



Republic of the Philippines  
Department of Education  
Region VI- Western Visayas  
**DIVISION OF CAPIZ**  
Banica, Roxas City

April 7, 2022

**DIVISION MEMORANDUM**

No. 099 s. 2022

**DIVISION VIRTUAL ORIENTATION ON LEARNING RESOURCE PORTAL**

Assistant Schools Division Superintendent  
Chief- Education Program Supervisor - CID  
Education Program Supervisors  
Public Schools District Supervisors/Officers-In-Charge of the District  
Heads of Public Elementary, Secondary and Integrated Schools  
Project Development Officer II (CID)

1. The Division of Capiz through the Learning Resources Management and Development Unit will conduct a **Division Virtual Orientation on Learning Resource Portal** for the district, secondary and integrated school LR coordinators on April 20, 2022 at 8:30 AM to 12:00 noon. The link will be sent later to the LR group chat.
2. The training-workshop aims to achieve the following objectives:
  - a. discuss their role as administrator of the LR portal;
  - b. provide the participants with the knowledge on the basic operations of LR Portal; and
  - c. orient on how to access LRs from the Division LR Portal.
3. The participants to this orientation are the designated district, secondary and integrated school LR coordinators.
4. Immediate dissemination of this Memorandum is desired.

**SALVADOR O. OCHAVO, Jr, EdD., CESO V**  
Schools Division Superintendent

APR 07 2022

Enclosure: As stated

Reference:

Allotment:

To be indicated in the Perpetual Index  
under the ff. subjects:

LEARNING RESOURCE PORTAL

TEACHING AIDS

TRAINING PROGRAM