



Republic of the Philippines  
**Department of Education**  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

December 16, 2021

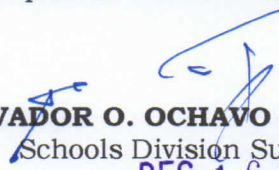
DIVISION MEMORANDUM

No. 289, s. 2021

**CORRIGENDUM TO SDM 284, S. 2021 TITLED "CONDUCT OF THE FOURTH  
QUARTER SCHOOL MONITORING, EVALUATION AND ADJUSTMENT (SMEA)  
CONFERENCE FOR CALENDAR YEAR 2021"**

To: OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors – CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Officers-In-charge of the Districts  
Public Elementary, Secondary and Integrated School Heads  
All Others Concerned

1. The schedule on the conduct of the **Fourth Quarter SMEA Conference** has been issued as SDM 284, s. 2021 titled "Conduct of the Fourth Quarter School Monitoring, Evaluation and Adjustment (SMEA) Conference for Calendar Year 2021. However, due to the issuance of the Provincial Government of Capiz Executive Order No. 30, s. 2021, re: "Ordering the Suspension of Classes in all Levels and the Suspension of Work in all Public and Private Offices in Preparation for Typhoon Odette, the following provisions of SDM 284, s. 2021 are hereby amended as follows:
2. Paragraph 6 is amended and shall read as: To ensure that accomplishments are supported with substantial proofs or MOVs, a validation activity will be conducted by the members of the District MEA Team to their assigned school/s on **December 20-21, 2021**; and
3. Paragraph 1 is amended and shall read as: All elementary, secondary and integrated school heads are mandated to conduct the **Fourth Quarter SMEA Conference** on **December 21-23, 2021**, if the **validation activities will be done on December 20, 2021**. On the hand, **if the validation activities will be done on December 21, 2021, the conduct of the 4<sup>th</sup> Quarter SMEA Conference shall be on December 22-23, 2021**.
4. All other provisions stated in the said Memorandum still remain in effect.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**SALVADOR O. OCHAVO JR. EdD, CESO V**  
Schools Division Superintendent

DEC 16 2021



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SGOD-SMME