



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION MEMORANDUM No. 040 2022

February 15, 2022

Workshop on the Crafting of the Division Education Development Plan (DEDP)

To: Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Section Heads
All Others Concerned

1. Republic Act 9155 known as Governance of Basic Education of 2001, provides the policy that the Schools Division Office on its context shall develop and implement Division Education Development Plan (DEDP) anchored in the regional and national offices.
2. Educational planning is one of the vital components in attaining quality basic education before implementing any programs, projects and activities related to education, each plan must be carefully crafted to the attainment of the department's mission, vision and goals.
3. It further aims in making education more effective and efficient in responding to the needs of its stakeholders and the society.
4. Anent this, the Schools Division of Capiz will conduct the crafting of the Division Education Development Plan (DEDP), School Year 2022-2028. The activity will be conducted on March 8-10, 2022. Venue will be announced later.
5. Enclosure No. 2 is the List of Participants; Enclosure 3 is the DEDp Plan Outline and the persons involved
6. Health Protocols must be highly observed during the activity.
7. Immediate dissemination of this memorandum is desired.


SALVADOR O. OCHAVO Jr., EdD, CESO V
Schools Division Superintendent
FEB 15 2022



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SCHOOLS DIVISION OF CAPIZ

Enclosure No. 2 of SDM ⁰⁴⁹ s.2022 Preparation on the Crafting of the Division Education Development Plan (DEDP)

1. Dr. Salvador O. Ochavo, CESO V	Schools Division Superintendent
2. Jose Niro R. Nillasca	Asst. Schools Division Superintendent
3. Dr. Marlon P. Destreza	Chief- SGOD
4. Dr. Segundina F. Dollete	Chief – CID
5. Atty. Joseph Ituralde	Legal Officer
6. Dr. Ruth Gervero	EPS- ALS/SPED
7. Dr. Rolando Jamora	EPS -TLE
8. Salvador Dale Artates	EPS- English
9. Elenia Baranda	EPS – Math
10. Sephora M. Roldan	EPS- AP
11. Andres Lyndon Quiachon	EPS – Science
12. Dr. Merlie Rubio	EPS - Filipino
13. Alan Vincent Altamia	EPS – EsP
14. Ronie Reteracion	EPS – Mapeh
15. Dr. Linda Villasis	Pres. (PSDsS)
16. Dr. Angel Payo	IPED Coordinator
17. Dr. Heidelyn Geromiano	Kindergarten & Multi-Grade Coor.
18. Kenneth Anoché	OIC- A.O
19. Emmanuel Lati	ITO
20. Nenito Dacles	AO – Budget
21. Sharon Barrientos	AO – HR
22. Rhodela Martinez	AO – Supply
23. Rosario Barredo	AO – Records
24. Cecile Diocson	AO - Cash
25. Atty. Benjie Doce, CPA	Finance
26. Dr. Edna Azcarraga	EPS- SGOD
27. Dr. Marggie Obligacion	SEPS- Planning & Research
28. Eduardo Villafuerte	Planning Officer
29. Nannette Calixterio	SEPS – SocMob
30. Ronald Dile	SEPS – M & E
31. Dr. Immaculada Amores	SEPS – HRTD
32. Glenda Marie Botin	PDO – DRRM
33. Dr. Joy Arnold Lejos	Medical Officer
34. Dr. Lourdelyn Fuentes	Dentist



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- 35. Sheralyn Baticados
- 36. Yzarda Ballera

Nurse II/Coordinator – SBFP
PDO I (YF)

Facilitators:

- 1. Lyod Berjamin
- 2. Jhean Lingco
- 3. Mary Joy Bonales
- 4. Grace Daradar



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DEDP PLAN OUTLINE

Parts of DEDP	Description	Persons Involved
<p>1. Executive Summary</p>	<p>Generalize the content of the six-year plan. This will provide readers and planners a snapshot about the plan and the direction of the office.</p> <p>(this is the portion that will be written last)</p>	<p>ASDS Nillasca Dr. Destreza Dr. Segundina Dollete Dr. M. Obligacion Ronald Dile</p>
<p>2. Rationale/Background</p>	<p>Description of the current situation, performance gaps and the key emerging priorities</p> <p>a. Introduce the division</p> <p>not too long; use your judgement whether to use tables or diagrams; discuss the shortest possible (1-2 paragraph) the context and or unique environment the Division is operating; snapshots of the Division's scope or coverage in terms of target learners, division, districts, schools and learning centers. <i>Note: Use your judgment when showing maps or diagrams.</i></p> <p>b. Access</p> <p>i. Show table and discuss overall performance through a dashboard</p> <p>ii. Highlight performance or indicator where they are performing well</p> <p>iii. Expound on "low" the performances.</p> <p>* Show where key stages, SDOs, schools * Highlight big ticket items.</p>	<p>Asds Nillasca Dr. Marlon Destreza Dr. Segundina Dollete Sephora Roldan Sir Andres Quichon Elenia Baranda Dr. Rolando Jamora Shirley De Juan Dr. Merlie Rubio Ronie Reteracion Alan Vincent Altamia Elenia Baranda</p>

	<p>* Discuss or explain what is happening (problem analysis) – problem tree will be an annex</p> <p>* Discuss past interventions - SWOT Analysis shall be attached as</p> <p>* Discuss future situation if not addressed -potential risks/problems</p> <p><i>Note: Include ALS in the discussion</i></p> <p>* Nutritional Status (to be included, if relevant to the discussion)</p> <p>* Special Focus/Discussion</p> <p>- Intake or number of children entering kindergarten. Discuss the efficiency of the schools to bring all five-year old children to school, show which schools or districts</p> <p>- Transition from Grade 6-7 and Grade 10-11</p> <p>c. Quality</p> <p>* Show table and discuss overall performance (dashboard)</p> <p>* Highlight performance</p> <p>* Expound on the “low” performance</p> <p>> Show where key stages, SDOs, schools</p> <p>> High light big ticket items</p> <p>> Discuss or explain what is happening (problem analysis) – problem tree will be an Annex</p> <p>> Discuss past interventions - SWOT Analysis shall be attached as an Annex.</p> <p><i>Note: Focus discussion on curriculum coverage, contact time,</i></p>	<p>Salvador Dale Artates</p> <p>Dr. Linda Villasis</p> <p>Eduardo Villafuerte</p> <p>Ronald Dile</p> <p>Dr. M. Obligacion</p> <p>Dr. Edna Azcarraga</p> <p>Dr. Joy Arnold Lejos</p> <p>Sheralyn Baticados</p> <p>Dr. Heidelyn Geromiano</p> <p>Dr. Ruth Gervero</p>
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instructional supervision, pedagogy etc.

d. Inclusion

- * Discuss participation and challenges of learners belonging to disadvantaged sector or communities
- * Highlight key practices (if any)
- * Discuss challenges
 - > Show where (segmentation)
 - > Discuss/explain practices and issues (problem analysis)
 - > Discuss past interventions - SWOT Analysis shall be attached as an Annex
 - > Discuss future situation if not addressed - potential risks/problem

Note: The main objective of Section 2 Rationale/Background is to show "urgency" in the Division's situation, and/or pinpoint areas (performance indicators, learner groups, key stage, school segments) that will provide the strategic focus of the Division in the next six (6) years. These areas are "big ticket" items that when addressed, will significantly impact to most number of learners.

Less is more. The challenge is to **sort and prioritize the competing concerns** in the Region/Division. This necessitates the need to focus on **few but significant concerns** as against providing too many but trivial data and information. The key approach is to facilitate the readers' understanding and appreciation of the situation in the Region/Division. The aim is to describe the concerns or priorities highlighted as valid and that these must be addressed immediately.

Asds Nillasca

Dr. Segundin Dollete

Dr. Marlon Destreza

Dr. Ruth Gervero

Dr. Heidelyn Geromiano

Eduardo Villafuerte

<p>3. Strategic Direction</p>	<p>Consider the use of graphs and infographics to highlight the priority and big-ticket items. Use them as needed</p> <ul style="list-style-type: none"> - Strategic Goal – divided into access, quality and governance - Strategies – to be employed to achieve each goal - Interventions – interventions to support each strategy (in the objective tree, those at the top are the interventions) <p>Sample Goal and Strategies</p> <p>Goal: Achieved universal participation</p> <ul style="list-style-type: none"> - Strategies: - Strengthen capacity to retain children in school at K to 3 level - Expand coverage of inclusion programs to children of migrant workers - Improve transition from Grade 6 to 7 - Strengthen child-seeking strategies for school-age out-of-school children <p>Goal: Improved learning outcomes</p> <ul style="list-style-type: none"> • Strategies: <ul style="list-style-type: none"> - Improve contact time and curriculum coverage - Strengthen school heads' capacity to provide instruction supervision - Strengthen school's capacity to conduct remediation classes for non-readers - Improve performance of learners from disadvantaged IP communities 	<p>Asds Nillasca Dr. Marlon Destreza Dr. Segundina Dollete Sephora Roldan Sir Andres Quichon Elenia Baranda Dr. Rolando Jamora Shirley De Juan Dr. Merlie Rubio Ronie Reteracion Alan Vincent Altamia Elenia Baranda Salvador Dale Artates Dr. M. Obligacion Dr. Linda Villasis Eduardo Villafuerte Ronald Dile Dr. Edna Azcarraga Dr. Joy Arnold Lejos</p>
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	Goal: Improved SBM practices • Strategies: <ul style="list-style-type: none">- Improve capacity of school heads in managing school programs and projects- Increase awareness of school heads on needs of learners from disadvantaged communities- Strengthen Division's capacity to provide TA to schools on school planning and monitoring and evaluation	Sheralyn Baticados Ronald Dile Nannette Calixterio Engr. Marlon Clarito
4. Key Performance Indicators	desired outcomes focusing on learners' performance highlighting the end of plan targets Highlight the targets on KPIs Use historical data in forecasting and targeting	Dr. M. Obligacion Eduardo Villafuerte
5. Organizational Capacity and Arrangements	Talks about the division. How the strategies will be implemented? Who will do them? Sample Strategies and Interventions: Strategies: Strengthen capacity to retain children in school at K to 3 level	Asds Nillasca Chiefs CID & SGOD All EPSs SEPs Section Heads All other concerned

	<p>Interventions:</p> <ul style="list-style-type: none"> ✓ Develop competencies of teachers on --- ✓ Strengthen the health and sanitation programs of selected (segments) schools ✓ Enhance capacity of the Division to provide technical assistance to schools with high dropouts in K to 3 <p>Strategy:</p> <p>Expand coverage of inclusion programs to children of migrant workers</p> <p>Interventions:</p> <ul style="list-style-type: none"> ✓ Strengthen capabilities of schools with many children catering to migrant workers in handling, tracking, and referral ✓ Strengthen schools' capacity to provide remediation programs for children of migrant workers ✓ Improve the Division's capacity to monitor and track children of migrant workers in the Division <p>Strategy:</p> <p>Improve transition from Grade 6 to 7</p> <p>Interventions:</p> <ul style="list-style-type: none"> ✓ Strengthen collaboration of elementary and high school per district ✓ Implement the MEA at the district level ✓ Improve tracking mechanism of the Division for learners transitioning from Grade 6 to Grade 7 <p>Discuss the roles of each part of the organization in achieving the goals and objectives</p> <p>Show the technical working committees and their responsibilities</p>	<p>Asds Nillasca</p> <p>Chiefs CID & SGOD</p> <p>All EPSs,</p> <p>SEPs</p> <p>Section Heads</p> <p>All other concerned</p>
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<p>6. Indicative Timeline</p>	<p>Under this heading show the tentative work plan or the schedule of programs and projects in achieving the goal of the division.</p> <p>May use matrix or diagram to show the timeline of activities.</p> <p>Include 6 year Implementation Plan (WFP)</p>	
<p>7. Monitoring & Evaluation</p>	<p>Under this heading show how the goals and objectives will be attained</p> <p>Who will monitor? (Monitoring Team)</p> <p>What monitoring tool will be used?</p> <p>What is the method/system of monitoring?</p> <p>Timeline of monitoring?</p>	<p>Asds Nillasca</p> <p>Nenito Dacles</p> <p>Atty Benjie Doce</p> <p>Ronald Dile</p> <p>Chiefs CID & SGOD</p> <p>All EPSs,</p> <p>PSDSs</p> <p>SEPs</p> <p>Section Heads</p> <p>All other concerned</p>



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Workshop Matrix
Crafting of the Division Education Development Plan (DEDP)
March 8-10, 2022

Day 1

National Anthem
Prayer
Capiz Hymn
Welcome Address

On Air
Rhodela Martinez
On Air
Jose Niro R. Nillasca
Asst. Schools Division Superintendent

Message

Dr. Salvador O. Ochavo Jr., CESO V
Schools Division Superintendent

Statement of the Purpose

Dr. Marlon P. Destreza
Chief - SGOD

Session 1

Jose Niro R. Nillasca
Asst. Schools Division Superintendent

Where we are now?

What are the gaps?

Revisiting the DepEds Vision, Mission and Goals

Regional Mantra

Sulong Edukalidad



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Day 2

Session 2

Jose Niro R. Nillasca
Asst. Schools Division Superintendent

Goal Setting

All Participants

SWOT Analysis

Atty. Joseph Ituralde
Legal Officer

Day 3

Crafting of Work and Financial Plan

Nenito Dacles
Administrative Officer IV- Budget

Ronald Dile
SEPS – M & E

Closing Remarks

Dr. Segundina F. Dollete
Chief – CID

Moderator:

Sephora M. Roldan
Education program Supervisor



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