



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ

February 14, 2022

DIVISION MEMORANDUM

No. 038 s. 2022

**SUBMISSION OF CONTENT CHECK REPORT AS ONE OF THE REQUIREMENTS
FOR PUBLICATION OF ARTICLES USED FOR DOCUMENT EVALUATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In order to ensure that every publication used for document evaluation meets the acceptable standards as to originality/uniqueness of content, all articles submitted for notation by the Human Resource Merit Promotion and Selection Board (HRMPSB) should be accompanied by a printed Content Check Report using the free online content checker **Dupli Checker**. The report should contain a "Unique" level of not lower than 70%.
2. In addition, the soft copy of the article/s for publication should be uploaded to the google form with URL **<https://bit.ly/3sGEX99>** (*DepEd Email account log in required*) prior to submission of the printed version/s at the division office.
3. This requirement shall take effect for all publications submitted to the office with received date March 1, 2022 and henceforth.
4. Immediate and wide dissemination of and compliance with this memorandum is highly enjoined.

SALVADOR O. OCHAVO, JR. EdD, CESO V
Schools Division Superintendent

FEB 15 2022

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