



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

August 13, 2021

DIVISION MEMORANDUM
No. 152, s. 2021

**VALIDATION OF DOCUMENTS FOR MASTER TEACHER
POSITION - SECONDARY LEVEL**

- To: OIC-Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
1. This is to announce to all the applicants for Master Teacher position for secondary that the validation of your documents is scheduled on **August 19, 2021, 9:00 am** at DepEd Multi-Purpose Hall.
 2. In order to ensure the health and safety of all personnel, the evaluation of documents will be conducted through a conference of the Technical Working Group (TWG) **without the presence of the applicants**.
 3. Upon completion of document evaluation, the applicants will be called for a **very limited face-to-face confirmation** of his/her points which will be scheduled on a later date through a separate issuance.
 4. Expenses relative to the conduct of this ranking activity shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
 5. Immediate dissemination of this Advisory is desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

AUG 13 2021

Encl: none
Reference: none
To be indicated in the Perpetual Index
Under the following subjects:

COMMUNICATIONS

PERSONNEL

RANKING

RECLASSIFICATION



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