



Republic of the Philippines
Department of Education
Region VI- Western Visayas
Schools Division of Capiz

January 11, 2021

Division Memorandum
No. 010 s. 2021

**Submission of Enhanced School Improvement Plan (E-SIP) School Year 2021-2023,
Annual Implementation Plan Year 1 (FY 2021), Annual Procurement Plan (APP) FY 2021
and Project Procurement Management Plan (PPMP) FY2021**

To: Public Schools District Supervisors
All Elementary, Integrated & Secondary School Heads

1. This is to announce to the field the schedule for the submission of Enhanced School Improvement Plan (E-SIP) SY 2021-2023, Annual Implementation Plan (APP) FY 2021, Annual Procurement Plan (APP) FY 2021 and Project Procurement Management Plan (PPMP) FY2021 will be on **January 25, 2021 to February 15, 2021 ONLY** to give ample time for the Division SIP & AIP Appraisal Committee to quality assure the school SIP & AIP submitted.
2. School heads are advised to submit **ONLY COPY OF E-SIP, AIP, APP and PPMP**, placed in one long folder and should be stamped received by the records section for recording and tracking of documents. Submitted E-SIP and AIP after the given time frame will **NOT BE ACCEPTED**.
3. Immediate dissemination of this memorandum is desired.

SALVADOR O. OCHAVO, JR., EdD., CESO V
Schools Division Superintendent

JAN 11 2021

Encls: as stated
Reference: Division Memo No. 162 s. 202 and Division Memo No. 158 s. 2020
Allocation:
To be included in the Perpetual Index under the following subjects:
SCHOOL SBM PROJECTS



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