



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

November 2, 2021

DIVISION MEMORANDUM

No. **228**, s. 2021

**WEARING OF PRESCRIBED DEPED UNIFORM AND PROPER ID OF
ALL DEPED PERSONNEL IN THE SCHOOLS DIVISION OF CAPIZ**

**To: OIC - Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned**

1. In adherence to the **Civil Service Commission (CSC) Memorandum Circular 25 s. 1991**, entitled **Revised Dress Code Prescribed for all Government Officials and Employees in the Workplace**, this office announces that all DepEd employees of the Schools Division of Capiz, *(except those in the Third Level Position)* should wear the prescribed DepEd uniform with proper ID effective **December 6, 2021**.
2. The same shall apply to those personnel that transact business in the Division Office.
3. Appropriate office clothes may be worn during Fridays (non-uniform day).
4. Immediate dissemination of this Memorandum is desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

NOV 02 2021

Encl: None
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:

