



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

January 28, 2021

DIVISION MEMORANDUM

No. 021, 2021

**DISTRIBUTION OF LEARNING RESOURCES FOR
INTEGRATED SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisor (CID)
Education Program Supervisors
Public Schools District Supervisors
Heads of Integrated Schools

1. This is to inform all concerned that the learning resources for Integrated Schools are ready for pick up at the Division Library Hub at Ivisan Elementary School, Ivisan, Capiz on January 29, 2021 to February 2, 2021.
2. All Integrated School Supply Officers are requested to bring along with them appropriate vehicles and personnel for the counting and hauling of books.
3. Expenses for hauling and other expenses relative to this activity will be charged against the school MOOE subject to the usual accounting and auditing rules and regulations.
4. For additional information you may contact Division Asset Management Office through - Mrs. Rhodela U. Martinez (Administrative Officer IV, Supply and Property) Cel. No. 0921-7835-532 or (036) 6202-773 loc. 108.
5. For proper guidance and strict compliance.


SALVADOR O. OCHAVO JR, EdD, CESO V
Schools Division Superintendent 

JAN 29 2021

Reference:

Allotment:

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES

TEACHING AIDS