



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City


February 16, 2022

Division Memorandum
No. 041, s. 2022

**MONITORING OF DELIVERED AND DISTRIBUTED AM/FM TRANSISTOR RADIO
WITH USB PORT**

**TO: OIC – Assistant Schools Division Superintendent
Chief Education Program Supervisor – CID
Public Schools District Supervisors
Public Elementary and Integrated School Heads
District and School Property Custodians**

1. Delivery and distribution of AM/FM transistor radio commenced last **February 7, 2022** and hopefully full distribution will be on the last week of February, 2022.
2. Schools and district offices with the help of the school and district property custodians are requested to closely monitor status of the released units for any defects and issues and to make necessary written report and submit it to the Schools Division Office through the Learning Resource Management Section.
3. Enclosure Number 1 is the Summary Sheet of the report to be submitted to the LRM Section. This summary sheet should be attached with the written report to be prepared by the District Property Custodian noted by the Public Schools District Supervisor.
4. Immediate dissemination of this Memorandum is desired.


SALVADOR O. OCHAVO, JR., EdD, CESO V
Schools Division Superintendent **FEB 16 2022**



Address: Banica, Roxas City
Telephone Number – (036) – 6210-974
Email address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>

