



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ

September 3, 2021

DIVISION MEMORANDUM

No. 17, s. 2021

**PRE-CONSTRUCTION CONFERENCE FOR CY 2021 BASIC EDUCATIONAL
FACILITIES FUND: REPAIR OF CLASSROOMS**

To: Public Schools District Supervisors
Elem., Secondary and Integrated School Heads Concerned
All Others Concerned

1. The Education Facilities Unit of the School Governance and Operations Division will conduct a **Pre-Construction Conference for CY 2021 Basic Educational Facilities Fund: Repair of Classrooms** on September 10, 2021, 9:00 o'clock in the morning at the Capiz Division Office Activity Area.
2. Participants to this pre-construction conference are the **school heads** of the following schools listed below:

No.	School	District/ Municipality
1	Canapian Integrated School	Maayon
2	Tanza Norte ES	Panay
3	Cogon ES (Panitan)	Panitan
4	Jesus Gonzalo Albaña ES	Panitan
5	Yating NHS	Pilar
6	Manoling ES	President Roxas
7	San Juan ES (Dumarao)	Dumarao
8	Burias ES	Mambusao
9	Bula Integrated School	Mambusao
10	Bangkal ES	Sapian

3. Attached are the Program of Activities and Working Committees.
4. The conduct of this activity complies with the minimum health and safety protocols set by the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF) and the Department of Health (DOH). Wearing of face masks, face shields and observance of social distancing and other protocol standards should be observed at all times.
5. Expenses relative to the conduct of this activity shall be charged against HRTD Funds subject to the usual government accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this memorandum is directed.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

SEP 03 2021



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FACILITIES FUND: REPAIR OF CLASSROOMS**
September 10, 2021 @ 9:00 AM

PROGRAM OF ACTIVITIES

Part I-Opening Program

Prayer: **GLENDAMARIE B. BOTIN**
PDO II-DRRM

Welcome Remarks: **JOSE NIRO R. NILLASCA**
OIC
Office of the Asst. Schools Division Supt.

Message: **SALVADOR O. OCHAVO JR. EdD, CESO V**
Schools Division Superintendent

Part II - Pre-Construction Conference Proper

ENGR. MARLON V. CLARITO
Division Engineer III

ENGR. MARY MAGDALENE DEGONES-EQUIBAL
Engineer

ENGR. VICTOR ENIZARIO JR.
Engineer

Part III- Closing Program

Open Forum

Closing Remarks: **MARLON P. DESTREZA EdD**
SGOD Chief

WORKING COMMITTEES

Program: Glenda Marie B. Botin & Ronald D. Dile

Registration: Jamie Rose Magsila

Venue, Physical Arrangement & Sound: Division Engineers

Food: Dr. Immaculada J. Amores