



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 30, 2022

SCHOOLS DIVISION MEMORANDUM

No. 145, s. 2022

**INSTALLATION CEREMONY
FOR THE INCOMING SCHOOLS DIVISION SUPERINTENDENT OF THE
SCHOOLS DIVISION OF CAPIZ**

To: Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors/ OIC of the Districts
Unit/Section Heads
Heads of Public & Private Elementary, Secondary & Integrated Schools
All Others Concerned

1. In view of the reassignment of Dr. Salvador O. Ochavo Jr., CESO V, outgoing Schools Division Superintendent of this division to another station, this office would like to inform the field of the installation of the incoming Schools Division Superintendent of SDO Capiz, **Dr. Miguel Mac D. Aposin, CESO V** from SDO Aklan on June 07, 2022. The venue and time will be announced later.


2. Attached is the composition of working committees for your guidance.

3. All expenses relative to the conduct of this activity shall be charged against the Division MOOE Fund while travel and other incidental expenses of the invited participants other than the SDO personnel are chargeable against their respective School MOOE Fund subject to the usual accounting and auditing rules and regulations.

4. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion and other similar factors, and personal circumstances that run counter to the principles of equal opportunity.

5. It is expected also that all the attendees of this activity should strictly adhere to the minimum public health standards and/or protocols set forth by DOH / IATF for Alert Level 1 throughout the said activity.

6. Immediate and wide dissemination of this Memorandum is desired.


JOSE NIRO R. NILASCA
Asst. Schools Division Superintendent



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Enclosure No 1 to Division Memorandum No. 145, s. 2022

WORKING COMMITTEES

• **Registration**

Chairman : Mrs. Grace A. Atinon
Co-Chair : Jhean Mae Grace Lingco
Member : Mrs. Rolendy De Pedro

• **Program/Emcee/Invitation**

Chairman : Dr. Segundina Dollete
Co-Chair : Elenia Baranda
Members : All EPSs
All PSDSs

• **Stage Decoration and Back Drop**

Chairmen : Cecil Joy Diocson
Co-Chairman : Cerelo Villagracia
Members : Accounting Section

• **Food**

Chairman : Dr. Immaculada Amores
Co-Chair : Mr. Jerry Mosquite
Members : Mrs. Glenda Marie B. Botin
Ms. Glory Jean Borreros



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- **Reception/Corsage/**

Chairman : Mr. Ronald Dile
Co-Chair : Mrs. Sheralyn Baticados
Members : Dr. Lourdelyn Fuentes
Mona Eribal
Ms. Yzarda Claudette Ballera
Mrs. Candelaria Talabucon
Mrs. Joan Dequina

- **Certificates**

Chairman : Ms. Nannette G. Calixterio
Co-Chair : Mr. Romar Jaravelo

- **Documentation/Multimedia/Sound System**

Chairman : Dr. Edna Azcarraga
Co-Chair : Mr. Vincent Lausa
Members : Mr. Larry Mar Farinas
Mr. Erden Gentolea
Mr. Victor Benjamin





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- **Ways & Means**

Chairman : Mr. Benjie Doce
Co-Chair : Mr. Nenito Dacles
Members : Mrs. Josephine Manuel
Mrs. Cecil Joy Diocson
Mrs. Ma. Sharon Barrientos



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