



Republic of the Philippines
Department of Education
 Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

MAR 17 2022

DIVISION MEMORANDUM
 No. 071, s. 2022

**DIVISION VALIDATION OF SCHOOLS IN THE IMPLEMENTATION OF
 PROGRESSIVE EXPANSION OF FACE-TO-FACE-CLASSES**

To: OIC, Office of the Asst. Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Education Program Supervisors
 Public Schools District Supervisors/ Officers-In-charge of the Districts
 Public Elementary, Secondary and Integrated School Heads
 All Others Concerned

1. In obedience with Office Order 00-OSEC-2022-003 titled “Interim Guidelines on the Expansion of Limited Face-to-Face Classes” and Regional Memorandum 110, s. 2022 (Guidelines on the Resumption of Pilot Schools Implementation and Expansion of Limited Face-to-Face Classes), the Schools Division Superintendents may recommend additional schools for the continued implementation of Progressive Expansion of Face-to-Face Classes.
2. Concerning this, the Schools Division of Capiz Composite Team will conduct Division Validation which will commence on March 23, 2022 onwards.
3. The purpose of this activity is to validate/ confirm and ensure the compliance of recommended schools with the following readiness parameters:
 - a. LGU Concurrence and Barangay Officials/ IP Leaders Coordination;
 - b. Parent Consent of Participating Learners;
 - c. Action/ Implementation Plan presented to the SDO Composite Team;
 - d. Contingency/ Emergency Plan presented to the SDO Composite Team; and
 - e. SSAT Validated by the SDO Composite Team.
4. The personnel involved in this activity are the members of the SDO Composite Team with their corresponding assignment:

SSAT Main Area	Division Composite Team Members
A. Managing School Operations I. Shared Responsibility II. Alternative Work Arrangement	Dr. Marlon P. Destreza –Chief SGOD Dr. Edna B. Azcarraga –EPS-SGOD
III. Classroom Layout IV. School Traffic Management	Engr. Marlon Clarito – Engr. III Eduardo D. Vilalfuerte – PO III
V. Protective Measure, Hygiene Practice and Safety Procedure	Dr. Joy Arnold Lejos- Medical Officer III

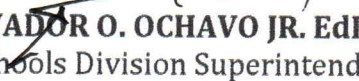




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SSAT Main Area	Division Composite Team Members
VI. Communication Strategy VII. Contingency Plan	Ms. Glenda Marie Botin – PDO II-DRRM
B. Focusing on Teaching & Learning I. Learning Resources II. Limited Face to Face III. Teacher Support	Dr. Segundina Dollete-Chief CID/ on her duly representative
C. Well-Being & Protection	Dr. Joy Arnold Lejos – Medical Officer III
D. Home-School Coordination	Mr. Ronald Dile – SEPS- SMME

5. The conduct of this activity complies with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH). All participants should wear face masks properly at all times.
6. Expenses incurred in this activity are chargeable against Division MOOE Funds, subject to the usual accounting and auditing rules and regulations.
7. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.
8. Immediate dissemination of and compliance with this Memorandum are desired.


SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent
MAR 17 2022

