



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
Schools Division of Capiz

February 24, 2021

**DIVISION MEMORANDUM**

No. 039 S. 2021

**Recording for Radio Based Instruction (RBI) Quarter 3  
for Kindergarten Level**

To: Chief, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Concerned Elementary, and Secondary Schools

1. The Schools Division of Capiz, through the Curriculum Implementation Division will continue the conduct of recording for Radio Based Instruction (RBI) Quarter 3 for Kindergarten on March 4-6, 2021. Venue will be at the Division Recording Room.
2. Specifically, this activity aims to:
  - a. record RBI Learning Episode in Kindergarten Quarter 3 ; and
  - b. produce additional RBI Learning Episode.
3. Participants must observe health protocols prescribed by IATF.
4. The list of participants and timeline of activities are found in Enclosure 1 and 2 respectively.
5. Food expenses relative to the conduct of this recording shall be charged against the HRTD Fund while transportation allowance of participants is chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

**SALVADOR O. OCHAVO, JR. EDD, CESO V**  
Schools Division Superintendent

FEB 24 2021

**LIST OF PARTICIPANTS FOR RECORDING OF RADIO BASED INSTRUCTION (RBI) FOR KINDERGRATEN 3rd QUARTER**

<b>NAME</b>	<b>SCHOOL/OFFICE</b>	<b>ROLE</b>
1. JessaInosantos	Malocloc ES/Ivisan District	Writer/Voice Talent
2. RegieFlotildes	Rizal ES/Pontevedra	Writer/Voice Talent
3. Mary Grace Susan Biboso	Tapaz CES/Tapaz West	Writer/Voice Talent
4. Edel Alejandro	Panay ES/Panay	Writer/Voice Talent
5. Dhajjne Je Celoso	Sapian ES/Sapian	Writer/Voice Talent
6. GelezaBesana, EdD	Catmon ES/Panitan	Writer/Voice Talent
7. JelivelCondino	Agbay-ang ES/Dumalag	Writer/Voice Talent
8. Mylene Rivas	Mambusao ES/Mambusao	Writer/Voice Talent
9. MarecelBejo	Victoria Dais MS/Pontevedra	Writer/Voice Talent
10. Roselyn Baldonasa	Malubog-lubog ES/Panitan	Writer/Voice Talent
11. Glenn Dollete	SDO	TechnicalCommittee
12. Frances Therese Zamora	SDO	TechnicalCommittee
13. Vincent Lausa	Ivisan NHS	Technical Committee
14. ErdenGentolea	Pontevedra NHS	Technical Committee
15. Larry Mar Farinas	Ivisan ES	Technical Committee
15. Rolando Jamora, PhD	EPS- SDO	TechnicalCommittee- Team Leader
16. Sol Blanco	HT 1- Dumarao District	Quality Assurance
17. Ruth Gervero, PhD	EPS-SDO	Quality Assurance
18. Shirley De -Juan	EPS- SDO	Consultant
19. Merlie J. Rubio, EdD	EPS- SDO	Quality Assurance/ Consultant
20. Heidelyn P. Geromiano, EdD	Div. Kinder Coor.	Consultant
21. Segundina F. Dollete, EdD	CID Chief- SDO	Consultant
22. Jose NiroNillasca	ASDS- SDO	Consultant
23. Salvador O. OchavoJr, EdD, CESO V	SDS-SDO	Consultant

Enclosure no.2. of Division Memorandum No. 1039 s, 2021.

**TIMELINE OF ACTIVITIES ON THE RECORDING OF RADIO-BASED INSTRUCTION (RBI) LEARNING EPISODES FOR KINDERGARTEN**

<b>ACTIVITIES</b>	<b>TIMELINE</b>	<b>PERSONS INVOLVED</b>
Practice for Recording of RBI Learning Episode	March 4, 2021 8:30 AM -12:00 PM	Voice Talents, Technical Committee and Consultants
Recording of RBI Learning Episode 1-3	March 4, 2021 1:00 – 5:00 PM	Voice Talents, Technical Committee and Consultants
Recording of RBI Learning Episode 4-6	March 5, 2021 8:30 AM -12:00 PM	Voice Talents, Technical Committee and Consultants
Recording of RBI Learning Episode 7-10	March 5, 2021 1:00 – 5:00 PM	Voice Talents, Technical Committee and Consultants
Quality Assurance of Recorded RBI Learning Episode	March 6, 2021 8:30 AM -12:00 PM	Technical Committee and Consultants
Field Testing and Validation	March 6, 2021	Technical Committee Heidelyn P. Geromiano Shirley A. De Juan
Submission of Final Episodes	March 6, 2021	Technical Committee Glenn Dollete Frances Therese Zamora