



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

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February 1, 2021

**DIVISION MEMORANDUM**

No. 022, s. 2021

**DESIGNATION OF KENNETH D. ANOCHE AS OFFICER-IN-CHARGE (OIC) OF THE OFFICE OF THE ADMINISTRATIVE OFFICER V (OVERSIGHT ON ADMINISTRATIVE SERVICES) OF THE SCHOOLS DIVISION OFFICE – CAPIZ**

TO: Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/OIC of the Districts  
Heads of Public Elementary, Secondary and Integrated Schools  
Section/Unit Heads, Schools Division Office

1. This office announces the designation of **Mr. Kenneth D. Anoché**, Education Program Specialist II – Alternative Learning System, as **Officer-in-Charge (OIC) of the Office of the Administrative Officer V (Oversight in Administrative Services) effective February 1, 2021**.

2. Mr. Kenneth D. Anoché shall be addressed and sign official communications in this manner:

**KENNETH D. ANOCHE**

Education Program Specialist II – Alternative Learning System  
Officer-in-Charge, Office of the Administrative Officer V

3. Usual courtesy and cooperation is expected from the field and all the SDO – Capiz personnel/staff to the aforementioned division official.

4. Immediate dissemination of this memorandum is desired.

  
**SALVADOR O. OCHAVO, JR., EdD., CESO V**  
Schools Division Superintendent

**FEB 0 1 2021**



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