



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
Schools Division of Capiz

June 11, 2021

Division Memorandum

No. 106 s. 2021

**TEACHER INDUCTION PROGRAM (TIP)  
Technical Working Group (TWG) Members' Schedules to Report**

To : SGOD Chief  
Division Information Technology Officer  
Human Resource Specialists  
District Supervisor of Pontevedra  
District Supervisor of Dumalag  
School Head of Capiz NHS  
School Head of Com. Luis R. Asis NHS  
School Head of Jose Diva Avelino NHS  
School Head of Ivisan NHS  
School Head of Pontevedra NHS  
School of Dulangan NHS

1. Relative to **DepEd Order No. 43, s. 2017 (Teacher Induction Program Policy)**, this office through the **School Governance and Operations Division (SGOD)-Human Resource Development (HRD) Section** will hold a **Division Virtual Completion Ceremony for the Teacher Induction Program (TIP) Batch 2018 on June 22, 2021, 9:00 AM-12:00NN** to be streamed via **FB (DepEd Tayo Division of Capiz)**.
2. In connection to the abovementioned activity, the following School Heads/Personnel/Teachers, who are members of the Technical Working Group are advised to report to the Division Office on the specific dates as stated for the editing and recording of the entire TIP Completion Ceremony proceedings:

Dates	Persons Involved	School
June 14-17, 2021 8:00-12:00 AM 1:00-5:00 PM	1. Vincent Lausa	Ivisan NHS
	2. Larry Mar Farinas	Ivisan NHS

	3. Erden Gentolea	Pontevedra NHS
	4. Geneboy Amador	Dulangan NHS
	5. July Falagne	Arsenio Frial ES
	6. Geneluz Bermejo	Hipona ES
June 15-16, 2021 8:00-12:00 AM 1:00-5:00 PM	1. Stephen John Baes	Capiz NHS
	2. Edmon Escosia	Jose Diva Avelino NHS
	3. Daysdy Malugao	Com. Luis R. Asis NHS

3. Food, videography services and other incidental expenses relative to the conduct of the said activity are chargeable against HRTD Funds, whereas committee members and participants' transportation expenses are chargeable against school MOOE/Local Fund and other sources. All are subject to the usual auditing and accounting rules and regulations.
4. Immediate and wide dissemination of this **Memorandum** is desired.

  
**SALVADOR O. OCHAVO, JR., EdD, CESO V**  
 Schools Division Superintendent

JUN 14 2021




Address: Banica, Roxas City

Enclosure No. 2 – TWG for TIP Completion Ceremony

Committee	Persons Involved
Memorandum & Budget	HRD
Food	Chairman: Immaculada Amores Member : Mary Grace Atinon
Certificates	Chairman: Jamie Rose Magsila Members: HRD Specialists
Programme and Invitation (Letter/Program for VIPs)	Chairman: Ronald Dile Member : Glenda Marie Botin
Audiovisual/Photos/slides Preparation	Chairman : Annabelle Basan Co-Chairman : Robert D. Begas Members : All TIP District Coordinators
Photo/Video Editing Audiovisual Presentation	Chairman: Emmanuel Lati Co-Chairmen: Vincent Lausa Erden Gentolea Gene Boy Amador
Venue/Hall Preparation Tarpaulin Lay-out/Printing (Backdrop)	Chairman: Jerry Mosquite Co-Chairman : Romar Jaravelo
Hosting and Awarding Proper	Chairman : Dr. July Falagne Co-Chairman: Dr. Geneluz Bermejo Members : Stephen John Baes Edmon Escosia Daysdy Malugao

**TIMELINE of the EVENTS**

Date	Activity	Venue	No. of Persons Involved
June 3, 2021 1:00PM	Virtual Orientation & Planning		5
June 14-16, 2021 8:00AM-12:00NN 1:00PM-5:00PM	Photo Editing/ Video Recording	RBI Room	12
June 17, 2021 8:00AM-12:00NN 1:00PM-5:00PM	Dry Run	RBI Room	12
June 22, 2021 9:00AM-12:00NN	Division Teacher Induction Program (TIP) Virtual Completion Ceremony	RBI Room	12

Enclosure No. 3 – Program

<b>PROGRAMME June 22, 2021</b>		
<b>TIME</b>	<b>Activity</b>	<b>Persons/Group Involved</b>
	National Anthem	<b>Cuerdas de Panay</b>
	Prayer	<b>Cuerdas de Panay</b>
	Regional Hymn	
	Capiz Hymn	<b>Cuerdas de Panay</b>
	Opening Remarks	<b>SALVADOR O. OCHAVO, JR., EdD, CESO V</b> Schools Division Superintendent
	Statement of Purpose & Rationale of Teacher Induction Program (TIP)	<b>MARLON P. DESTREZA, EdD</b> SGOD Chief Division TIP Manager
	The SDO Capiz TIP Journey	Audiovisual Presentation <b>GERALDINE GAJE</b> TIP Coordinator Capiz National High School
	Inspiration Message	<b>Dr. Ramir B. Uytico, CESO IV</b> Regional Director DepEd RO VI
	Awarding of Certificates for TIP Completers (Set 1)	<b>SDO Top Management</b>
	Intermission Number	<b>TONI LIZA Z. JEMINO</b> 2018 Batch Duluan Integrated School-Maayon District
	Continuation of Awarding of Certificates (Set 2)	<b>SDO Top Management</b>
	Intermission Number	<b>GERRYLYN CRISOSTO ARNAD</b> 2018 Batch Bungsi ES-Mambusao East
	Continuation of Awarding of Certificates (Set 3)	<b>SDO Top Management</b>
	Intermission Number	<b>ROBERT R. COLONA</b> 2018 Batch Capiz NHS
	Distribution of Certificates of Recognition to Mentors	<b>SDO Top Management</b>
	Expressions of Gratitude	1. Elem: <b>MICHELLE L. ORGE</b> Sta. Petronila PS-Tapaz East 2. JHS : <b>Marcnie Albason-</b> Capiz NHS 3. SHS: <b>Tomas Bermejo-</b> CLANHS-Panay
	Closing Remarks/Acknowledgement	<b>SEGUNDINA F. DOLLETE, EdD</b> CID Chief
	Patriotic Song:	Pilipinas Kong Mahal
<b>Masters of Ceremonies: Dr. JULY FALAGNE Dr. GENELUZ BERMEJO STEPHEN JOHN BAES EDMON ESCOSIA DAYS DY MALUGAO</b>		