



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM

No. 102, s. 2022

**CONDUCT WORKSHOP ON VALIDATION OF NATIONAL SCHOOL BUILDING
INVENTORY FOR SY 2021-2022**

To: All School Heads, District Planning Officer of the District and Public Elementary, Secondary and Integrated School Planning Officer

1. Attached is the Memorandum OUCOS-PS-2022 from the office of the Secretary on the Conduct of the National School Building Inventory SY2021-2022.
2. This office, through the Planning Officer, Supply Officer and Education Facilities Sections of the Schools Division of Capiz shall conduct the **Validation workshop on NSBI SY2021-2022 on April 25-29, May 2-4 to 6, May 10-13 and May 16-18, 2022 from 8:00 AM-5:00 PM**. The orientation schedule is found in **Enclosure No.1** of this memorandum.
3. This activity aims to validate the printed and online NSBI forms and NSBI data in the EBEIS. To ensure the accuracy of submitted online data to the Central Office.
4. The participants to this activity are the 18 District Planning Officers and 471 elementary, secondary and integrated School Planning Officers.
5. All participants are required to bring the following:
 - a. Laptop with extension cord
 - b. NSBI Printed Report (Long Bond Paper)
 - c. Pocket Wifi
 - d. 1-Printer per district
6. Expenses for foods and venue are chargeable against HRTD Funds while travel expenses of the participants are chargeable against school MOOE. All are subject to the usual accounting and auditing rules and regulations.
7. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.
8. Immediate dissemination of and compliance with this Memorandum are desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

APR 13 2022

Enclosure No. 1

**CONDUCT VALIDATION WORKSHOP ON NATIONAL SCHOOL BUILDING INVENTORY
FOR SY 2021-2022**

PROGRAMME

DAY-1: Part I. Opening Program

- A. Philippine National Anthem: On Air
- B. Prayer: Immaculada J. Amores, PhD.- SEPS-HRD
- C. Regional Hymn: On Air
- D. Capiz Hymn: On Air
- E. Welcome Message: Jose Niro R. Nillasca-ASDS
- F. Inspirational Message: Salvador O. Ochoa Jr., CESO V

Part II. Orientation Proper – Trainers

Schedule of Training Workshop

Date	Participant (District)	No. of Participant	Topics	Workshop (Break-up Session)
April 25, 2022	Panay	33	NSBI Templates 1-7	T1 & T2 - Engr. III & Accountant II T3,T4A & T4B - Planning Officer III T5 - Supply Officer T6, T7, Latitude & Longitude - ITO
April 26, 2022	Pontevedra	23	NSBI Templates 1-7	-do-
April 27, 2022	Pilar	30	NSBI Templates 1-7	-do-
April 28, 2022	Pres. Roxas	21	NSBI Templates 1-7	-do-
April 29, 2022	Panitan	28	NSBI Templates 1-7	-do-
May 2, 2022	Maayon	37	NSBI Templates 1-7	-do-
May 4, 2022	Ivisan & Roxas City	19	NSBI Templates 1-7	-do-
May 5, 2022	Sapian	25	NSBI Templates 1-7	-do-
May 6, 2022	Dumarao	39	NSBI Templates 1-7	-do-
May 9, 2022	Dumalag	23	NSBI Templates 1-7	-do-
May 10, 2022	Mambusao East & West	36	NSBI Templates 1-7	-do-
May 11, 2022	Jamindan	36	NSBI Templates 1-7	-do-
May 12, 2022	Cuartero	25	NSBI Templates 1-7	-do-
May 13, 2022	Sigma	25	NSBI Templates 1-7	-do-
May 16, 2022	Dao	24	NSBI Templates 1-7	-do-
May 17, 2022	Tapaz East	38	NSBI Templates 1-7	-do-
May 18, 2022	Tapaz West	27	NSBI Templates 1-7	-do-



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Validators:

1. Marlon P. Destreza, EdD
2. Engr. Marlon V. Clarito – Engr. III
3. Eduardo D. Villafuerte – Planning Officer III
4. Rhodela U. Martinez- Supply Officer
5. Nasser G. Albana – AO III
6. Benjie B. Doce – Accountant II
7. Emmanuel Lati – ITO
8. Mary Joy Agase – ADAS III
9. Marybeth Cabison – ADAS III
10. Eda Vargas Fabale Ponsaran – Teacher III

Facilitators:

1. Immaculada J. Amores, PhD. - SEPS HRD
2. Ronald Dile -SEPS SMME
3. Yzarda Claudette D. Ballera – PDO I
4. Jhean Mae Grace Lingco – PDO I
5. Joy Arnold T. Lejos, MD – Medical Officer III