



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City



Telefax No. (036) 6210-974 / Tel. No. (036) 620-2373

January 18, 2021

DIVISION MEMORANDUM

No. 014 S. 2021

Workshop on the Development of Mathematics 2 Modules

To: Public Schools District Supervisors
Heads of Concerned Elementary and Integrated Schools

1. The Schools Division of Capiz, through the Curriculum Implementation Division will conduct the Workshop on the Development of ADM Module for Mathematics Grade 2, Quarter 3 on January 21, 22-29, 2021 and February 4 – 5, 9-10, 18-19, 2021 at Ivisan Library Hub, Ivisan, Capiz.
2. Specifically, this activity aims to:
 - a. Orient writers, layout artist, illustrators and editors of the mechanics and standards to follow in module writing;
 - b. Finalize the assignment of development team members;
 - c. Develop modules based on Most Essential Learning Competencies (MELCs); and
 - d. Finalize modules for submission to Regional Office.
3. Participants must wear face mask and face shield during the workshop and will observe social distancing.
4. The list of writers, illustrators, layout artists and editors and the workshop matrix are found in Enclosures 1 and 2, respectively.
5. Food and materials relative to the conduct of this workshop shall be charged against the HRTD Fund while travel expenses of the participants shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

SALVADOR O. OCHAVO, JR. EdD, CESO-V
Schools Division Superintendent

JAN 19 2021

Enclosure No.1 to Division Memorandum No. 014 s, 2021

LIST OF PARTICIPANTS

	Name	District	Name	School/District
Writers	Janet G. Gonzales	Mambusao West	May L. Jolampong	Mambusao West
	Irma V. Laguig	Mambusao West	Irene L. Marabe	Mambusao West
	Joann L. Luna	Mambusao West	Melisa Paras	Mambusao West
	Hazel L. Arceno	Mambusao West	Mylene Abada	Mambusao West
	Frechy V. Hermosura	Mambusao West	Grace L. Luna	Mambusao West
	Liezel A. Guillermo	Mambusao West	Analie L. Luna	Mambusao West
	Rachel C. Relator	Mambusao West	Nezle Joy L. Esporma	Mambusao West
	Mary Grace G. Mansilla	Mambusao West		
Content Editor	Judith P. Tu	Ivisan	Eddie B. Arcenas	Panay
	Luz Mayo	Cuartero	Monina Aleligay	Dao
	Vilma L. Ocaso	Mambusao West	Haydee L. Luciano	Mambusao West
	Randolf Reyes	Jamindan	Elenia P. Baranda	SDO
Language Editor	Juvy D. Baranda	Ivisan	Mercy Barroa	Panay
	Lorna Bonilla	Panitan	Juvy Bacia	Jamindan
	Anita Villasis	Mambusao West	Arlyn B. Luces	Mambusao West
Lay-out Artist	Jeffry Buhat	Ivisan	Digna Angelias	Capiz NHS
	Marcnie Albason	Capiz NHS	Ivan Jude Carman	Ivisan
	Jocelyn Bayot	Mambusao West	Noel Q. Luna	Mambusao West
Illustrator	Jeffry Buhat	Ivisan	Digna Angelias	Capiz NHS
	Marcnie Albason	Capiz NHS	Ivan Jude Carman	Ivisan

Schedule of Development of Mathematics 2 Module

Date	Activity	No. of Participants
January 21, 2021	Orientation	35
January 22- 29, 2021	Development of Modules	
February 4, 2021	Editing of Mod 1- 5	15
February 5, 2021	Editing of Mod 6 – 10	15
February 9, 2021	Editing of Mod 11 – 15	15
February 10, 2021	Editing of Layouts and Illustrations	30
February 18, 2021	Finalization of Modules	15
February 19, 2021		15