



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

MAY 16 2022

DIVISION MEMORANDUM

No. **125**, s. 2022

**3 DAY LIVE-IN TRAINING WORKSHOP FOR THE UPSKILLING AND RETOOLING
OF SCHOOL HEADS IN THE CREATION OF SCHOOL-BASED READING
LITERACY INNOVATIONS IN THE SCHOOLS DIVISION OF CAPIZ**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOG
Education Program Supervisors
Public Schools District Supervisors
Public Elementary, Secondary and Integrated School Heads
All Others Concerned

1. Pursuant to **Department Order No. 45, s. 2002** with a main trust of ensuring that **Every Child is A Reader (ECARP)**, in similar way intensifying the advocacy for reading through the **3Bs Initiative - Hamon: Bawat Bata Bumabasa** issued under **DepEd Memorandum No. 173, s. 2019** and **Regional Memorandum No. 175, s. 2022** otherwise known as **The Institutionalization of Educational Innovation in Region VI**, the Schools Division of Capiz will conduct a 3 Day Live - In Training Workshop for the Upskilling and Retooling of School Heads in the Creation of School-Based Reading Literacy Innovations in the Schools Division of Capiz on May 25, 26, and 27, 2022. The venue will be announced later.
2. The activity aims to:
 - a. Discuss the rationale, theoretical and conceptual frame work, the goals, objectives and the importance of an innovation, not exclusively in one learning area, integrating it instead across the curriculum.
 - b. Upskill and retool the school heads and teachers in the creation of their School-Based Reading Literacy Innovations anchored on the Regional Banner Program **Project: LIBRO (Literacy Initiatives Bridging Reading**



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Opportunities and SDO Capiz' Project: DALE (Developing Acumen of Learners in English).

c. Encourage school heads and teachers for the continual application of their Schools-Based Reading Literacy Innovations.

3. Below are the number of participants and schedules of the abovementioned activity:

Number of Participants	PARTICIPANTS	SCHEDULES	VENUE	PERSONS INCHARGE
18	TRAINORS/TWG (Walk Through)	May 25, 2022		TWG
24	District Elementary English Coordinators/School Heads	May 26 & 27, 2022		
54	Integrated Schools English Coordinators/School Heads			
12	Secondary Schools English Coordinators/School Heads			
6	Trainers/Resource Persons			
10	Technical Working Group			
4	Quality Assurers Training Managers			
Total - 128				

4. Requirements for the 3 day live in training workshop:

- Participants must bring their Individual COVID Vaccination Cards
- Individual laptop and extension cord
- Strong internet connection



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5. Attached are Enclosures 1, 2, 3, 4 and 5, the Training Matrix, List of Participants, Training Course Design and Session Guides of Trainers/ Resource persons and Memoranda, respectively.
6. Strict implementation of precautionary measures consistent with the IATF health protocols must be observed.
7. Expenses incurred in this activity are chargeable against **HRTD** Funds, while the travel expenses of participants shall be charged against the School **MOOE** subject to compliance with existing accounting and auditing rules and regulations.
8. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability or other factors, and personal circumstances contrary to the principles of equal opportunity.
9. Immediate dissemination of this Memorandum is desired.


SALVADOR O. OCHAVO JR., EdD, CESO V
Schools Division Superintendent

MAY 16 2022

Encl: As stated.

CC

Office of the Regional Director

Office of the CLMD- Curriculum Learning Management Division



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TRAINING MATRIX

3 DAY LIVE-IN TRAINING WORKSHOP FOR THE UPSKILLING AND RETOOLING OF SCHOOL HEADS IN THE CREATION OF SCHOOL-BASED READING LITERACY INNOVATIONS IN THE SCHOOLS DIVISION OF CAPIZ. MAY 25, 26, & 27, 2022

MAY 25, 2022 – Walk Through with Trainers and TWG (Day 0)

MAY 26, 2022 – Training Workshop (Day 1)

TIME	ACTIVITY	PERSONS IN CHARGE
6:00 – 8:00 8:00 – 9:00	<p>Registration – Arrival of Participants</p> <p>Preliminaries</p> <p>National Anthem on air</p> <p>Capiz Hymn on air</p> <p>Opening Prayer on air</p> <p>Welcome Remarks/Inspirational Messages</p> <p style="text-align: center;">HOUSE RULES</p> <p style="text-align: center;">PRESENTATION OF PARTICIPANTS</p>	<p style="text-align: center;">TWG</p> <p>JAMES LAURENCE REYES - Teacher I Moderator - Capiz National High School</p> <p>SEGUNDINA F. DOLLETTE, EdD Chief Curriculum Implementation Division</p> <p>JOSE NIRO R. NILASCA Asst. Schools Division Superintendent</p> <p>SALVADOR O. OCHAVO, JR., CESO V Schools Division Superintendent</p> <p>MA. SUZETTE P. ALBANA - Teacher I Jose Diva Avelino National High School District of Pontevedra</p> <p>AILYN VERGARA - Teacher I Leodegario Deocampo National High School District of Panitan</p>
9:00 – 9:30	OVERVIEW	SALVADOR DALE B. ARTATES Education Program Supervisor – English
9:30-11:00	<p>An Innovation</p> <p>The Importance of Project: DALE</p>	VIVIAN L. DROMAL -Master Teacher II Jamindan National High School District of Jamindan
11:00 – 12:00	<p>The Specifics of Phil-IRI – Philippine Informal Reading Inventory</p>	JOCELYN LUCHING, Ph. D. – Principal III Margarita Soriano Elementary School District of Sigma
12:00 – 1:00	LUNCH BREAK	
1:00 – 1:10	MOL	Participants
1:10 – 2:30	<p>Literacy Program Management: Monitoring and Sustainability</p>	ERMIE JOY JOAQUIN - Teacher I Vicente Andaya National High School District of Sigma
2:30 – 4:00	<p>Contextualization, Localization, Competencies, Strategies, Monitoring and Evaluation and Assessment of Innovations</p>	EDWIN JASON DUENAS, Ph. D. Master Teacher I Maayon National High School District of Maayon
4:00 – 5:00	Journalism in Style	MA. SARAH BAES – Master Teacher II Feliciano Y. Consing National High School District of President Roxas

MAY 27, 2022 – Training Workshop (Day 2)

TIME	ACTIVITY	PERSONS IN CHARGE
8:00 – 8:10	MOL	Moderator: Jessiemar Diaz - Head Teacher I Cabugao Elementary School District of President Roxas
8:10 – 9:30	Designing a School-Based Reading Remediation Program	MARYNILLE D. DELA CRUZ - Master Teacher I Vicente Andaya National High School District of Sigma
9:30 – 10:30	PISA (Program for International Student Assessment) Reading Literacy Framework	CHARLIE L. DUBLON, Ed.D. Head Teacher - I Pontevedra National High School District of Pontevedra
10:30 – 12:00	Workshop on the crafting of School-Based Reading Literacy Innovations.	QUALITY ASSURANCE TEAM Sephora M. Roldan Ronie C. Reteracion Alan Vincent B. Altamia Andres D. Quiachon Rolando B. Jamora Ed.D. Merlie J. Rubio Ed.d Elenia P. Baranda Ruth C. Gervero Ph.D. Shirley A. De Juan Ronald Dife Segundina F. Dollette Ed.D – Consultant Marlon P. Destresa, Ed. D. - Consultant Jose Niro R. Nilasca – Consultant Salvador O. Ochavo, Jr. Ed.d - Consultant
12:00 – 1:00	LUNCH BREAK	
1:00 – 2:30	Cont. Workshop on the crafting of School-Based Reading Literacy Innovations.	QUALITY ASSURANCE TEAM Sephora M. Roldan Ronie C. Reteracion Alan Vincent B. Altamia Andres D. Quiachon Rolando B. Jamora Ed.D. Merlie J. Rubio Ed.d Elenia P. Baranda Ruth C. Gervero Ph.D. Shirley A. De Juan Ronald Dife Segundina F. Dollette Ed.D – Consultant Marlon P. Destresa, Ed. D. - Consultant Jose Niro R. Nilasca – Consultant Salvador O. Ochavo, Jr. Ed.d - Consultant

TIME	ACTIVITY	PERSONS IN CHARGE
2:30 – 4:00	SYNTHESIS, OPEN FORUM AND SUBMISSION OF OUTPUTS	SALVADOR DALE B. ARTATES Education Program Supervisor – English
4:00 – 5:00	CLOSING PROGRAM	JAMES LAURENCE REYES - Teacher I Moderator - Capiz National High School Moderator: Jessiemar Diaz - Head Teacher ! Cabugao Elementary School District of President Roxas
	HOME SWEET HOME	

Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

Enclosure 2-A

LIST OF PARTICIPANTS

3 DAY LIVE-IN TRAINING WORKSHOP FOR THE UPSKILLING AND RETOOLING OF SCHOOL HEADS IN THE
CREATION OF SCHOOL-BASED READING LITERACY INNOVATIONS IN THE SCHOOLS DIVISION OF CAPIZ

DISTRICT ELEMENTARY ENGLISH COORDINATORS/SCHOOL HEADS

NAME	POSITION	SCHOOL/DISTRICT
1. ELAINE H. VICTORIANO	HT-I	Agdahon ES. – Dist. Of Cuartero
2. DELIA APOLINARIO	P-I	Manhoy ES. – Dist. Of Dao
3. MAE G. FRAC	P-II	Duran ES. – Dist. Of Dumalag
4. MA. LELIBETH MARCELINO	P-III	Haracleo M Benjamin ES. – Dist. Of Dumarao
5. LEAH U. BULAN	Teacher–III/TIC	Basiao ES. – Dist. Of Ivisan
6. LOLITA PALACIOS Ph.D.	P-I	Guintas ES. – Dist. Of Jamindan
7. JONEL SEMBRANO	P-I	Balighot ES. – Dist. Of Maayon
8. NELIDA LAYSA	P-II	Baiat-an ES. – Dist. Of Mambuasao East
9. JESSICA L. LAPENA Ph.D.	P-II	Caidquid ES. –Dist. Of Mambusao West
10. ELDELIZA F. BACULINAO	P-I	Bago Chiquito IS. – Dist. Of Panay
11. MARY JANE DOLLETTE	P-I	Cogon ES. – Dist. Of Panitan
12. BENNY BLANCAVER	P-II	Pilar ES. – Dist. Of Pilar
13. SONNY CAPOTE	H T - III	Ameligan ES. – Dist. Of Pontevedra
14. MEREDITH BECARES	MT-II/TIC	Cubay-Ibaca ES. – Dist. Of Pres. Roxas
15. ELIZABETH DE LA CRUZ	P-I	Ankin ES. – Dist. Of Sapián
16. JOCELYN LUCHING Ph. D.	P-III	Margarita Soriano ES. - Sigma
17. XYRIC JAN ANDRADE PH. D.	T-III/TIC	Aglinab ES. – Dist. Of Tapaz East
18. JOSEPHINE GARDOSE	P-I	Mariano Gleyo ES. –Dist. Of Tapaz West

LIST OF PARTICIPANTS

3 Day Live-In Training Workshop for the Upskilling and Retooling of School Heads in the creation of school-based Reading Literacy
Innovations in the School Division of Capiz

INTEGRATED SCHOOL HEADS

	Name of School Head	School Name	District	Position/ Designation
1	Dr. Ernesto J. Fulgencio Jr.	Aglalana Integrated School	Dumarao	Principal II
2	Narcisa L. Villorente	Agkawayan Integrated School	Mambusao West	Head Teacher II
3	Napoleon V. Protasio	Aglanot Integrated School	Dumarao	Head Teacher I
4	Jimmy D. Aspera	Antonio Belo Integrated School	Panitan	Principal I
5	Eldelisa F. Baculinao	Bago Chiquito Integrated School	Panay	Principal I
6	Candelaria D. Chavez	Bailan Integrated School	Pontevedra	Principal II
7	Freddie R. Rios	Bilao Integrated School	Sapian	Principal I
8	Apolio J. Luz	Bula Integrated School	Mambusao East	Principal II
9	MARILOU SHEBA D. ANTONINO	Calixto Loyola Sr. Integrated School	Sigma	HT-II
10	Angela B. Basinillo	Celestino D. Diaz Integrated School	Panitan	MT-1/TIC
11	Ellen Mae Rodriguez	Dayhagan Integrated School	Pilar	Principal 1
12	Yvonne Ganit	Don Leopoldo Gialogo Integrated School	Tapaz East	
13	Marie Beth Flaga	Dr. Laureano R. Frial Integrated	Dumalag	
14	Noemi Unating	Duluan Integrated School	Maayon	
15	Ma. Jevy Buhat	ELEODORO J. PONSARAN IS	Sigma	
16	Mildred D. Sampiano	Felixberto Dicon Dorado Integarted Sch	Panitan	Head Teacher-1
17	FE P. DEPENA	Guinbalian Integrated School	Maayon	TIC/Teacher III
18	Emmanuel Cuñada	Guise Integrated School	Pilar	TIC / Teacher 1
19	Yoli L. Llorico, EdD.	Manuel Ganzon Advincula Integrated Sc	Jamindan	HT-1
20	ESMERALDA A. DAGMIL	Quiajo Integreated School	Pres. Roxas	T-III/TIC
21	Edwin B. Belvis	Tinigban Integrated School	Panitan	Principal-1
22	Clarie Mae B. Diongco	Canapian Integrated School	Maayon	T-III/TIC
23	Melo Derramas	Tapulang Integrated School	Maayon	
24	Arnold Ani	Sinamongan Integrated School	Pilar	Principal 2

LIST OF PARTICIPANTS

3 Day Live-In Training Workshop for the Upskilling and Retooling of School Heads in the creation of school-based Reading Literacy Innovations in the School Division of Capiz

SECONDARY SCHOOLS ENGLISH COORDINATORS/SCHOOL HEADS

	School Name	Municipality	Name of School Head	Position/Designation
1	Arturo Jugo NHS	Dao	Nilo L. Domingo	Principal III
2	Bagong Barrio NHS	Tapaz East	JENACIL ROSALES	Head Teacher-I
3	Basiao NHS	Ivisan	VINCENT D. LAUSA	OIC/Administrative Officer IV
4	Bungsuan NHS	Dumarao	ROMEO ABUNAS	P3
5	Feliciano Yusay Consing NHS	President Roxas	QUINTO L. TAGOC, Ed.D	Principal IV
6	Camburanan NHS	Tapaz West	EMMIE G. GARBOSA, PhD	P2
7	Candelaria NHS	Tapaz West	Maria Femalil F. Castillon	Principal I
8	Roxas NHS	Tapaz West	Jocelyn G. Garbosa	MT1/TIC
9	Capiz NHS	Roxas City	Ma. Rita F. Villareal	Principal IV
10	Casanayan NHS	Pilar	Aida F. Villanueva	Principal III
11	Col. Patrocinio Artuz NHS	Tapaz East	Raquel LLanera	P1
12	Comsr. Luis R. Asis NHS	Panay	Florence B Legaspina	Principal III
13	Concepcion Castro Garcia NHS	Dumalag	Larry P. Castillo	School Principal IV
14	Cuartero NHS	Cuartero	Gina David	OIC
15	Dao NHS	Dao	QUEENIE L. BACHOCO	P1
16	David Moises NHS	Mambusao East	RIZALINA L.BARRUELA	P2
17	Dulangan NHS	Pilar	Agustina R. Perra	Principal III
18	Dumalag Central NHS	Dumalag	Maria Gina C. Nuñez, PhD.	Assistant Principal II/OIC
19	Fast Villaflores NHS	Maayon	LEA A. UY	Principal I
20	Estefania Montemayor NHS	Dumarao	LANDO B. RICARDO, JR.,	SCHOOL PRINCIPAL IV
21	Felix Balgos NHS	Panay	MYRTHYL COCHING	P3
22	Florentina Degala MNHS	Maayon	SHEILA V. SOLIVA	P2
23	Jose Diva Avellano Jr NHS	Pontevedra	CHARLIE D. BEGAS	School Principal III
24	Ivisan NHS	Ivisan District	Lucille Grace S. Oxino	School Principal IV
25	Jagnaya NHS	Jamindan	Yoly D. Lindo, PhD.	School Principal II
26	Jamindan NHS	Jamindan	Marilou B. Lozada	School Principal III
27	Leodegario D. Deocampo Sr. NHS	Panitan	GEROE A. ODICTA	PRINCIPAL III
28	Ishmael B. Orillos NHS	Sapian	ANALYN C. LOZADA	Principal I
29	Lucero NHS	Jamindan	Fatima Lava Escuton	P3
30	Luis Escutin National High School	Dao	TERESITA A. BARRIO	Principal I
31	Maayon NHS	Maayon	Ma. Lea O.Dais	Principal IV

32	Macario Delfin Bermejo NHS	Jamindan	Felvita L. Lipardo	Principal 1
33	Maindang NHS	Cuartero	CORONACION D. GADONG	School Principal I
34	Malonoy NHS	Dao	LEORICO G. FUNDAL	P4
35	Mambusao East NHS	Mambusao East	ESTELA FANO	P1
36	Mambusao NHS	Mambusao West	Marie Liezel L. Diawara, PhD.	School Principal II
37	Manuel F. Onato NHS	Dumarao	JOHNNY P. PUGON	P3
38	Marciano Patricio NHS	Pilar	ELMER CATUNAO	P3
39	Mianay NHS	Sigma	Julie G. Finlac	Principal 1
40	Panitan NHS	Panitan	RONILO B. TU	P4
41	Pawa NHS	Panay	ELPHEGE PACLIBAR	P1
42	Pontevedra NHS	Pontevedra	LEOWEL BATUIGAS	P3
43	Presentacion Diez Gregorio Nhs	Dumarao	Rhyan G. Huqueriza	Head Teacher I
44	Putian NHS	Cuartero	Gelyn B. Facto	Principal II
45	Ramon a. Benjamin Sr. NHS	Dumarao	Jocilyn G. Gialogo	Principal-I
46	Rev. Tomas Conejar NHS	Tapaz East	Liza Jean A. Pedroso	Head Teacher I
47	San Antonio NHS	Cuartero	LOURDES V. PALIGUMBA	Principal I
48	San Nicolas NHS (Pilar)	Pilar	Jolly E. Batuigas	School Principal II
49	San Nicolas NHS (Tapaz)	Tapaz West	Rosiene C. Cebal	Principal III
50	Sapian NHS	Sapian	Expectacion J. Lacbanes	School Principal III
51	Tapaz NHS	Tapaz West	Leonardo F. Farillon	Principal II
52	Tuburan NHS	Maayon	Maria Bambi L. Billanes	School Principal I
53	Vicente Andaya Sr. NHS	Sigma	JIMMY B. BILLONES, PhD	School Principal III
54	Yating NHS	Pilar	ROLLIE KIM F. RELANO, Ed.D.	SCHOOL PRINCIPAL I

Department of Education
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Enclosure 2- D

LIST OF PARTICIPANTS

3 DAY LIVE-IN TRAINING WORKSHOP FOR THE UPSKILLING AND RETOOLING OF SCHOOL HEADS IN THE CREATION OF SCHOOL-BASED READING LITERACY INNOVATIONS IN THE SCHOOLS DIVISION OF CAPIZ

TRAINERS/RESOURCE PERSONS

NAME	POSITION	SCHOOL/DISTRICT
1. MA. SUZETTE P. ALBANA	TEACHER I	Jose Diva Avelino NHS – Dist.Of Pontevedra
2. AILYN VERGARA	TEACHER I	Leodegario Deocampo NHS – Dist. Of Panitan
3. VIVIAN L. DROMAL	MASTER TEACHER II	Jamindan NHS – Dist of Jamindan
4. JOCELYN LUCHING, Ph.D.	PRINCIPAL III	Margarita Soriano ES – Dist. Of Sigma
5. ERMIE JOY JOAQUIN	TEACHER I	Vicente Andaya NHS – Dist. Of Sigma
6. EDWIN JASON DUENAS, Ph.D.	MASTER TEACHER I	Maayon NHS – Dist. Of Maayon
7. MA. SARAH BAES	MASTER TEACHER II	Feliciano Y. Consing NHS – Dist. Of Pres. Roxas
8. MARYNILLE D. DE LA CRUZ	MASTER TEACHER I	Vicente Andaya NHS – Dist. Of Sigma
9. CHARLIE L. DUBLON, Ed.D.	HEAD TEACHER I	Pontevedra NHS – Dist. Of Pontevedra
10. JESSIEMAR DIAZ	HEAD TEACHER I	Cabugao ES – Dist. Of Panitan
11. JAMES LAURENCE REYES	TEACHER I	Capiz National High School
12. SALVADOR DALE B. ARTATES	EDUCATION PROGRAM SUPERVISOR	Schools Division of Capiz

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Enclosure No. 2-E

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INNOVATIONS IN THE SCHOOLS DIVISION OF CAPIZ**

TECHNICAL WORKING GROUP – TWG

NAME	POSITION	SCHOOL/DISTRICT
1. ALLEN O. AGUIRRE	HEAD TEACHER IV	Capiz National High School
2. SHANIKA MAE ISAGAN	TEACHER 1	Capiz National High School
3. CAMILLE VESTIDAS	TEACHER 1	Jamindan NHS – Dist. Of Jamindan
4. EVEYLYN S. CALLAR	TEACHER 1	Feliciano Y. Consing NHS – Dist. Of Pre. Roxas
5. ROSEMARY L. ARTATES	PRINCIPAL II	Jesus Gonzalo Albana ES. – Dist. Of Panitan
6. FRANCIS RUSSEL P. VARON	MASTER TEACHER I	Capiz National High School

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QUALITY ASSURANCE TEAM

NAME	POSITION	STATION
1. SEPHORA M. ROLDAN	EPS – ARALING PANLIPUNAN	CID – SDO CAPIZ
2. RONIE C. RETERACION	EPS - MAPEH	CID – SDO CAPIZ
3. ALAN VINCENT B. ALTAMIA	EPS – EsP/GUIDANCE	CID – SDO CAPIZ
4. ANDRES D. QUIACHON	EPS - SCIENCE	CID – SDO CAPIZ
5. ROLANDO B. JAMORA, Ph.D.	EPS – EPP/TLE/TVL	CID – SDO CAPIZ
6. MERLIE J. RUBIO, Ed.D.	EPS - FILIPINO	CID – SDO CAPIZ
7. ELENA P. BARANDA	EPS - MATHEMATICS	CID – SDO CAPIZ
8. SHIRLEY A. DE JUAN	EPS – LEARNING RESOURCE	CID – SDO CAPIZ
9. RUTH C. GERVERO, Ph.D.	EPS - ALS	CID – SDO CAPIZ
10. RONALD DILE	EDUCATION PROGRAM SPECIALIST – M&E	SGOD – SDO CAPIZ

TRAINING MANAGEMENT TEAM

NAME	POSITION	STATION
1. SALVADOR O. OCHAVO, Jr., Ed.D. CESO V	SCHOOLS DIVISION SUPERINTENDENT	SDO - CAPIZ
2. JOSE NIRO R. NILASCA	ASST. SCHOOLS DIVISION SUPERINTENDENT	SDO - CAPIZ
3. SEGUNDINA F. DOLLETE, Ed.D.	CHIEF – CURRICULUM IMPLEMENTATION DIVISION	SDO - CAPIZ
4. MARLON P. DESTRESA, Ed.D.	CHIEF – SCHOOL GOVERNANCE AND OPERATIONS DIVISION	SDO - CAPIZ