



Republic of the Philippines
Department of Education
Region VI- Western Visayas
DIVISION OF CAPIZ
Banica, Roxas City

November 24, 2021

DIVISION MEMORANDUM

No. 279 s. 2021

THREE -DAY LIVE-OUT DIVISION TRAINING WORKSHOP FOR FREE-HAND ILLUSTRATORS ON THE DEVELOPMENT OF LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chief- Education Program Supervisor - CID
Education Program Supervisors
Public Schools District Supervisors/Officers-In-Charge of the District
Heads of Public Elementary, Secondary and Integrated Schools
Project Development Officer II (CID)

1. The Division of Capiz through the Learning Resources Management and Development Unit will conduct a **Three -Day Live-Out Division Training Workshop for Free-Hand Illustrators on the Development of Learning Resources** on December 15, 16 and 17 2021. The venue will be announced later.
2. The training-workshop aims to achieve the following objectives:
 - a. provide the participants with the basics of illustration for the development of materials for education use and;
 - b. design and develop learning and teaching resources.
3. The participants to this training-workshop are the free-hand illustrators pre-identified by district office both elementary and secondary. Number of participants per district is found in **Enclosure No. 1.**
4. Identified free-hand illustrators are advised to bring:
 - a. QAed Teacher-made story line
 - b. Laptop
 - c. Cellphone with tiny scanner/clear scanner
5. The indicative Program Schedule for this training-workshop is found in Enclosure No. 2. First meal on day 1 is AM snack and last meal is PM snack on day 3.
6. Expenses for food and training materials will be charged against Division HRTD fund while travel expenses of the participants will be charged to school MOOE subject the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

SALVADOR O. OCHAVO, Jr, EdD., CESO V
Schools Division Superintendent

DEC 07 2021

Enclosure: As stated

Reference:

Allotment:

To be indicated in the Perpetual Index
under the ff. subjects:

LEARNING RESOURCES

TEACHING AIDS

TRAINING PROGRAM

Enclosure no. 1 to Division Memorandum No. 279, s. 2021

NO. OF PARTICIPANTS BY DISTRICT

District	Elementary Free Hand Illustrators	Secondary Free Hand Illustrators	TOTAL
1. Cuartero	1	1	2
2. Dao	1	1	2
3. Dumalag	1	1	2
4. Dumarao	1	1	2
5. Ivisan	1	1	2
6. Jamindan	1	1	2
7. Maayon	1	1	2
8. Mambusao East	1	1	2
9. Mambusao West	1	1	2
10. Panay	1	1	2
11. Panitan	1	1	2
12. Pilar	1	1	2
13. Pontevedra	1	1	2
14. Pres. Roxas	1	1	2
15. Sapián	1	1	2
16. Sigma	1	1	2
17. Tapaz East	1	1	2
18. Tapaz West	1	1	2
TOTAL	18	18	36

LIST OF TRAINERS

NAME	SCHOOL
1. Reynaldo Crespo	Vicente Andaya Sr. NHS
2. Julius Ubas	Maayon NHS

LIST OF TRAINING STAFF AND FACILITATORS

1. Laurence Dadivas	Pres. Roxas District
2. Esmeralda Dagmil	Pres. Roxas District
3. Glenn Dollete	Division Office
4. Shirley De Juan	Division Office