



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

SCHOOLS DIVISION MEMORANDUM

NO. **154** s. 2021

DIVISION OPLAN BALIK ESKWELA 2021

TO: Asst. Schools Division Superintendent
CID & SGOD Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Officers In-Charge of the Districts
Public Elementary, Secondary & Integrated School Heads
Division Office Personnel
All other concerned

1. In conformity with provisions set forth in DepEd Order No. 29, S. 2021 "*School Calendar and Activities for School Year 2021-2022*" more specifically under paragraph 9, in preparation for the opening of classes, Brigada Eskwela and Oplan Balik Eskwela shall be conducted, focusing on information campaign and strengthening partnerships that complement the Department's efforts to ensure quality basic education, this division hereby organizes its Division Oplan Balik Eskwela Committee, to wit:

Chairman: **Salvador O. Ochavo, Jr., EdD, CESO V**
Schools Division Superintendent

Vice-Chairman: **Jose Niro Nillasca**
Asst. Schools Division Superintendent

Members: **Segundina F. Dollete, EdD**
Chief Education Supervisor – CID
Marlon P. Destreza, EdD
Chief Education Supervisor - SGOD
Atty. Joseph Iturralde
Division Legal Officer
Kenneth Anocha
Officer In-Charge
Office of the Administrative Officer V



Address: Banica, Roxas City
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Glenda Marie Botin, JD
Project Development Officer II
Emmanuel Lati
Division Information Technology Officer
Eduardo Villafuerte
Division Planning Officer III
Maria Lourdes Peniano
Administrative Assistant II

2. Division OBE Committee and the Sections/Units will render service from August 16 to September 30, 2021. Schedule of duty is herein attached as *Annex A*.
3. The Division OBE Committee will have the following functions:
 - a. Address enrolment-related problems, queries, clarifications and other concerns commonly encountered by the public;
 - b. Receive, process and respond to simple queries, information requests and grievance from the general public. Complex issues and complaints shall be referred to Legal Unit;
 - c. Assist in the dissemination and clarification of DepEd policies, programs, projects and processes, particularly those relevant to enrolment issues in time of pandemic.
 - d. Monitor, document and submit daily reports on all issues and concerns received daily including the action taken to the OBE-PACC.
4. Division OBE PACC contact information:

Website: depedcapiz.ph
Email Address: capiz@deped.gov.ph
Landline Number: (036) 6210-974
Facebook Account: <https://www.facebook.com/DepEdTayoCapiz>
Messenger Account: DepEdTayoCapiz
5. All schools are advised to organize and create its respective School OBE Committee which shall be composed of School Head and members.

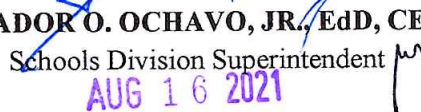


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6. Expenses incurred by the Division OBE-PACC during this activity shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.
7. Wide and immediate dissemination of this memorandum is desired.


SALVADOR O. OCHAVO, JR., EdD, CESO V
Schools Division Superintendent
AUG 16 2021



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Annex A

Schedule of Duty	Office/Unit/Section/Personnel In-Charge
August 16-20, 2021	OSDS Administrative Section
August 23-27, 2021	OSDS Proper, IT and Legal Unit
August 30 – September 3, 2021	OSDS Accounting Section
September 6-10, 2021	SGOD
September 13-17, 2021	CID
September 20-24, 2021	OSDS Administrative Section
September 27-30, 2021	OSDS Proper, IT and Legal Unit



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