



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

July 27, 2021

**DIVISION MEMORANDUM**

No. 137, s. 2021

**SUSPENSION OF OFFICE OPERATIONS IN THE SCHOOLS DIVISION  
OFFICE**

**To: Assistant Schools Division Superintendent  
Chief Education Program Supervisors, SGOD & CID  
Public Schools District Supervisors  
Heads of Public Secondary, Elementary and Integrated Schools  
All other Concerned**

1. As preventive measures of the recent positive cases of Covid-19 in the Division Office, the undersigned declares the suspension of office operations from **July 27** until **July 28, 2021**.
2. All transaction will resume on July 29, 2021.
3. Immediate dissemination of this memorandum is desired.

  
**SALVADOR O. OCHAVO JR. EdD, CESO V**  
Schools Division Superintendent

Encl: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

COMMUNICATIONS

HEALTH AND SAFETY



**Address:** Banica, Roxas City  
**Contact Number:** (036) 620 2371  
**Email Address:** capiz@deped.gov.ph