



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City



Telefax No. (036) 6210-974 / Tel. No. (036) 620-2373

January 25, 2021

DIVISION MEMORANDUM

No. 018 S. 2021

**WORKSHOP ON THE DEVELOPMENT OF MATHEMATICS 2
QUARTER 4 MODULES**

To: Public Schools District Supervisors
Heads of Concerned Elementary and Integrated Schools

1. The Schools Division of Capiz, through the Curriculum Implementation Division will conduct the Workshop on the Development of ADM Module for Mathematics Grade 2, Quarter 4 starting January 29, 2021 – March 5, 2021.
2. Specifically, this activity aims to:
 - a. Orient writers, lay out artist, illustrators and editors of the mechanics and standards to follow in module writing;
 - b. Finalize the assignment of development team members for quarter 4;
 - c. Develop modules based on Most Essential Learning Competencies (MELCs); and
 - d. Finalize modules for submission to Regional Office.
3. Participants must wear face mask and face shield during the workshop and will observe social distancing.
4. The list of writers, illustrators, layout artists and editors and the workshop matrix are found in Enclosures 1 and 2, respectively.
5. Food and materials relative to the conduct of this workshop shall be charged against the HRTD Fund while travel expenses of the participants shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.


SALVADOR O. OCHAVO, JR., EdD, CESO V
Schools Division Superintendent

Enclosure No.1 to Division Memorandum No. 1018, 2021

LIST OF PARTICIPANTS

	Name	District	Name	School/District
Writers	Grace V. Villagracia	Ivisan	Vicky Bornasal	Panitan
	Dahlia D. Alvarez	Ivisan	Maricel Besana	Panitan
	Emelyn B. Borja	Pontevedra	Marie Grace Peniano	Sapian
	Zenaida F. Binas	Dumalag	Sheila A. Gaspar	Mam. East
	Sheila Alba	Pontevedra	Jennifer N. Lacorte	Mam. East
	Lourdes Lesyl Melchor	Dumalag	Ma. Vicenta M. Lantoria	Mam. East
	Arman Patanao	Panitan	Jovelyn A. Lozada	Mam. East
	Amelita Pelaez	Panitan		
Content Editor	Judith P. Tu	Ivisan	Eddie B. Arcenas	Panay
	Luz Mayo	Cuartero	Monina Aleligay	Dao
	Vilma L. Ocaso	Mambusao West	Haydee L. Luciano	Mambusao West
	Randolf Reyes	Jamindan	Elenia P. Baranda	SDO
Language Editor	Juvy D. Baranda	Ivisan	Mercy Barroa	Panay
	Lorna Bonilla	Panitan	Juvy Bacia	Jamindan
	Anita Villasis	Mambusao West	Arlyn B. Luces	Mambusao West
Lay-out Artist	Jeffry Buhat	Ivisan	Digna Angelias	Capiz NHS
	Marcnie Albason	Capiz NHS	Ivan Jude Carman	Ivisan
	Jocelyn Bayot	Mambusao West	Noel Q. Luna	Mambusao West
Illustrator	Jeffry Buhat	Ivisan	Digna Angelias	Capiz NHS
	Marcnie Albason	Capiz NHS	Ivan Jude Carman	Ivisan

Schedule of Development of Mathematics 2 Module

Date	Activity
January 29, 2021	Orientation of Writers
January 30-31, 2021	Development of Modules (First Part)
February 6-7, 2021	Development of Modules (Second Part)
February 13-14, 2021	Development of Modules (Third Part)
February 20-21, 2021	Development of Modules (Fourth Part)
February 24, 2021	Editing of Modules 1 -5
February 25, 2021	Editing of Modules 6 – 10
February 26, 2021	Editing of Modules 11 – 15
March 1-5, 2021	Finalization of Modules