



Republic of the Philippines
Department of Education
Region VI- Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City
Telefax No. (036) 6210-974- (036) 6216-118

August 31, 2021

DIVISION MEMORANDUM

No. **170** - **S.** 2021

**PRINTING AND DISTRIBUTION OF SELF LEARNING MODULES
AND OTHER LEARNING RESOURCES FOR QUARTERS 1 and 2, SY 2021- 2022**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Heads of Integrated Schools
All Others Concerned

1. To ensure the readiness for the opening of classes on September 13, 2021, the Schools Division Office through the Curriculum Implementation Division (CID) hereby requests for the support of all schools to start the in-house printing of **needed** Self Learning Modules (SLMs) /Learning Activity Sheets (LAS) Quarters 1 and 2.
2. Schools are advised to use SLMs/LRs (**reusable**) that are in good condition previously utilized last SY 2020-2021 to avoid wastage of resources.
3. Use CO/RO-conformed/enhanced SLMs/LAS which can be found in our division link tagged as Version 2 when previous LRs were consumed or damaged, however printing must be in accordance with DM-CI-2020-00245.
4. The Division Office will allocate bond paper and ink for Kindergarten to Senior High School.
5. In the event that there are no available modules in the link for a particular week in any learning area and grade level from CO and RO especially for TLE grade 7 to 10 and SHS, schools are encouraged to print and reproduce their own locally-developed modules.
6. Aside from the printing and distribution of SLMs, this office also reiterates that textbooks be distributed to all learners. A link for the inventory of available textbooks containing MELC has been shared to all schools through the LR Coordinator together with the Enhanced SLMs for Quarter 1 and RBI Episodes.
7. Schools must ensure the early distribution of modules, at least a week before opening of classes.
8. Attached is DM-CI-2020-00245 for reference.
9. For additional information you may contact the SDO LRMS section through:
Mr. Glenn P. Dollete - PDO -2 CID - 09512190303
Mrs. Shirley A. De Juan- EPS -LRMS - 09183563872
10. Immediate and wide dissemination of this Memorandum is desired.

SALVADOR O. OCHAVO JR, ED, CESO V
Schools Division Superintendent

Enclosure : DM-CI-2020-00245

Allotment:

To be indicated in the Perpetual Index



Republic of the Philippines

Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2020-00245

TO : BARM-MBHT Minister
Regional Directors
Schools Division Superintendents

FROM :  **DIOSDADO M. SAN ANTONIO**
Undersecretary

SUBJECT: TECHNICAL SPECIFICATIONS FOR THE PRINTING OF
QUARTER 2 SELF-LEARNING MODULES (SLMs)

DATE : September 9, 2020

DepEd Order No. 18, s. 2020 provided the guidelines for the provision of learning resources as well as the release, utilization, and liquidation of support funds for the printing and delivery of self-learning modules and other learning resources in light with the implementation of the Basic Education Learning Continuity Plan.

As contained in Item 5.4 of the said issuance, the Schools Division Offices (SDOs) are given the flexibility to determine the standard technical specifications in the procurement or in-house/by administration of printing and delivery of SLMs.

In the succeeding quarters of the school year however, an addendum to these guidelines may be issued to ensure uniform technical specifications.

This addendum pertains to the printing and delivery of Quarter 2 SLMs where the SDOs are given options to consider procurement subject to compliance with R.A. 9184, otherwise known as the "Government Procurement Reform Act" and its Implementing Rules and Regulations (IRR) and other GPPB issuances or in-house/by administration.

However, Quarter 2 printing of SLMs should comply with the minimum technical standards to ensure uniformity in the procurement or in-house/by administration printing and delivery of SLMs (please see enclosure).

Minimum Standard Technical Specifications for Printing and Delivery of Quarter 2 SLMs

1. For procurement

Number of pages	32	
Size	8.25" x 10.75" Portrait	10.75" x 8.25" Landscape Note: technical specifications for SLM in landscape orientation
Paper Type Inside: Cover:	Uncoated paper (book paper) 70gsm Fold cote #10/self cover	
Color Inside: Cover:	1 Color/4 colors, if any 4 Colors/1 color with UV coating	
Binding	Saddle Stitch	

2. For in-house/by administration

Number of pages	32	
Size	8.27" x 10.69" (A4 - Portrait) 10.69" x 8.27" (A4 - Landscape)	
Paper Type		
Inside :	Uncoated paper (book paper) 70 gsm	
Cover :	Self cover	
Color		
Inside :	1 color (black and white)	
Cover :	1 color (black and white)	
Binding	Stapled (triple)	