



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

APR 19 2022

DIVISION MEMORANDUM

No. 105 s. 2022

**REGIONAL VALIDATION OF SCHOOLS DIVISION OFFICE (SDO) VALIDATED SCHOOLS
FOR THE IMPLEMENTATION OF
PROGRESSIVE EXPANSION OF FACE-TO-FACE (F2F) CLASSES**

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Education Program Supervisors
Public Schools District Supervisors/ Officers-In-charge of the Districts
Public Elementary and Secondary School Heads Concerned
All Others Concerned

1. Relative to Regional Memorandum No. 281, s. 2022 (Regional Validation for the Progressive Expansion of Face-to-Face Classes), the Regional Composite Team will conduct document and on-site validation of SDO validated schools on April 25-26, 2022. The venue will be announced later.
2. This activity aims to validate the readiness and compliance of the SDO validated schools with the required indicators for the implementation of progressive expansion of F2F classes.
3. All SDO validated schools are required to prepare four (4) folders of documents for the Main Areas of the School Safety Assessment Tool (SSAT) and assign personnel who will be in-charge of each folder during the document validation.
4. Participants to this activity are the school heads and members of the School Composite Team of the ten (10) schools already validated by the Division Composite Team.
5. The Regional Composite Team shall implement the pass/fail criterion. Schools that cannot comply with the required SSAT indicators and other requirements during the validation will not be recommended for the implementation of the face-to-face classes.
6. The matrix of the activity and List of Personnel Involved are found in Enclosures 1 and 2 of this Memorandum.
7. The conduct of this activity complies with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH). All participants should wear face masks properly at all times.



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



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8. Expenses relative to the conduct of this activity are chargeable against Division and School MOOE Funds, subject to the usual accounting and auditing rules and regulations.
9. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.
10. Immediate dissemination of and compliance with this Memorandum are desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

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Enclosure No. 1 to Division Memorandum No. 105, s. 2022

Matrix of Activities
Day 1, April 25, 2022 - Document / On-site Validation

| Time | School | Assigned Personnel |
|------------------|--|--|
| Morning | | |
| 8:00-8:50 AM | Domingo M. Locsin ES | Regional Composite Team Members: Engr. Irene Magante Dr. Ruby Llave Celestino Dalumpines IV Dr. Mary Grace Jomoad Frances Jade Caniban, DMD Miriam Lima Mhelvan Barboza |
| 8:51-9:40 AM | Feliciano Yusay Consing NHS | |
| 9:41-10:30 AM | San Esteban ES | |
| 10:31-11:10 AM | Sigma ES | |
| 11:11-12:00 NN | Vicente Andaya Sr. NHS | |
| Afternoon | | |
| 1:00-1:50 PM | Our Lady of Fatima Academy of Dao, Inc. | Regional Composite Team Members: Engr. Irene Magante Dr. Ruby Llave Celestino Dalumpines IV Dr. Mary Grace Jomoad Frances Jade Caniban, DMD Miriam Lima Mhelvan Barboza |
| 1:51-2:40 PM | Concepcion Castro Garcia NHS | |
| 2:41-3:30 PM | Artuz ES | |
| 3:31-4:10 PM | Candelaria NHS | |
| 4:11-5:00 PM | Estefania Montemayor NHS | |

Note: Allotted time for each school is flexible and subject to change without prior notice depending on the rate/ pace of the document validation by the members of the Regional Composite Team.

Day 2, April 26, 2022 – On-site Validation



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