduKalidad: Pagtataguyod sa Kinabukasan ng Bayan (Sulong EduKalidad: Championing the Nation's Future)***, which highlights the essential role of quality education in helping Filipino learners achieve their full potential in order to fulfill their dreams and contribute meaningfully to nation-building. Moreover, each school shall have the discretion to elect the date for the holding of this year's rites within the week of **April 13-17, 2020**, taking into consideration the applicable guidelines by the Department of Health (DOH) in light of the COVID-19 public health situation, and to conduct the rites consistent with the DOH guidelines on mass gatherings. Should the public health situation prevent the holding of this year's rites within the said week, the schools, in consultation with the Parents-Teachers Association (PTA) leadership, may choose to reschedule or forego the holding of the rites.
3. This Order shall take effect immediately upon its approval and shall remain in force and in effect for the duration of the K to 12 Basic Education Program, unless sooner repealed, amended or rescinded. All previous issuances relative to this Order which are found inconsistent are deemed superseded or modified accordingly.
4. For inquiries, please contact the **Bureau of Learning Delivery**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.od@deped.gov.ph or at telephone numbers (02) 8637-4346 and 8637-4347.
5. Immediate dissemination of and strict compliance with this Order is directed.

LEONOR MAGTOLIS BRIONES
Secretary

Encls.: As stated

References:

DepEd Order Nos.: 2, 7 and 31, s. 2019; 6, 12 and 48, s. 2018; 8 and 66, s. 2017; 7 and 36, s. 2016; 9, s. 2014; 9, s. 2013; and 9, s. 2012

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
CERTIFICATE
DIPLOMA
GRADUATION
JUNIOR HIGH SCHOOL
KINDERGARTEN EDUCATION
LEARNERS
POLICY
SCHOOLS
SENIOR HIGH SCHOOL

**MULTI-YEAR IMPLEMENTING GUIDELINES ON THE CONDUCT OF THE
K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR RITES**

I. Rationale

In response to the changing and complex needs of the local, national and global communities, it is the mission of the K to 12 Basic Education Program to strengthen the values of the Filipino people, develop a strong sense of nationalism, develop productive citizens who contribute to the building of a progressive, just, and humane society, ensure environmental sustainability, and cultivate global partnerships for development (DO 21, s. 2019). Any Filipino individual who completes it shall have been holistically prepared to pursue higher education, entrepreneurship, middle level skills development or employment with increased chance of success.

To celebrate learners' hard work and accomplishments, appropriate ceremonies shall be held at specific milestones of the basic education program. These ceremonies shall be meant to acknowledge learners who have successfully met, or even exceeded, curricular requirements, and mark the transition to subsequent stages of schooling until they finish basic education. Such events are meaningful for families as learners take pride in what they have achieved and have their parents celebrate with them. By culminating in the conferral of diplomas and certificates, these rites serve to commemorate the fruits of the collective efforts of the whole school community.

II. Scope

This Policy shall provide guidance in the annual conduct of end-of-school-year rites and shall be applicable to both public and private elementary and secondary schools nationwide.

III. Policy Statement

This DepEd Order establishes the procedures for conducting appropriate ceremonies for Kindergarten, Grade 6, Grade 10 and Grade 12 learners who meet the curriculum requirements at the end of each school year.

IV. Procedures

1. At the end of each school year, the DepEd shall conduct the following **End-of-School-Year (EOSY) Rites**¹:

¹ Basic education is comprised of two major levels: elementary and secondary. A graduation ceremony is the End-of-School-Year (EOSY) rite that marks the learners' completion of such major levels in Grade 6 and Grade 12. A moving up ceremony is the EOSY rite for Kindergarten and Grade 10 learners.

Grade Level Completers	Ceremony	Proof of Completion
Kindergarten	Moving Up	Kindergarten Certificate
Grade 6	Graduation	Elementary Certificate
Grade 10	Moving Up	Junior High School Certificate
Grade 12 learners from a. Schools with DepEd-approved K to 12 transition plans b. Schools with permit to operate Senior High School since 2014 c. International schools with K to 12 Program	Graduation	Senior High School Diploma

2. The annual theme for the ceremonies shall be published in a DepEd Memorandum. Schools, schools division offices (SDOs), or regional offices (ROs) may translate the theme in their respective Mother Tongues.
3. The EOSY rites shall be scheduled in accordance with the school calendar published every school year. Schools, SDOs, or ROs with an extended school year will have to be guided by their approved revised school calendar.
4. DepEd reiterates the following policies:
 - a. Graduation and Moving Up Ceremonies should be simple but meaningful. While these rites mark a milestone in the lives of the learners, these should be conducted without excessive spending, extravagant attire, or extraordinary venue;
 - b. Non-academic projects articulated in DepEd Order (DO) No. 66, s. 2017 entitled *Implementing Guidelines on the Conduct of Off-Campus Activities* such as attendance to field trips, film showing, junior-senior promenade, and other school events should not be imposed as requirements for graduation or completion.

For Public Schools only

- c. Expenses relative to the activity should be charged to the school's Maintenance and Other Operating Expenses, subject to existing guidelines;
 - d. **No DepEd personnel shall be allowed to collect any kind of contribution or fee for the graduation/moving up ceremony.**
5. Casual or formal wear, or school uniform, shall still be the recommended moving up/graduation attire. The use of toga or *sablay* may also be allowed as an additional garb.

86 , nglw

6. The format of the certificate of completion and diploma must be in accordance with DO No. 31, s. 2019, **The Department of Education Service Marks and Visual Identity Manual**, Enclosure No. 1, pages 44 to 46.

For private elementary and secondary schools, technical and vocational institutions (TVIs), and higher education institutions (HEIs) including state universities and colleges (SUCs) and local universities and colleges (LUCs)	The use of the enclosed completion certificate and diploma templates is optional . The signature of the school head is required, while the signature of the Schools Division Superintendent is not required.
For public elementary and secondary schools	The use of the cited completion certificate and diploma templates is required .

7. Awarding of honors to learners from Grades 1 to 12 shall follow the guidelines stipulated in DO No. 36, s. 2016 entitled *Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program*.
8. Further, the EOSY rites shall be conducted in an appropriate solemn ceremony befitting the learners and their parents and **shall not be used as a political forum**. The DepEd reiterates the strict compliance with DO No. 48, s. 2018 entitled **Prohibition of Electioneering and Partisan Political Activity**.

V. Monitoring and Evaluation

The School Heads shall be primarily responsible for supervising the implementation of this policy in their schools, ensuring that the provisions are communicated to all concerned stakeholders in the school community.

The ROs and SDOs shall jointly monitor the compliance of schools with these guidelines.

Feedback shall be provided to the DepEd and used to evaluate the policy for continuous improvement of its design and implementation. Such information shall be addressed to the **Office of the Director IV** of the **Bureau of Learning Delivery** through email at bld.od@deped.gov.ph. Or at telephone numbers (02) 8637-4346 and 8637-4347.

VI. Effectivity/Transitory Provisions

This Order shall take effect immediately upon its approval and shall remain in force and in effect for the duration of the K to 12 Basic Education Program, unless sooner repealed, amended or rescinded. All previous issuances relative to this Order which are found inconsistent are deemed superseded or modified accordingly.

Handwritten initials/signature

This Order shall be filed with the Office of the National Administrative Register (ONAR) of the University of the Philippines (UP) Law Center, UP Diliman, Quezon City.

VII. References

DepEd Order No. 31, s. 2019: *"The Department of Education Service Marks and Visual Identity Manual"*

DepEd Order No. 21, s. 2019: *"Policy Guidelines on the K to 12 Basic Education Program"*

DepEd Order No. 7, s. 2019: *"School Calendar for School Year 2019-2020"*

DepEd Order No. 2, s. 2019: *"School Year 2018-2019 K to 12 Basic Education Program End of School Year Rites"*

DepEd Order No. 48, s. 2018: *"Prohibition of Electioneering and Partisan Political Activity"*

DepEd Order No. 12, s. 2018: *"Revision to DepEd Order No. 6, s. 2018 (School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites)"*

DepEd Order No. 6, s. 2018: *"School Year 2017-2018 K to 12 Basic Education Program End of School Year Rites"*

DepEd Order No. 66, s. 2017: *"Implementing Guidelines on the Conduct of Off-Campus Activities"*

DepEd Order No. 8, s. 2017: *"School Year 2016-2017 K to 12 Basic Education Program End of School Year Rites"*

DepEd Order No. 36, s. 2016: *"Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program"*

DepEd Order No. 7, s. 2016: *"School Year 2015-2016 K to 12 Basic Education Program End of School Year Rites"*

DepEd Order No. 9, s. 2014: *"2014 Graduation Rites"*

DepEd Order No. 9, s. 2013: *"2013 Graduation Rites"*

DepEd Order No. 9, s. 2012: *"2012 Graduation Rites"*

fg mgw