



Republic of the Philippines  
Department of Education  
Region VI-Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

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June 23, 2021

DIVISION MEMORANDUM

No. 116 s., 2021

**ADMINISTRATION OF ONLINE ICT SKILLS TEST FOR SCHOOL YEAR 2021-2022**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors-CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Officers-In-Charge of the Districts  
Teacher Applicants  
All Others Concerned

1. The field is hereby informed that there will be an administration of Online ICT Skills Test to all Teacher Applicants for School Year 2021-2022 who signified to undergo skills test on **June 25, 2021**.
2. Test takers are advised to have their own Laptop or Personal Computer (PC) with camera and microphone and the device must be installed with an MS TEAMS Application.
3. A virtual orientation relative to the conduct of Online ICT Skills test will be conducted on June 24, 2021 9:00 in the morning. The link to the said virtual orientation was already sent to the email address of the ICT skills test takers.
4. Immediate dissemination of and compliance with this memorandum is desired.

  
**SALVADOR O. OCHAVO JR. EdD, CESO V**  
Schools Division Superintendent