



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

APR 04 2022

DIVISION MEMORANDUM

No. 094, s. 2022

FINAL CHECKING OF MODES OF VERIFICATIONS (MOVs) FOR SCHOOLS APPLYING FOR PROGRESSIVE EXPANSION OF LIMITED FACE-TO-FACE (F2F) CLASSES

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Education Program Supervisors
Public Schools District Supervisors/ Officers-In-charge of the Districts
Public Elementary and Secondary School Heads Concerned
Division Composite Team Members
All Others Concerned

1. In compliance with Regional Memorandum No. 110, s. 2022 titled “**Guidelines on the Resumption of Pilot Schools Implementation and Expansion of Limited Face-to-Face Classes**”, this office shall conduct the Final Checking of Modes of Verifications (MOVs) for Schools Applying for Progressive Expansion of Limited Face-to-Face Classes on April 11, 2022 from 8:00 AM to 5:00 PM to be held at the Capiz Division Multi-purpose Hall, Banica, Roxas City.
2. This activity aims to check the correctness and completeness of the documents and other MOVs required for the implementation of progressive expansion of F2F classes.
3. Participants to this activity are the school heads and members of the School Composite Team of the nine (9) schools already validated by the Division Composite Team.
4. The matrix of the activity and List of Personnel Involved are found in Enclosures 1 and 2 of this Memorandum.
5. The conduct of this activity complies with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH). All participants should wear face masks properly at all times.
6. Foods of the SDO personnel involved are chargeable against Division MOOE Funds while the travel and other expenses of the school heads and members of the School Composite Team shall be charged against School MOOE Funds, subject to the usual accounting and auditing rules and regulations.
7. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.
8. Immediate dissemination of and compliance with this Memorandum are desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

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Enclosure No. 1 to Division Memorandum No. 094, s. 2022

Matrix of Activities

Time	School	Assigned Personnel
Morning		
8:00-8:40 AM	Domingo M. Locsin ES	Division Composite Members
8:41-9:20 AM	Feliciano Yusay Consing NHS	
9:21-10:00 AM	Artuz ES	
10:01-10:40 AM	Candelaria NHS	
10:41-11:20 AM	Estefania Montemayor NHS	
11:21-12:00 NN	Concepcion Castro Garcia NHS	
Afternoon		
1:00-1:40 PM	San Esteban ES	Division Composite Members
1:41-2:20 PM	Sigma ES	
2:21-3:00 PM	Vicente Andaya Sr. NHS	
3:00-5:00 PM	Final Coaching	



Address: Banica, Roxas City
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Enclosure No. 2 to Division Memorandum No. 094 s. 2022

List of Personnel Involved

1. Dr. Salvador O. Ochavo Jr., CESO V
2. Jose Niro R. Nillasca
3. Emmanuel V. Lati
4. Dr. Marlon P. Destreza
5. Dr. Segundina F. Dollete
6. Dr. Edna B. Azcarraga
7. Dr. Merlie J. Rubio
8. Dr. Joy Arnold T. Lejos
9. Engr. Marlon Clarito
10. Eduardo D. Villafuerte
11. Glenda Marie B. Botin
12. Ronald D. Dile
13. Sheralyn G. Baticados
14. Candelaria Talabucon
15. Ma. Lourdes Peniano
16. Jhean Lingco
17. Jamie Rose C. Magsila

