



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

August 6, 2021

SCHOOLS DIVISION MEMORANDUM

No. 146, s. 2021

**VIRTUAL ORIENTATION ON LEARNING DELIVERY MODALITIES 1 AND 2
PRACTICUM PORTFOLIO BUILDING AND OTHER RELATED CONCERNS**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Education Program Supervisors
Public Schools District Supervisors
Officers-In-Charge of the Districts
Senior Education Program Specialists (HRD and SMME)
Education Program Specialists II (HRD and SMME)
Heads of Public Elementary, Secondary and Integrated Schools
District and Secondary School LDM 2 Coordinators
All Others Concerned

1. The Schools Division of Capiz through the **School Governance and Operations Division (SGOD)-Human Resource Development (HRD) Section** will conduct a **Virtual Orientation on LDM 1 and 2 Practicum Portfolio Building and Other Related Concerns** in two (2) batches on the date and time and for the participants indicated below:

Batch	Date & Time	Participants
1	August 12, 2021 @ 8:00 am to 12:00 noon	<ul style="list-style-type: none">• All Elementary, Secondary and Integrated School Heads• Public Schools District Supervisors / OIC of the Districts• Education Program Supervisors
2	August 12, 2021 @ 1:00 pm to 5:00 pm	<ul style="list-style-type: none">• District and Secondary School LDM 2 Coordinators• Public Schools District Supervisors / OIC of the Districts• Education Program Supervisors

2. This orientation is in consonance with the NEAP Central Office Timeline of Activities for both LDM 1 & 2 Courses and NEAP Advisory 07-01, s. 2021 dated July 8, 2021.



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3. This activity aims to:

- a. capacitate the participants on the nitty-gritty of Practicum Portfolio Building; and
- b. keep the participants abreast of the schedules, manners and portfolio formats to adopt.

4. The Virtual Link (MS Teams): <https://tinyurl.com/LDMCapizOrientation> .

5. In preparation for the said orientation, the trainers and the members of technical working group are requested to attend the Planning Conference and Walkthrough to be held at the Capiz Division RBI Room, Banica, Roxas City on August 10, 2021, 8:00 am to 5:00 pm.

6. The participants are advised to stay in a place or location where stable internet signal is available while strictly observing minimum public health standards and stringent physical distancing measures, consistent with existing rules and regulations set forth by the authorized agencies, local government offices and DepEd.

7. The training matrix and technical working group, trainers and facilitators are found in Enclosure Nos. 1-2.

8. Expenses relative to the conduct of this orientation such as travel expenses, per diems and incidental expenses of the trainers shall be charged to local funds, while the food of the technical working group, trainers and facilitators (conduct of Planning Conference & Walkthrough and orientation); and Education Program Supervisors and Public Schools District Supervisors (orientation only) shall be charged against the Division HRTD Fund subject to the usual accounting and auditing rules and regulations.

9. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of learning and development program on account of age, school, gender, civil status, disability, religion and other similar factors, and personal circumstances that run counter to the principles of equal opportunity.

10. Immediate dissemination of this Memorandum is desired.


SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent
AUG 06 2021



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Enclosure No. 1 to Div. Memo No. _____, s. 2021

Virtual Orientation on LDM 1 and 2 Practicum Portfolio Building and Other Related Concerns

August 12, 2021 Via MS Teams

Time	Activity/Session	Speaker/In-Charge
7:30-8:00AM	Preliminaries National Anthem Capiz Hymn Doxology <i>(To be played on air)</i> Opening Remarks: Segundina F. Dollete EdD Chief, Curriculum Implementation Division Inspirational Messages: Jose Niro R. Nillasca OIC, Asst. Schools Division Superintendent Salvador O. Ochavo, Jr., EdD, CESO V Schools Division Superintendent	Secretariat/ Moderator Maricris D. Venus, Lady Dean
	Netiquette	Lady Dean
8:01-8:10AM	Brief Overview on LDM Delivery Design and Updates	Immaculada J. Amores PhD. Senior Education Program Specialist II
8:11-8:41AM	LDM Practicum Portfolio Implementation Guidelines for Teachers	Mark Nel R. Venus SHS Teacher Commissioner Luis R. Asis NHS
8:42-10:00 AM	LDM Practicum Portfolio Implementation Guidelines for School Heads, LAC Leaders and Supervisors (including Issuance of Certificate of Completion)	Lalain E. Delos Santos PhD Principal IV Ivisan Elementary School
10:00-11:30 AM	Online Walkthrough with LDM Evaluation Forms rating	Darwin D. Pahayculay PhD Master Teacher II Pina Elementary School
11:31-11:55 AM	Open Forum: <ul style="list-style-type: none"> • Issues and Concerns on LDM Practicum Portfolio • Issues and Concerns on LDM Forms 	Maricris D. Venus Moderator
12:01 PM	Closing Prayer	Jerry V. Mosquite Education Program Specialist II
	Closure	All

Time	Activity/Session	Speaker/In-Charge
1:00 PM	Preliminaries Doxology <i>(To be played on air)</i>	Secretariat/ Moderator Maricris D. Venus, Lady Dean
1:05-3:00 PM	LDM Evaluation Forms: organizing, summarizing and submitting	Darwin D. Pahayculay PhD Master Teacher II Pina Elementary School
3:01-3:30 PM	Open Forum: <ul style="list-style-type: none"> • Issues and Concerns on LDM Forms 	Maricris D. Venus Moderator
3:31-3:35PM	Closing Remarks	Marlon P. Destreza EdD Chief, SGOD
3:36PM	Closing Prayer	Jerry V. Mosquite Education Program Specialist II
	Closure	All



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Enclosure No. 2 to Division Memo. No. 146, 2021

Technical Working Group

SALVADOR O. OCHAVO, JR., EdD., CESO V
Schools Division Superintendent

JOSE NIRO R. NILLASCA
OIC, Officer of the Asst. Schools Division Superintendent

MARLON P. DESTREZA, Ed.D.
Chief, SGOD

SEGUNDINA F. DOLLETE, Ed. D.
Chief, CID

IMMACULADA J. AMORES, PhD.
SEPS - HRD

JERRY MOSQUITE
EPS – HRD

RONALD D. DILE
SEPS- SMME

TRAINERS:

Name	Position/School
Mark Nel R. Venus	SHS Teacher Commissioner Luis R. Asis NHS
Lalain E. Delos Santos PhD	Principal IV Ivisan Elementary School
Darwin D. Pahayculay PhD	Master Teacher II Piña Elementary School
Immaculada J. Amores PhD	SEPS-HRD SDO

FACILITATORS:

1. MARICRIS D. VENUS –T-III
2. EDWIN SALANATIN –MT-I
3. MARY LYN DE GUZMAN- T2
4. GLENDA MARIE B. BOTIN, PDO II-DRRM
5. MARY GRACE A, ATINON, EPS II-SMME



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