



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF CAPIZ**

January 28, 2022

**DIVISION MEMORANDUM**

No. 027, s. 2022

**TECHNICAL SUPPORT ON VIRTUAL MONTHLY CONDUCT OF HOLY MASS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD & CID  
Public Schools District Supervisors/OIC of the Districts  
Division Information Technology Officer  
School Heads of Ivisan NHS, Basiao NHS, Pontevedra NHS and Dulangan NHS  
SDO Personnel  
All Others Concerned

1. The Schools Division Office will resume its monthly mass every second Tuesday of the month through FB Live with the mass presider **Rev. Fr. Josel V. Beltran of St. John Paul II Parish**. The attendance to this activity is voluntary in nature.
2. Anent this, please be informed on the duty of the following personnel as **Members of IT Technical Support** to provide assistance on the conduct of the said activity as scheduled, to wit:

<b>IT Technical Support</b>	<b>Position/School</b>
1. EMMANUEL V. LATI	Division Information Technology Officer
2. VINCENT LAUSA	AO-Ivisan NHS/ OIC-Basiao NHS
3. ERDEN GENTOLEA	Teacher III, Pontevedra NHS
4. GENE BOY AMADOR	Teacher II, Dulangan NHS
5. LARRY MAR FARINAS	Teacher I, Ivisan NHS

3. The section to facilitate the monthly schedule of the mass is as follows:

<b>Date</b>	<b>Section</b>	<b>Venue</b>
February 8, 2022	Administration	RBI Room
March 8, 2022	Budget/Cash	
April 12, 2022	CID	
May 10, 2022	SGOD	
June 14, 2022	SDS Proper	
July 12, 2022	Accounting	
August 9, 2022	Administration	
September 13, 2022	Budget/Cash	
October 11, 2022	CID	
November 8, 2022	SGOD	
December 13, 2022	SDS Proper	



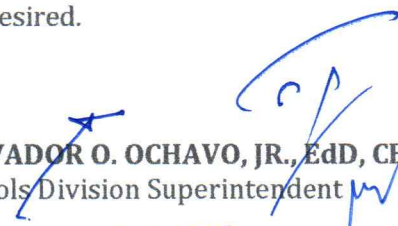
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4. Travel expenses of the concerned personnel is chargeable against School MOOE/Local Funds. All are subject to the usual accounting and auditing rules and regulations.
5. For inquiries regarding this activity, you may contact **Ms. Nannette G. Calixterio**, SEPS, SocMob, Division Partnership Focal Person at Mobile No. 09998888959.
6. Immediate dissemination of this Memorandum is desired.

  
**SALVADOR O. OCHAVO, JR., EdD, CESO V**  
Schools Division Superintendent

JAN 3 1 2022



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