



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
SCHOOLS DIVISION OF CAPIZ  
Banica, Roxas City

November 23, 2021

**DIVISION MEMORANDUM**

No. 267 s. 2021

**DIVISION ORIENTATION ON THE CONDUCT OF REGION-WIDE RAPID LITERACY ASSESSMENT (RLA)**

**To: Public Schools District Supervisors  
Heads of Public Elementary, Primary and Integrated Schools**

1. This office, through the Curriculum Implementation Division (CID) with the support of ABC+ will hold a Virtual Division Orientation on the Conduct of **Region-Wide Rapid Literacy Assessment (RLA)** on November 26, 2021 @8:30-11:30 A.M via zoom and FB Live. Link will be sent to the PSDS Chat Groups.
2. The objective of the activity is to orient participants on:
  - a. the importance of RLA;
  - b. process and how to conduct; and
  - c. administration guide.

Date/Time	Activity	Participants
November 26, 2021 8:30- 11:30 A.M	Division Orientation on the Conduct of Region-wide Literacy Assessment (RLA)	Public Schools District Supervisors, School Heads of Primary, Elementary and Integrated Schools Grade 1-3 Teachers, ICT coordinators
December 1-10, 2021	Region-wide conduct of RLA	Grade 1-3 Teachers, School Heads

3. School Heads will attend via zoom while teachers will be in the FB live.
4. Expenses relative to the conduct of this orientation shall be charged against the HRTD Fund subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

**SALVADOR O. OCHAVO, JR. EDD, CESO V**  
Schools Division Superintendent

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**DIVISION ORIENTATION ON THE CONDUCT OF REGION-WIDE RAPID LITERACY ASSESSMENT (RLA)**

<b>Time</b>	<b>Activity</b>	<b>Speaker</b>
<b>8:30 AM</b>	<b>Call to Attention</b>	<i>Mr. Salvador Dale B. Artates</i> Education Program Supervisor-English
	<b>National Anthem and Prayer</b>	<b>Mrs. Shirley A. De Juan</b> Education Program Supervisor-LR
	<b>Acknowledgment of Participants</b>	<b>Mrs. Elenia P. Baranda</b> Education Program Supervisor-Math <i>SDO Capiz</i>
<b>8:40 AM</b>	Welcome Message	<b>Mr. Jose Niro R. Nillasca</b> <i>OIC Office of ASDS</i>
<b>8:45 AM</b>	Objectives of the Orientation	<b>Segundina F. Dollete, EdD</b> <i>Chief Education Supervisor-CID</i>
<b>8:50 AM</b>	Message from DepEd SDO Capiz	<b>Salvador O. Ochavo, Jr. CESO V</b> <i>Schools Division Superintendent</i>
<b>9:00 AM</b>	Overview of ABC+ Project	<b>Gemma Rose Pedregosa</b> <i>Institutional and Systems Strengthening Officer</i> <i>ABC+ Project</i>
<b>9:05 AM</b>	The Rapid Literacy Assessment <ul style="list-style-type: none"> <li>• Importance of RLA</li> <li>• Process and How to Conduct</li> <li>• Administration Guide</li> </ul>	<i>SDO Capiz</i>
		<b>Janice Ann Perez</b> <i>Learning Resource Specialist</i> <i>ABC+ Project</i>
<b>10:30 AM</b>	Open Forum	<b>Salvador Dale B. Artates</b> Emcee
<b>10:45 AM</b>	RLA Scoresheet, Consolidation and Online Submission Process	<b>Emil Monroy</b> <i>ICT for Education Learning Specialist</i> <i>ABC+ Project</i>
<b>11:15 AM</b>	Open Forum	<b>Salvador Dale B. Artates</b> Emcee
<b>11:30 AM</b>	Next Steps and Closing Message	<b>Merlie J. Rubio, EdD</b> Education Program Supervisor-Filipino <i>SDO Capiz</i>

Emcee: Mr. Salvador Dale B. Artates